

Village Board Meeting
July 6, 2026, 7:00pm
Village Municipal Center

Attendance: Village Board: Mayor Paul Labas, Deputy Mayor Dean Hyatt, Trustees Heather Leaman and Paul Garrone; absent Trustee Denise Davies

Village Key Staff: Police Chief Ernie Bassett Jr., Fire Chief Michael Zinn, Local Ordinance Officer Curtis Pedone, and Clerk-Treasurer Rick Roberts

Press: Patrick Ward, *NYVT Media*

Others: Mr. George Demas, Mr. Matthew Rollwagen

Mayor Labas led those in attendance in the Pledge of Allegiance and called the Meeting to Order at 7:00pm.

Ratify Meeting Minutes: Deputy Mayor Hyatt moved ratification of the Minutes of the Meeting of June 1st as posted to the Village website. Trustee Garrone seconded the motion and it carried unanimously.

Monthly Reports: Mayor Labas reviewed the following monthly reports with the Board of Trustees: Police Dept., Fire Dept., Water Dept. (3 samples taken, all satisfactory), Local Ordinance Officer, and Village Court. Trustee Leaman moved acceptance of the reports as presented. Deputy Mayor Hyatt seconded the motion and it carried unanimously.

Appropriations: The following claims were submitted to the Board for review and in consideration of payment:

General Fund: \$43,213.17
Sewer Fund: \$20,174.13
Water Fund: \$13,671.11
Senior Shuttle: \$869.28
Unaudited
Vouchers: \$650.00

Total Claims: \$78,577.69

The Board audited the claims and Trustee Garrone moved their approval for payment. Trustee Leaman seconded the motion and it carried unanimously.

Budget Transfers/Addendum: The Clerk Treasurer circulated a memo with several requested Budget Transfers *for the 2025-26 Budget Year* in conjunction with the year-end accruals for payroll and NYS Retirement:

<u>Acct #</u>	<u>Account Title</u>	<u>Change</u>	<u>Reason</u>
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General Fund

A14101 Deputy-Clerk P/S	+\$300.00	Final Salary Accrual
A31201 Police Dept. P/S	+\$1,300.00	Final Salary Accrual
A90308 FICA Tax, General Fund	+\$50.00	Final Salary Accrual
A16202 Municipal Center Equipment	-\$1,650.00	Cure above shortfalls
A90108 NYS Retirement (ERS)	+\$434.00	Final Y/E Accruals
A90558 NYS Retirement (PFRS)	+\$1,667.00	Final Y/E Accruals
A90608 Health Ins. Premiums	-\$750.00	Cure above shortfalls
A51101 DPW Salaries	-\$1,351.00	Cure above shortfalls

Water Fund

F83401 Pers. Serv., Water Fund	+\$145.00	Final Salary Accrual
F90308 FICA Taxes, Water Fund	+\$5.00	Final Salary Accrual
F90608 Health Ins. Prem., Water Fnd	-\$150.00	Cure above shortfall

Sewer Fund

G81101 Pers. Serv., Sewer Fund	+\$505.00	Final Salary Accrual
G90108 NYS Retirement (ERS)	+\$510.00	Final Salary Accrual
G90608 Health Ins. Premiums	-\$1,015.00	Cure above shortfalls

In addition, the Clerk-Treasurer offered a single budget transfer for 2026-27 in order to reflect the updated CHIPS aid upon passage of the NYS Budget:

<u>Acct #</u>	<u>Account Title</u>	<u>Change</u>	<u>Reason</u>
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General Fund

A90408 Workers Compensation	+\$1.00	Rounding Issue, Compensation Prem.
A3501 CHIPS Revenue	+\$4,812.00	Post Updated CHIPS revenue
A51122 Street Paving	+\$4,811.00	Appropriate CHIPS Funding

Following a brief period of discussion, Deputy Mayor Hyatt moved approval of the transfers as requested. Trustee Garrone seconded the motion and it carried unanimously.

Appoint Trustees, Pember Library & Museum: Mayor Labas reviewed a memo received from Pember Liaison Nancy Labate-Bixby regarding appointment of Trustees to the Library Board. The following candidates were recommended for appointment:

Mary King
Nancy Labate-Bixby

Following a brief period of discussion, Trustee Leaman moved appointment of the candidates as recommended. Trustee Garrone seconded the motion and it carried unanimously.

Request to Use Veterans Park—Phil Hoyt—Operation Adopt A Soldier: The Mayor reviewed email correspondence received from Phil Hoyt concerning the Use of Veterans Park to conduct a concert in

support of Operation Adopt a Soldier. The date/time requested is September 13th from 10am to 4pm. The Board briefly discussed this request and lauded Mr. Hoyt for his prior efforts in support of this worthy cause. Following the period of discussion, Deputy Mayor Hyatt moved approval of the request as submitted. Trustee Leaman seconded the motion and it carried unanimously.

Resolution—Village Court—Annual Audit: Mayor Labas advised that Trustee Davies had worked with Village Justice Forando to complete the annual audit for the Justice Court. The audit was conducted last month and Trustee Davies utilized a template provided by the State Justice Court in completing the audit. He advised that Trustee Davies found all to be in order with the Court. Trustee Garrone sponsored a Resolution by motion to ratify the audit proceedings as performed. Trustee Leaman seconded the motion and it carried unanimously via roll call vote.

Review Parade Information—"America 250": The Mayor reviewed correspondence received from the American Legion Post concerning the "America 250 Parade" sponsored by the American Legion Post. The Parade is proposed to step off from the Carnival Lot and proceed down East Potter to Church St. From Church Street they will proceed to Main St, then Quaker St. before exiting at Irving Avenue and Columbus Street, concluding at the Legion Post. The correspondence advises that all entities are welcomed to participate in the Parade, and that free hot dogs will be provided at the conclusion of the Parade at the Post. The Mayor advised that Trustee Leaman will be heading up a Committee to commission a float to be entered for the Village. He encouraged all who were able to participate to do so, and hoped that the Village will see a good turnout in a show of civic pride/patriotism.

The Mayor opened the Meeting to public comment at 7:10pm.

Mr. George Demas praised the local Police Department and Chief Bassett for their dedicated service in protecting the community and keeping everyone safe. There have been several times that Mr. Demas has requested assistance from the Department and they have always responded timely and professionally. Mr. Demas expressed that he was glad to live in a community where he felt safe and could rely on Village services when needed. The Mayor thanked Mr. Demas for his comments and echoed that he felt that the community was far better off being staffed by a local, professional Police Department.

There was no further public comment.

At 7:15pm, Trustee Garrone made a motion to convene an Executive Session concerning two potential hires/appointments of Village staff. Trustee Leaman seconded the motion and it carried unanimously. *Police Chief Bassett joined the Board in the Executive Session from 7:20-7:35pm.*

At 7:40pm, Deputy Mayor Hyatt moved that the Board return to regular session. Trustee Garrone seconded the motion and it carried unanimously.

Deputy Mayor Hyatt moved the hiring of Cordell Loveland to the position of Police Officer (p/t) at a rate of \$25/Hr., effective July 6th. Trustee Leaman seconded the motion and it carried unanimously.

Trustee Leaman moved the appointment of Alexis Macleod to the position of Swim Program Coordinator in conjunction with the Village's Summer Swim Program, with a stipend of \$3,500.00 payable at the conclusion of the program. Trustee Garrone seconded the motion and it carried unanimously.

There being no other business, Trustee Garron moved that the meeting be adjourned at 7:45pm.
Trustee Leaman seconded the motion and it carried without objection.

Respectfully Submitted,

Richard H. Roberts
Village Clerk-Treasurer