

Village Board Meeting and Public Hearings
July 6th, 2026, 7:00pm
Village Municipal Center

Agenda

1. Pledge of Allegiance
2. Call to Order
3. Ratify Meeting Minutes, 6/1
4. Monthly Reports
5. Appropriations
 - General Fund
 - Water Fund
 - Sewer Fund
 - Senior Shuttle
 - Unaudited Claims
6. Budget Transfers
7. Appoint Trustees (3), Pember Library & Museum
8. Veterans Park Request—Adopt A Soldier (9/13 10am-4pm)—Philip Hoyt
9. Resolution—Village Court Audit
10. Review Parade Information—(7/11—American Legion)
11. Mayor's Reports
12. Public Comment
13. Executive Session
14. Adjournment

**Village Board Meeting
June 1st, 2026, 7:00pm
Village Municipal Center**

Attendance: Village Board: Mayor Paul Labas, Deputy Mayor Dean Hyatt, Trustees Denise Davies, Heather Leaman, and Paul Garrone

Village Key Staff: Police Chief Ernie Bassett, Fire Chief Michael Zinn, Local Ordinance Officer Curtis Pedone, DPW Superintendent Scott Mackey, Ass't Sup't Josh Hayes, Deputy Clerk-Treasurer Dee Scarlotta and Clerk-Treasurer Rick Roberts

Press: Patrick Ward, *NYVT Media*

Others: Mr. Matthew Rollwagen

Mayor Labas led those in attendance in the Pledge of Allegiance and called the Meeting to Order at 7:00pm.

Ratify Meeting Minutes: Deputy Mayor Hyatt moved ratification of the Minutes of the Meeting of May 27th as circulated. Trustee Davies seconded the motion and it carried unanimously.

Monthly Reports: Mayor Labas reviewed the following monthly reports with the Board: Police Dept., Village Court, Local Ordinance Officer, Fire Dept. and Water Dept (3 samples collected, all satisfactory). Trustee Leaman moved acceptance of the reports as read. Trustee Garrone seconded the motion and it carried unanimously.

Appropriations: The following claims were presented to the Board for review and in consideration of payment:

General Fund: \$183,696.82
Water Fund: \$18,994.64
Sewer Fund: \$49,107.74
Senior Shuttle \$4,778.92

Total Claims: \$256,578.12

The Board audited the claims and Trustee Leaman moved their approval for payment. Trustee Garrone seconded the motion and it carried unanimously.

Budget Transfers: The Clerk-Treasurer offered a single budget transfer in the Water Fund for the 2025-26 Budget as a result of year-end accruals and expenses:

<u>Acct #</u>	<u>Account Title</u>	<u>Change</u>	<u>Reason</u>
<u>Water Fund</u>			
F83404	Cont. Exp., Water Fund	+\$1,300.00	Cont. Exp. slightly > Budgeted

F90608 Health Ins. Prem., Water Fnd -\$1,300.00 Cure above shortfall

Trustee Garrone moved approval of the Budget Transfer as recommended. Trustee Leaman seconded the motion and it carried unanimously.

Mayor's Reports: The Mayor briefed the Board in the following matters:

Veterans Park Requests: Mayor Labas briefed the Board concerning two requests to conduct wedding ceremonies in Veterans Park. The requested dates of use are June 6th and August 29th. The Mayor advised that both of the requested dates of use were open on the Park calendar. Following a brief period of discussion, Deputy Mayor Hyatt moved approval of the requests as submitted. Trustee Garrone seconded the motion and it carried unanimously.

Mayor Labas opened the Meeting to public comment at 7:05pm.

Deputy Mayor Hyatt complimented the Village DPW for their efforts in keeping the Village looking good. He noted the appearance of Veterans Park, the installation of banners, flags, flowers, etc., as well the paving work recently completed at the Pember Library & Museum. He feels that the DPW makes a concerted effort to keep the appearance up for Village properties and that this is appreciated by Village constituents.

The Mayor reminded those in attendance that June was "Alzheimer's Awareness Month". He noted that a group of volunteers would be "painting the town purple" to raise awareness and solicit donations towards finding a cure. Purple lights have been ordered and placed in Veterans Park and the Village Municipal Center in support of this cause per the Mayor.

The Village Clerk advised that the Deputy Clerk had raised some \$4,700 to date through local businesses and civic organizations in support of the Summer Concert Series. He complimented the Clerk on her work in support of the Series. The Clerk also expressed his appreciation to Cristina Marchese, Director of the Rail Trail Race. He noted that she had 108 registrants for this year's event. While inclement weather did inhibit the turnout on Race Day, the event was still well received and successful. Lastly, the Clerk advised that he was continuing to advertise and work to fill the vacant post for the Summer Swim Program Director. He asked that if anyone knew of a potential candidate that they refer them to the Village Offices for an interview. It is hoped that this position can be filled soon so that this program can be executed in July-August.

There was no further comment.

The Mayor advised that he was unaware of any matters requiring an Executive Session. There being no other business, Trustee Leaman moved that the Meeting be adjourned at 7:10pm. Trustee Garrone seconded the motion and it carried without objection.

Respectfully Submitted,

Richard H. Roberts
Village Clerk-Treasurer

APPROPRIATIONS

July 6, 2026

GENERAL:	\$	43,213.17
SEWER:	\$	20,174.13
WATER:	\$	13,671.11
SENIOR SHUTTLE	\$	869.28
UNAUDITED VOUCHERS:	\$	650.00
TOTAL.....	\$	78,577.69

Proposed Budget Transfers/Amendment

July 6, 2026

For the 2025-26 Budget Year

The following transfers are recommended for the General, Water & Sewer Funds in conjunction with the final accruals for payroll and NYS Retirement for the end of the fiscal year:

<u>Acct #</u>	<u>Account Title</u>	<u>Change</u>	<u>Reason</u>
<u>General Fund</u>			
A14101	Deputy-Clerk P/S	+\$300.00	Final Salary Accrual
A31201	Police Dept. P/S	+\$1,300.00	Final Salary Accrual
A90308	FICA Tax, General Fund	+\$50.00	Final Salary Accrual
A16202	Municipal Center Equipment	-\$1,650.00	Cure above shortfalls
A90108	NYS Retirement (ERS)	+\$434.00	Final Y/E Accruals
A90558	NYS Retirement (PFRS)	+\$1,667.00	Final Y/E Accruals
A90608	Health Ins. Premiums	-\$750.00	Cure above shortfalls
A51101	DPW Salaries	-\$1,351.00	Cure above shortfalls
<u>Water Fund</u>			
F83401	Pers. Serv., Water Fund	+\$145.00	Final Salary Accrual
F90308	FICA Taxes, Water Fund	+\$5.00	Final Salary Accrual
F90608	Health Ins. Prem., Water Fnd	-\$150.00	Cure above shortfall
<u>Sewer Fund</u>			
G81101	Pers. Serv., Sewer Fund	+\$505.00	Final Salary Accrual
G90108	NYS Retirement (ERS)	+\$510.00	Final Salary Accrual
G90608	Health Ins. Premiums	-\$1,015.00	Cure above shortfalls

Your approval of the above transfers is requested this evening. If you have any questions or require any further information, please feel free to contact me at your convenience.

Respectfully Submitted,



Richard H. Roberts
Village Clerk-Treasurer

Proposed Budget Transfers/Amendment

July 6, 2026

The following transfers are requested for the General Fund as a result of State not passing their budget timely. As the Budget was not passed until the end of May, we could not accrue the current CHIPS revenue into the Village Budget passed in mid-April. Now that we have the updated figures, we are just seeking to accrue the additional revenue and appropriate the same for street paving:

<u>Acct #</u>	<u>Account Title</u>	<u>Change</u>	<u>Reason</u>
<u>General Fund</u>			
A90408	Workers Compensation	+\$1.00	Rounding issue, WC Premiums
A3501	CHIPS Revenue	+\$4,812.00	Post updated CHIPS Revenue
A51122	Street Paving	+\$4,811.00	Appropriate CHIPS Funding

Your approval of the above transfers is requested this evening. If you have any questions or require any further information, please feel free to contact me at your convenience.

Respectfully Submitted,



Richard H. Roberts
Village Clerk-Treasurer

granville@roadrunner.com

From: Nancy Bixby <bixbyn5@gmail.com>
Sent: Sunday, June 28, 2026 7:41 AM
To: Richard Roberts
Cc: Mary King; Jerry McKinney
Subject: Pember trustees

Hi Rick,

Mary King and I are up for re-appointment. The third position is vacant and we are currently working to fill it.

Let me know if need anything more.

Take care,
Nancy

granville@roadrunner.com

From: phil hoyt <philhyt@yahoo.com>
Sent: Tuesday, June 23, 2026 10:49 AM
To: granville@roadrunner.com
Subject: Re: Adopt A Soldier

Good Morning Rick can you request Veterans Park for September 13th from 10-4pm for my OAAS Concert Thanks have a good day

Sent from Yahoo Mail for iPhone

On Tuesday, July 8, 2025, 10:10 AM, phil hoyt <philhyt@yahoo.com> wrote:

Thank you. Rick

Sent from Yahoo Mail for iPhone

On Tuesday, July 8, 2025, 7:47 AM, granville@roadrunner.com wrote:

Good Morning Phil,

Just a quick note to advise that the Village Board unanimously approved your request to use Veterans Park on September 7th from 10am to 4pm for the Adopt a Soldier Benefit Concert.

Wishing you all the best with this worthwhile project. If you need anything further from our office, please just let me know.

Thank you,

Rick

**Resolution #1 of July, 2026
Accept Audit—Village Justice Court
July 6, 2026**

On a motion by _____, seconded by _____, the following Resolution was advanced for the Village Board of Trustees' consideration:

Whereas, the Village Justice Court handles cash, checks and other receipts totaling \$80,000-\$100,000 annually, and

Whereas, the Court's fiscal operations are subject to required audits annually per the State Justice Court's Directive, and

Whereas, the Village Court's fiscal activities were reviewed/audited in June by Trustee Davies, making use of a template provide by the State Justice Court that has been signed by all parties, and

Whereas, the Court's fiscal affairs were deemed to be in order in all respects by Trustee Davies, now

Therefore, be it so **R**esolved, that the Village Board of Trustees hereby accepts/ratifies the audit of Justice Forando's and Associate Justice Johnson's financial records as presented and reviewed.

The Resolution carried via the following roll call vote:

Mayor Paul Labas	_____
Deputy Mayor Dean Hyatt	_____
Trustee Denise Davies	_____
Trustee Heather Pauquette	_____
Trustee Paul Garrone	_____

The Mayor thus declared the Resolution duly adopted.

I solemnly affirm that the foregoing is a true and accurate copy of the proceedings as adopted on July 6, 2026 by the Village Board of Trustees.

Richard H. Roberts
Village Clerk-Treasurer



#10



The Granville American Legion is celebrating America's 250th Birthday

and we want you to join us! There will be a parade July 11th starting at 11:00 am from the carnival grounds and ending at the Granville American Legion at 10 Columbus Street. Everyone is welcome to join us at the Granville American Legion after the parade for free hot dogs.

Anyone wishing to be part of the celebration contact Garry Loomis at 518-932-2632 or Bruce Chapman at 518-391-8101. We would love to see floats, new and old vehicles, military vehicles, representation from local groups, organizations, bands etc.

