

**Village Board Meeting
September 14th, 2026, 7:00pm
Village Municipal Center**

Agenda

1. Pledge of Allegiance
2. Call to Order
3. Ratify Meeting Minutes, 8/3
4. Monthly Reports
5. Appropriations
 - General Fund
 - Water Fund
 - Sewer Fund
 - Senior Shuttle
 - Unaudited Claims
6. Budget Transfers
7. Resolution: County Emergency Plan
8. Consider Application/Set Public Hearing—Mobile Home (Slate Valley Drive)
9. Authorize Attendance at NYCOM Conference (Village Clerk)
10. Approve Fall Leaf & Brush Collection Schedule
11. Mayor's Reports
12. Public Comment
13. Executive Session
14. Adjournment

Proposed Budget Transfers/Amendment

September 14, 2026

The following Budget Transfer is recommended for the General Fund in order to avoid overdrawing any individual line items in funding this evening's appropriations:

<u>Acct #</u>	<u>Account Title</u>	<u>Change</u>	<u>Reason</u>
<u>General Fund</u>			
A19104	Insurance Premiums	+\$750.00	Premiums slightly > estimated
A16204	Contractual Expense, Mun Cntr	-\$750.00	Cure above shortfalls

Your approval of the above transfers is requested this evening. If you have any questions or require any further information, please feel free to contact me at your convenience.

Respectfully Submitted,



Richard H. Roberts
Village Clerk-Treasurer

VILLAGE OF GRANVILLE, New York

RESOLUTION NO. 1 of Sept. 2026

A RESOLUTION OF THE VILLAGE OF GRANVILLE ADOPTING THE 2026 Washington County Hazard Mitigation Plan

WHEREAS the VILLAGE BOARD recognizes the threat that hazards pose to people and property within THE VILLAGE OF GRANVILLE; and

WHEREAS the VILLAGE OF GRANVILLE has prepared a multi-hazard mitigation plan, hereby known as 2026 Washington County Hazard Mitigation Plan in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS 2026 Washington County Hazard Mitigation Plan identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in VILLAGE OF GRANVILLE from the impacts of future hazards and disasters; and

WHEREAS adoption by the VILLAGE BOARD demonstrates their commitment to hazard mitigation and achieving the goals outlined in the 2026 Washington County Hazard Mitigation Plan.

NOW THEREFORE, BE IT RESOLVED BY THE VILLAGE OF GRANVILLE, New York, THAT:

Section 1. In accordance with THE Board's Rules of Procedure, the VILLAGE BOARD adopts the 2026 Washington County Hazard Mitigation Plan. This plan, approved by the community, may be edited or amended after submission for review, but will not require the community to re-adopt any further iterations. This only applies to this specific plan and does not absolve the community from updating the plan in 5 years.

ADOPTED by a vote of ____ in favor and ____ against, and ____ abstaining, this ____ day of _____, ____.

By: _____

Mayor Paul Labas

ATTEST: By: _____

Village Clerk Richard Roberts

APPROVED AS TO FORM: By: _____

Deputy Clerk Diana Scarlotta



**WASHINGTON COUNTY
DEPARTMENT OF CODE ENFORCEMENT**

Physical Address: 1153 Burgoyne Ave.
Fort Edward, NY 12828
Phone: (518) 746-2150

Mailing Address: 383 Broadway
Fort Edward, NY 12828

BUILDING PERMIT APPLICATION

FOR OFFICE USE ONLY	
APPLICATION NO. _____	☐ APPROVED
DATE RECEIVED: _____	☐ APPROVED WITH CORRECTIONS
DATE EXAMINED: _____	☐ DISAPPROVED
AMOUNT OF FEE RECEIVED: _____	PERMIT NO. _____
	REASONS: _____
	EXAMINED BY _____

Project Location: Slate Valley Dr Granville
STREET / ADDRESS ☐ TOWN ☒ VILLAGE

TAX MAP SECTION 117.5 BLOCK 1 LOT 60

APPLICANT IS: ☒ OWNER ☐ ARCHITECT/ENGINEER ☐ BUILDER/CONTRACTOR ☐ OTHER: _____

APPLICANT:

NAME: Stephen Dougherty
MAILING ADDRESS: Po Box 141
Granville ny 12832

HOME / OFFICE PHONE #: 518
CELL PHONE #: 935-7152
EMAIL: 20adges@gmail.com

OWNER (IF DIFFERENT THAN APPLICANT):

NAME: _____
MAILING ADDRESS: _____
HOME PHONE #: _____
CELL PHONE #: _____
EMAIL: _____

IF OWNER / APPLICANT IS A CORPORATION GIVE THE NAME AND TITLE OF TWO OFFICERS:

Name: _____	Title: _____
Name: _____	Title: _____

OCCUPANCY:

CHECK APPROPRIATE BOX(S)

DESCRIBE

☒ SINGLE FAMILY HOME		☐ BUSINESS		GROUP B
☐ ONE - FAMILY DWELLING	R3	☐ MERCANTILE		GROUP M
☐ TWO - FAMILY DWELLING	R3	☐ FACTORY		GROUP F
MULTIPLE DWELLING:		☐ STORAGE		GROUP S
☐ PERMANENT OCCUPANCY	R2	☐ ASSEMBLY		GROUP A
☐ TRANSIENT OCCUPANCY	R1	☐ INSTITUTIONAL		GROUP I
☐ ADULT RESIDENTIAL CARE	R4	☐ MISCELLANEOUS		GROUP U
(NOT MORE THAN 16 OCCUPANTS)		☐ OTHER		GROUP _____

NATURE OF PROPOSED WORK: (CHECK ANY THAT APPLY) ESTIMATED COST (EXCLUSIVE OF LAND)

	DESCRIBE	COST
☒ CONSTRUCTION OF A NEW STRUCTURE	<u>Installation of double wide mobile home</u>	<u>\$250,000.00</u>
☐ ADDITION TO EXISTING STRUCTURE	_____	_____
☐ ALTERATION TO EXISTING STRUCTURE	_____	_____
☐ CHANGE OF OCCUPANCY	_____	_____
☐ OTHER	_____	_____

ENGINEER, ARCHITECT, AND/OR (SUB) CONTRACTORS:

☐ CHECK IF OWNER BUILT

NAME	PHASE OF WORK	PHONE	EMAIL
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____



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Existing / Proposed Building Information: (Complete all that apply)

Foundation Type:

☐ Pier ☐ Frost Wall ☐ Full Foundation Wall ☐ Monolithic or Floating Slab ☒ Slab

Foundation Material:

☐ Stone ☒ Concrete ☐ Wood ☐ Insulated Concrete Forms ☐ Other: _____

Basement Information:

☒ Crawl Space ☐ Walk Out ☐ Finished ☐ Storage ☐ Bedrooms ☐ Laundry

Building Construction Type:

☐ Concrete ☐ Steel ☐ Brick ☐ Stone ☒ Wood ☐ Other: _____

Building Exterior:

☐ Wood ☐ Stone ☐ Brick ☐ Metal ☐ Shingles ☒ Vinyl ☐ Concrete ☐ Composition
☐ Stucco ☐ Other: _____

Building Roof:

☐ Wood ☐ Stone ☐ Metal ☒ Shingles ☐ Rubber ☐ Other: _____

Building Heating & Cooling:

☒ Hot Air ☐ Hot Water ☐ Electric ☐ Oil ☒ Gas ☐ Radiant ☐ Solar ☐ Wood
☐ Geothermal ☐ Central Air ☐ Other: _____

Water Supply:

☒ Public ☐ Community ☐ Individual : ☐ Drilled ☐ Surface Water ☐ Well Point
☐ Spring ☐ Dug Wells ☐ Shore Wells

Sewage:

☒ Public ☐ Holding Tank Size: _____ Gallons ☐ Septic Tank _____ Gallons

Number of Trenches _____ Width of Trenches _____ Length of Trenches _____

Percolation Rate _____ Min/Inch Depth to Boundary Layer or water table _____

Additional: (Write number or value of each or N/A for not applicable)

Square Feet of: Basement: _____ 1st Floor: 1920 2nd Floor: _____ 3rd Floor: _____

Bedrooms: 3 Rooms: _____ Full Bathrooms: 2 Half Bathrooms: _____

Fireplaces: _____ Solar Panels: _____ Kitchens: 1 Pools: _____

Proposed Building Information: (Complete all that apply)

☒ New Structure ☐ Addition ☐ Alteration ☐ Renovation ☐ Repair ☐ Foundation
☐ Reroofing ☐ Attached Garage ☐ Detached Garage ☐ Deck ☐ Sign ☐ Fence
☐ Open Porch ☐ Covered Porch ☐ Enclosed Porch ☐ Pool Fence ☐ Above Ground Pool
☐ In Ground Pool ☐ Other: _____

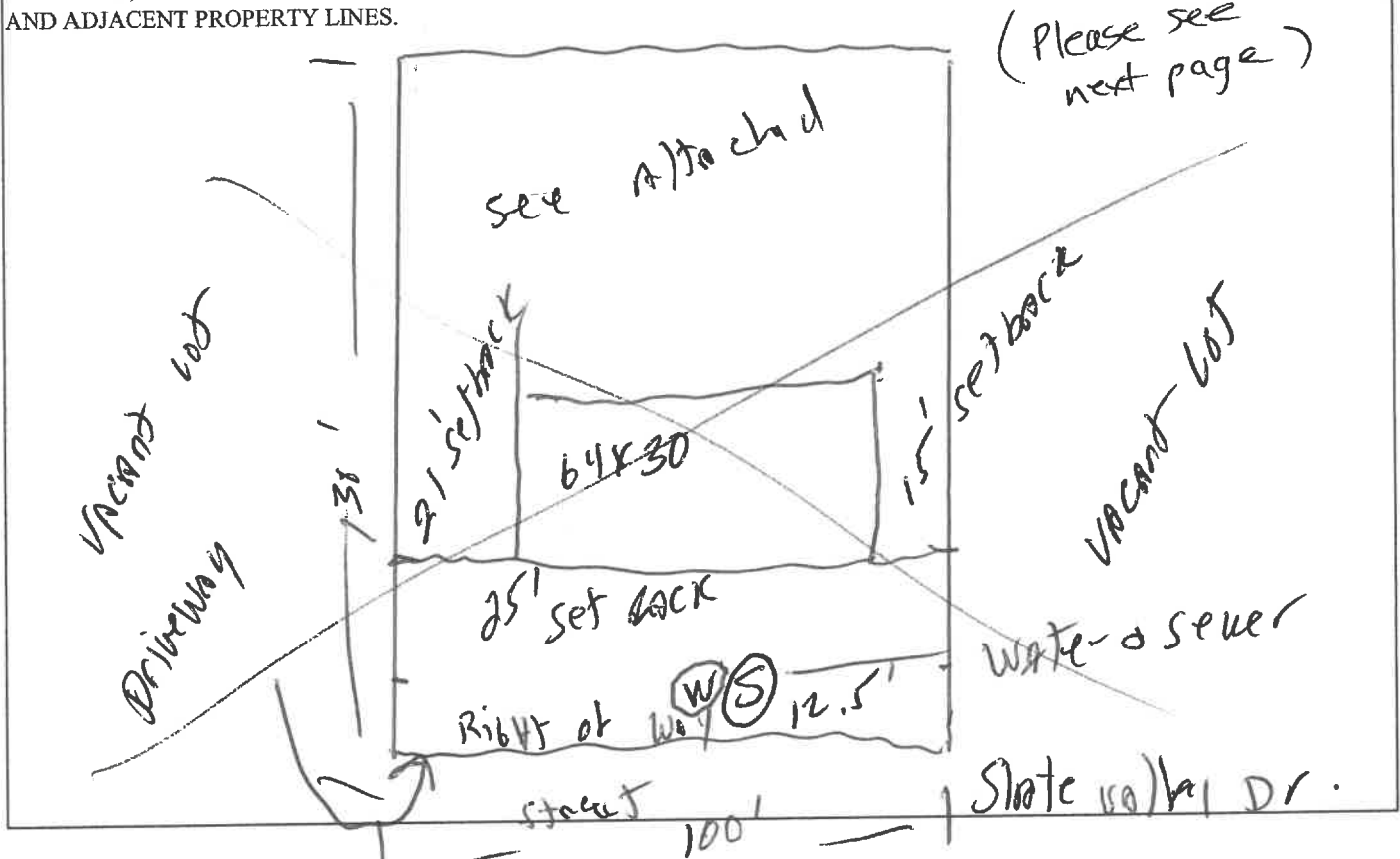


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PLOT DIAGRAM: LOCATE ALL BUILDINGS, APPLICABLE SEPTIC SYSTEMS, AND WATER SUPPLIES (EXISTING AND PROPOSED). SHOW STREET(S)/ROAD(S) AND THEIR NAME(S) AND SHOW SETBACK DISTANCES FROM STREET(S)/ROAD(S) AND ADJACENT PROPERTY LINES.



APPLICATION is hereby made to the Washington County Department of Code Enforcement for the issuance of a building permit pursuant to the provisions of Washington County Local Law No. 3 of 2007, and the Building Codes of New York State. The applicant agrees to comply with all applicable provisions of said law and code as well as all applicable local, county or state laws and/or ordinances; and swears/attests that all statements contained in this application are true to the best of his/her knowledge and belief.

APPLICANT'S SIGNATURE

DATE

IMPORTANT - PLEASE TAKE NOTICE

- ⇒ ALL APPLICATIONS MUST BE ACCOMPANIED BY TWO (2) SETS OF PLANS OF THE PROPOSED PROJECT AND SPECIFICATIONS OF THE MATERIALS TO BE USED.
- ⇒ PLANS SUBMITTED MUST BE SIGNED AND SEALED BY AN ARCHITECT OR ENGINEER LICENSED BY THE STATE OF NEW YORK. EXCEPTIONS TO THIS REQUIREMENT ARE:
- New residential construction - 1,500 gross sq. ft. or less
 - Alterations costing \$20,000 or less, which do not involve structural changes or affect public safety.
 - If plans exceed design limits of the applicable NYS Uniform Fire Prevention and Building Codes and/or NYS Energy Codes.

Pre-manufactured Double-wide
HUD. Home

VACANT LOT

Michael Hatcher

130'

20'

64'

30'

156'

130'

proposed
driveway

③ ③ 200' ③

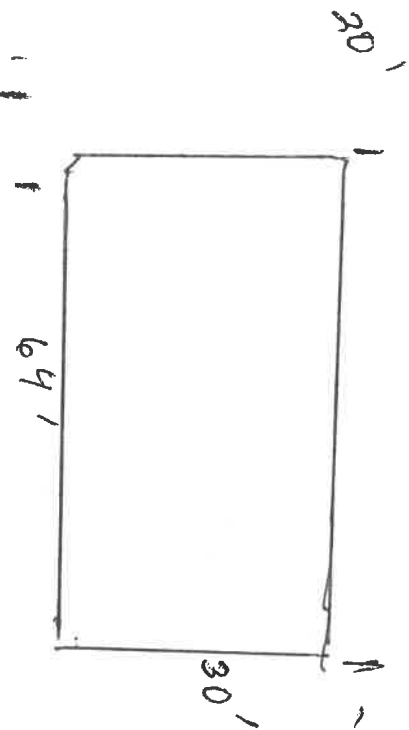
State Valley Dr

State Valley Dr

VACANT LOT

Michael Hatten

Pre-manufactured Double-wide
HUD. Home



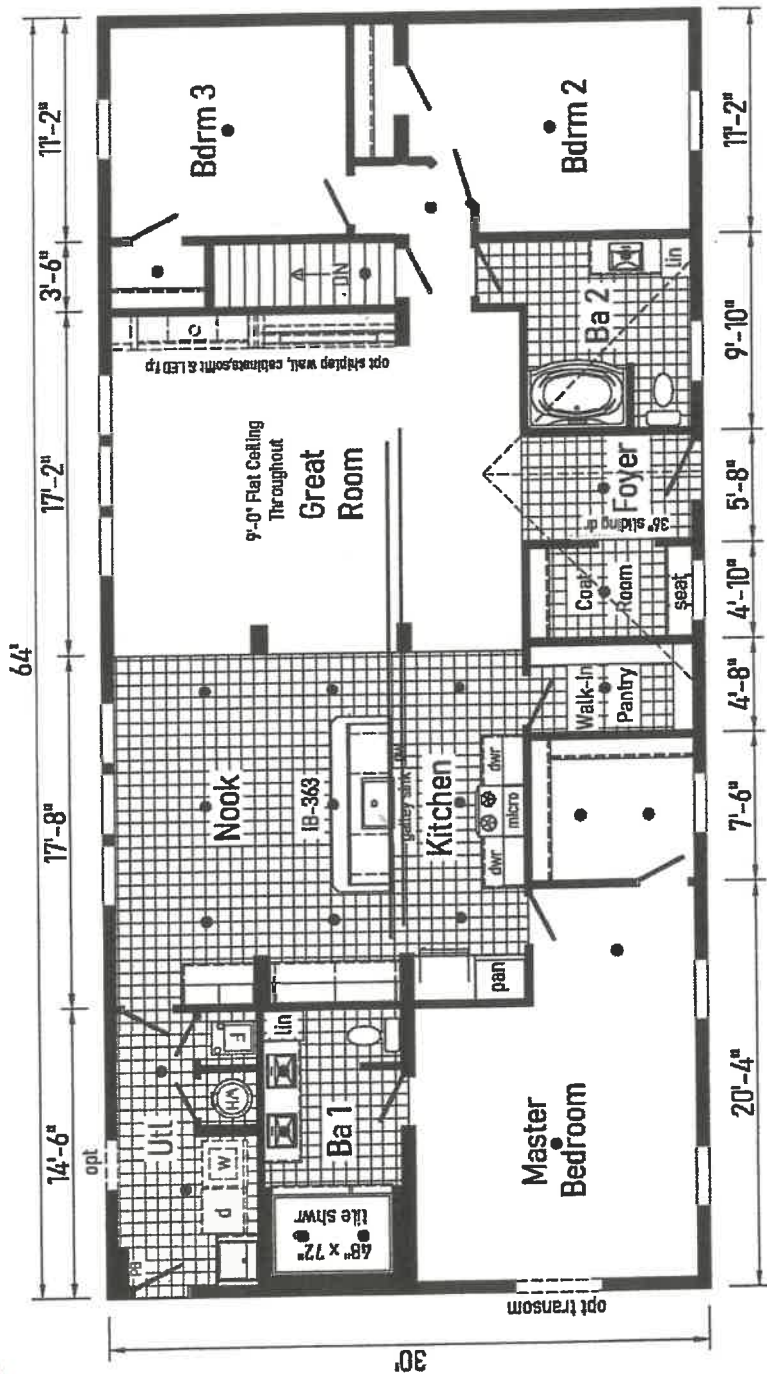
156'

proposed
driveway

③ ② ①
200'

State Valley Dr

68 State Valley Dr



30' W x 64' L



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**TRUSS TYPE, PRE-ENGINEERED WOOD OR TIMBER CONSTRUCTION IN
RESIDENTIAL & COMMERCIAL STRUCTURES**

FOR OFFICE USE ONLY

APPLICATION NO. _____

DATE RECEIVED: _____

Project Location:

STREET / ADDRESS _____

☐ TOWN ☐ VILLAGE

TAX MAP SECTION _____

BLOCK _____

LOT _____

OWNER INFORMATION:

NAME: _____

MAILING ADDRESS: _____

TELEPHONE # _____

E-MAIL: _____

PLEASE TAKE NOTICE THAT THE STRUCTURE IS (CHECK EACH APPLICABLE LINE):

☐ NEW STRUCTURE

☐ ADDITION TO EXISTING STRUCTURE

☐ EXISTING STRUCTURE

☐ REHABILITATION TO EXISTING STRUCTURE

**TO BE CONSTRUCTED OR PERFORMED AT THE SUBJECT PROPERTY REFERENCE ABOVE WILL UTILIZE
(CHECK EACH APPLICABLE LINE): (see back for sign designation)**

☐ TRUSS TYPE CONSTRUCTION (TT)

☐ PRE-ENGINEERED WOOD CONSTRUCTION (PW)

☐ TIMBER CONSTRUCTION FLOOR (TC)

☐ OTHER: _____

IN THE FOLLOWING LOCATION(S) (CHECK EACH APPLICABLE LINE): (see back for sign designation)

☐ FLOOR FRAMING, INCLUDING GIRDERS AND BEAMS (F)

☐ ROOF FRAMING (R)

☐ FLOOR FRAMING AND ROOF FRAMING (FR)

☐ OTHER: _____

STRUCTURE CONSTRUCTION TYPE: (CHECK APPLICABLE LINE): (see back for sign designation)

☐ TYPE I NONCOMBUSTIBLE

☐ TYPE III NONCOMBUSTIBLE EXTERIOR WALLS

☐ TYPE V (COMBUSTIBLE)
OR ANY MATERIAL
PERMITTED BY CODE

☐ TYPE II NONCOMBUSTIBLE

☐ TYPE IV HEAVY TIMBER

APPLICATION is hereby made to the Washington County Department of Code Enforcement for the issuance of a building permit pursuant to the provisions of Washington County Local Law No. 3 of 2007, and the Building Codes of New York State. The applicant agrees to comply with all applicable provisions of said law and code as well as all applicable local, county or state laws and/or ordinances: and swears/attests that all statements contained in this application are true to the best of his/her knowledge and belief.

OWNER OR OWNER'S REPRESENTATIVE SIGNATURE

DATE

OWNER OR OWNER'S REPRESENTATIVE PRINT

Revised January 2025

IDENTIFICATION OF BUILDINGS UTILIZING TRUSS TYPE CONSTRUCTION (check appropriate symbol)

	TYPE I NONCOMBUSTIBLE	TYPE II NONCOMBUSTIBLE	TYPE III NONCOMBUSTIBLE EXTERIOR WALLS	TYPE IV HEAVY TIMBER	TYPE V ANY MATERIAL PERMITTED BY	
Floor Construction						Floor Construction
Roof Construction						Roof Construction
Floor & Roof Construction						Floor & Roof Construction

Required Sign Location(s)

Residential Construction

Affixed to electric meter box attached to the exterior of the structure or affixed to the exterior wall of the residential structure at a point immediately adjacent to the electric box or a location likely to be seen by first responders with approval by the authority having jurisdiction.

6" DIAMETER

REFLECTIVE RED PANTONE 187

REFLECTIVE WHITE

1/2" STROKE

The construction type designation shall be "I", "II", "III", "IV" or "V" to indicate the construction classification of the structure under section 602 of the BCNYS

DESIGNATION FOR STRUCTURAL COMPONENTS THAT ARE OF TRUSS TYPE CONSTRUCTION

"F"	FLOOR FRAMING, INCLUDING GIRDERS AND BEAMS
"R"	ROOF FRAMING
"FR"	FLOOR AND ROOF FRAMING

NYS BUILDING STANDARDS AND CODES

Commercial Construction

Exterior building entrance doors, exterior exit discharge doors, and exterior roof access doors to a stairway	Attached to the door, or attached to a sidelight or the face of the building, not more than 12 inches (305 mm) horizontally from the latch side of the door jamb, and not less than 42 inches (1067 mm) nor more than 60 inches (1524 mm) above the adjoining walking surface.
Exterior building entrance doors, exterior exit discharge doors, and exterior roof access doors to a stairway	Attached at each end of the row of doors and at a maximum horizontal distance of 12 feet (3.65M) between signs, and not less than 42 inches (1067 mm) nor more than 60 inches (1524 mm) above the adjoining walking surface.
Fire department hose connections	Attached to the face of the building, not more than 12 inches (305 mm) horizontally from the center line of the fire department hose connection, and not less than 42 inches (1067 mm) nor more than 60 inches (1524 mm) above the adjoining walking surface.

6" DIAMETER

REFLECTIVE RED PANTONE 187

REFLECTIVE WHITE

1/2" STROKE

2" MIN.

DESIGNATION FOR STRUCTURAL COMPONENTS THAT ARE OF TRUSS TYPE CONSTRUCTION

ROMAN ALPHANUMERIC DESIGNATION OF CONSTRUCTION TYPE BASED ON SECTION 602 OF THE BUILDING CODE OF NEW YORK STATE



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LOCAL REGULATION COMPLIANCE CERTIFICATE
TO BE SUBMITTED PRIOR TO ISSUING PERMIT

LRCC #1

TOWN / VILLAGE OF: _____

Tax Map No. _____

THIS IS TO CERTIFY that the proposed construction described in Washington County Building Permit complies with all Town and/or Village zoning laws and/or other applicable local requirements.

Applicant: _____

Owner: _____

Property Address: _____

Project Description: _____

SIGNATURE OF APPLICANT

SIGNATURE OF OWNER

DATE

TO BE COMPLETED BY LOCAL COMPLIANCE OFFICIAL OR CHIEF ELECTED OFFICIAL:

Flood Plain Law: ☐ This parcel **IS** in a flood plain ☐ This parcel **IS NOT** in a flood plain

☐ Zoning Ordinance ☐ Site Plan Review ☐ Other Local Laws

☐ No Local Town / Village requirements apply to proposed construction.

	N/A	YES	NO
⇒ If a Flood Hazard Area Permit is required through your local municipality, has one been issued?	☐	☐	☐
⇒ If a Permit is required from the Adirondack Park Agency, has one been issued?	☒	☐	☐
⇒ If a Permit is required from the Lake George Park Commission, has one been issued?	☒	☐	☐
⇒ If a Permit is required by the NYS Dept. of Environmental Conservation, has one been issued?	☒	☐	☐
⇒ If a Permit is required by the NYS Dept. of Health, has one been issued?	☒	☐	☐
⇒ If a Permit is required for a new driveway or road access from NYS D.O.T., Washington County D.P.W. or your local Town or Village, has one been issued?	☐	☐	☐
⇒ The Town of Greenwich requires an additional Building Permit Application and a Driveway Permit Application. Have these been submitted to and approved by the Town of Greenwich?	☒	☐	☐
⇒ The Town of Argyle requires an additional Building Permit Application, a Driveway Permit Application, a Local Compliance Checklist and a complete set of prints. Have all of these been submitted to and approved by the Town of Argyle?	☒	☐	☐
⇒ The Town of Hampton requires a Construction Use Verification Form. Has this been submitted to and approved by the Town of Hampton?	☒	☐	☐
⇒ If located in a sewer district, has the project been reviewed and approved by the applicable Sewer System Operator?	☐	☐	☐

Other remarks by Local Official: _____

SIGNATURE OF LOCAL COMPLIANCE OFFICIAL, OR CHIEF ELECTED OFFICIAL

DATE



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LOCAL REGULATION COMPLIANCE CERTIFICATE
TO BE SUBMITTED AFTER PROJECT COMPLETION

LRCC #2

TOWN / VILLAGE OF _____

THIS IS TO CERTIFY that the completed construction project described in Washington County Building Permit# _____ Issued on (date) _____ complies with all town and/or village zoning laws or requirements. Project is described as follows:

Applicant: _____

Site Property Address: _____

Project Description: _____

SIGNATURE OF LOCAL COMPLIANCE OFFICIAL, OR CHIEF ELECTED OFFICIAL

DATE

Completed construction project complies with all local Town or Village requirements.



No Local Town or Village requirements apply to completed construction project.



Other remarks by Local Official: _____

⇒ Complete and return to Washington County Code Enforcement, 383 Broadway, Fort Edward, NY 12828.

⇒ Please be advised that **NO** Certificate of Occupancy nor Certificate of Compliance will be issued until this form is submitted.

SIGNATURE OF APPLICANT / OWNER

DATE

#9 For many years, the Village Board has authorized the Village Clerk to attend the NYCOM Fall Training Conference. NYCOM provides instruction and guidance in a wide variety of subjects—from FOIL and Open Meetings Law, and other important events like Elections, Changes in the Retirement System, etc. In years past, the Village has also obtained cost-saving solutions through NYCOM and saved a great deal of expense—we refinanced the Municipal Center, switched health plans, power suppliers and affected several other changes like a utility audit, all through contacts established through NYCOM and the conference. This year's conference is Sept. 14-18 in Saratoga. The Deputy Clerk will not be able to attend, so office coverage will not be necessary.

Fall Leaf & Brush Collection Schedule

The Village DPW will be collecting yard waste according to the schedule listed below. Leaves should be raked curbside or placed in clear plastic or brown paper bags, while brush should be bundled into lengths not exceeding 4 feet. Those wishing service on dates other than the listing below can contact the DPW at (518) 642-1815 or the Clerk's Office at (518) 642-2640:

Monday, October 5th**Tuesday, October 13th****Monday, October 19th****Monday, October 26th****Monday, November 2nd****Monday, November 9th****Monday, November 16th**

Please note that the last date of service for the leaf vacuum is 11/16. After this date, the vacuum is removed to allow for the sander to be placed on the truck for the winter season. No vacuum service will be available after November 16.