

Village Board Meeting Minutes
February 2, 2026, 7:00pm
Village Municipal Center

Attendance: Village Board: Mayor Paul Labas, Deputy Mayor Dean Hyatt, Trustees Denise Davies, Heather Leaman, and Paul Garrone

Village Key Staff: Local Ordinance Officer Curtis Pedone, Fire Chief Michael Zinn, Police Chief Ernie Bassett Jr., DPW Superintendent Scott Mackey, Ass't Sup't Josh Hayes, Village Attorney Michael Martin, Deputy Clerk Dee Scarlotta and Clerk-Treasurer Rick Roberts

Press: None

Others: Mr. Dan Williams, President, Slate Valley Museum, Mr. Matthew Rollwagen, Master Mason Zinn, and Ms. Kirsten Thomas

Mayor Labas led those in attendance in the Pledge of Allegiance and then called the Meeting to Order at 7:00pm.

Ratify Meeting Minutes: Deputy Mayor Hyatt moved ratification of the Minutes of the Meeting of January 5th as posted to the Village website. Trustee Leaman seconded the motion and it carried unanimously.

Monthly Reports: The Mayor reviewed the following monthly reports with the Board: Police Dept., Fire Dept., Village Court, Local Ordinance Officer, Water Dept. (3 samples, all satisfactory), and the Annual Report provided by the Granville Rescue Squad. Trustee Garrone moved acceptance of the reports as read. Trustee Davies seconded the motion and it carried unanimously.

Appropriations: The following claims were submitted to the Board for review and in consideration of payment:

General Fund:	\$58,162.76
Water Fund:	\$13,374.43
Sewer Fund:	\$21,558.39
Senior Shuttle:	\$1,764.21
Unaudited Vouchers:	<u>\$8,280.97</u>

Total Claims: \$103,140.76

The Board audited the claims and Trustee Leaman moved their approval for payment. Trustee Garrone seconded the motion and it carried unanimously.

Budget Transfers: The Clerk Treasurer circulated a memo in the Board packet recommending the following transfers in The General and Water Funds in order to avoid overdrawing any individual line items in the funding of this evening's appropriations:

<u>Acct #</u>	<u>Account Title</u>	<u>Change</u>	<u>Reason</u>
<u>General Fund</u>			
A51102	DPW Equipment	+\$700.00	Lift Acquisition
A95509	Capital Projects	+\$9,300.00	Bond Council & Engineering Fees
A911	Unreserved/Unapp. Balance	-\$10,000.00	Cure above shortfalls

Water Fund

F83402	Source Power Pump	+\$2,750.00	NYSEG Delivery Charges
F90608	Health Ins. Premiums	-\$2,750.00	Cure above shortfall

Following a brief review, Trustee Davies moved approval of the transfers as recommended. Trustee Garrone seconded the motion and it carried unanimously.

Coin Drop Requests: The Mayor reviewed two (2) coin drop requests received during the month of January:

- 1) The Granville Area Food Pantry and Community Service has requested a coin drop in the months of June/July to aid in supporting their operations. The request was submitted by volunteer Cathy Somich. Following a brief discussion, Trustee Hyatt moved approval of the request with a date of June 27th (alternate date—July). Trustee Davies seconded the motion and it carried unanimously.
- 2) The Haynes House of Hope submitted a written request for a coin drop in September. Following a brief discussion, Deputy Mayor Hyatt moved approval of the request with a date of September 12th (Rain Date November 19th). Trustee Leaman seconded the motion and it carried unanimously.

Mayor's Reports: The Mayor briefed the Board in the following matters:

- A. Schedule Budget Workshop: The Mayor advised that a working copy of the 2026-27 Village Budget had been circulated to the Board late last week following meetings with Dept. Heads and receipt of final expected rates for services & benefit plans. He asked the Board's preference in convening a Budget Workshop to review and provide input. Following a brief discussion, the Board agreed by unanimous consent to meet on Thursday, February 25th at 6:00pm.
- B. Review Correspondence—Fire Response: Mayor Labas reviewed correspondence from a Mettowee Street resident concerning the emergency response provided in a recent garage fire adjoining their property. The constituent praised the Fire Dept. for their professionalism in responding timely, and getting the structure under control. She also thanked the local Police Dept., DPW, and EMS for their assistance in the response. The Mayor advised that the Department was able to extinguish the blaze without it spreading to any adjoining structures, and no injuries were reported on scene. He thanked the Fire Department for their swift and efficient response, as well as the other Departments who supported the scene.

- C. Perspective New Member—Granville Engine & Hose Co. #1: The Mayor reviewed correspondence from Fire Chief Zinn concerning the Department's acceptance of a new member. The Company advanced the following candidate for the Board's consideration:

Lexyss Zovistoski

Deputy Mayor Hyatt moved acceptance of the new member as recommended by the Company. Trustee Davies seconded the motion and it carried unanimously.

- D. Reminder—Sealed Bids—Water Main Replacement: Mayor Labas reminded those in attendance that the Village would be accepting bids for the Water Main Replacement project on Church Street. The bid opening is scheduled for Thursday (2/5) at 10am here at the Village Offices. The Mayor advised that the Village Engineers would be on hand to tabulate the bids and would subsequently vet them before recommending acceptance at a future date. Mayor Labas stressed that this is an important project that will benefit residents and businesses with improved water pressure, as well as better fire flows in times of emergency. This project is being predominantly funded by a grant provided by the Northern Border Region Commission per the Mayor.

Mayor Labas opened the Meeting to public comment at 7:15pm.

There was no public input.

At 7:15pm, Deputy Mayor Hyatt moved the Board convene an Executive Session regarding contract negotiations and a potential candidate to fill the open Laborer position for the Village DPW. Trustee Leaman seconded the motion and it carried unanimously. *The Village Attorney accompanied the Board into the Executive Session in its entirety.*

At 7:30pm, Trustee Leaman moved that the Board return to regular session. Trustee Garrone seconded the motion and it carried unanimously.

Trustee Hyatt moved the hiring of Colby Hayes to the position of DPW Laborer (full-time) at a rate of \$20/Hr. Trustee Davies seconded the motion and it carried unanimously.

There being no other business, Trustee Garrone moved that the meeting be adjourned at 7:30pm. Trustee Leaman seconded the motion and it carried without objection.

Respectfully Submitted,

Richard Roberts
Village Clerk-Treasurer