

**Village Board Meeting
November 3rd, 2025, 7:00pm
Village Municipal Center**

Agenda

1. Pledge of Allegiance
2. Call to Order, Public Hearing, Proposed Local Law #1 of 2025
3. Close Public Hearing
4. Call to Order, Regular Session
5. Consider Action, Proposed Local Law #1 of 2025
6. Ratify Meeting Minutes (10/6)
7. Monthly Reports
8. Appropriations
 - General Fund
 - Water Fund
 - Sewer Fund
 - Senior Shuttle
 - Unaudited Claims
9. Budget Transfers
10. Holiday Committee Update
11. Mayor's Reports
12. Public Comment
13. Executive Session
14. Adjournment

**VILLAGE OF GRANVILLE
Vehicle and Traffic Law
Local Law No.: 1-2025**

LOCAL LAW ESTABLISHING SPEED LIMITS AND FINES FOR VEHICLE AND TRAFFIC LAW VIOLATIONS ON VILLAGE OF GRANVILLE'S STREETS AND ROADS AND FEES FOR THE ISSUANCE OF IDENTIFICATIONS FROM THE POLICE DEPARTMENT.

BE IN ENACTED by the Village Board of the Village of Granville, State of New York, as follows:

I. SHORT TITLE

This Local Law shall be known and may be cited as the "Local Law Establishing speed limits and fines for vehicle and traffic law violations on Village of Granville's streets and roads and fees for the issuance of identifications from the police department".

II. LEGISLATIVE INTENT AND FINDINGS OF FACT

A. Background:

The Village of Granville, Washington County, New York, is concerned about traffic flow, vehicle parking, current fines for vehicle and traffic violations on Village Streets and Roads, as well as the fees charged for photographic identifications issued by the Village Police Department in the Village of Granville and the standards necessary to promote the health, safety, and general welfare of the inhabitants of the Village of Granville. It is therefore necessary for the Village Board of the Village of Granville to regulate the Village of Granville limits to promote the health, safety, and general welfare of the inhabitants of the Village of Granville.

B. Legislative Finding of Fact:

The Village Board does hereby find that appropriate and salutary measures must be taken to protect the public interest by setting fine amounts for violation of local vehicle and traffic laws on Village Streets and Roads, as well as, setting fees for photographic identifications made by the Village Police Department.

C. Legislative Intent:

Pursuant to authority duly vested in it, it is the intention of the Village Board to protect the public interest and to preserve its intended objectives and ensure implementation by hereby adopting reasonable vehicle and traffic regulations of Village Streets and Roads, and thereby to protect the public interest and welfare.

III.

SCOPE OF CONTROLS:

A. Prohibited Parking:

When official signs have been posted prohibiting, restricting or limiting the stopping, standing or parking of vehicles on any Village Street or Road, no person shall stop, stand or park any vehicle in violation of the restrictions stated on such signs. A finding of guilt or a plea of guilty to this violation will result in a fine of **Fifty (\$50.00) Dollars** for a first offense; **One Hundred (\$100.00) Dollars** for a second offense; and **Two Hundred (\$200.00) Dollars** for a third or subsequent offenses.

B. Winter Parking Restrictions:

From November 1 until April 15 of each year it shall be illegal to park any vehicles on any Village Street or Road from 10:00 p.m. until 8:00 a.m. A finding of guilt or a plea of guilty to this violation will result in a fine of **Fifty (\$50.00) Dollars** for a first offense; **One Hundred (\$100.00) Dollars** for a second offense; and **Two Hundred (\$200.00) Dollars** for a third or subsequent offenses.

- i. Motor vehicles which have violated the Winter Parking Restrictions more than two times from November 1 though April 15 may towed by the Village of Granville at the owner's expense.
- ii. Regardless if it is the first time a motor vehicle is in violation of the Winter Parking Restrictions, the Mayor, Police Chief or DPW Superintendent may authorize the towing of a motor vehicle, at the owner's expense in order to accomplish snow removal in the interest of public safety

C. Overtime Parking:

When official signs have been posted restricting or limiting the stopping, standing or parking of vehicles on any Village Street or Road, no person shall stop, stand or park any vehicle in violation of the restrictions stated on such signs. A finding of guilt or a plea of guilty to this violation will result in a fine of **Fifty (\$50.00) Dollars** for a first offense; **One Hundred (\$100.00) Dollars** for a second offense; and **Two Hundred (\$200.00) Dollars** for a third or subsequent offenses.

D. Parked Blocking Driveway:

No person shall stop, park or stand a vehicle, whether occupied or not, except momentarily to pick up or discharge a passenger o passenger in front of a public or private driveway. A finding of guilt or a plea of guilty to this violation will result in a fine of **Fifty (\$50.00) Dollars** for a first offense; **One Hundred (\$100.00) Dollars** for a second offense; and **Two Hundred (\$200.00) Dollars** for a third or subsequent offenses.

E. Double Parking:

Except where angle parking is authorized, every vehicle stopped, standing, or parked wholly upon a two-way roadway shall be so stopped, standing or parked with the right-hand wheels of such vehicle parallel to and within twelve inches (12") of the right hand curb or edge of the roadway. A finding of guilt or a plea of guilty to this violation will result in a fine of **Fifty (\$50.00) Dollars** for a first offense; **One Hundred (\$100.00) Dollars** for a second offense; and **Two Hundred (\$200.00) Dollars** for a third or subsequent offenses.

F. Improper Parking:

Except where angle parking is authorized, every vehicle stopped, standing or partly upon a Village Street or Road shall be parked parallel to the curb or edge of the Village Street or Road, in the direction of authorized traffic movement, with its right-hand wheels within (12") of the right hand curb or edge of the roadway. On a one-way Village Street or Road such vehicle shall be facing in the direction of authorized traffic movement. A finding of guilt or a plea of guilty to this violation will result in a fine of **Fifty (\$50.00) Dollars** for a first offense; **One Hundred (\$100.00) Dollars** for a second offense; and **Two Hundred (\$200.00) Dollars** for a third or subsequent offenses.

G. Parked less than Fifteen (15') Feet from a fire hydrant:

No person shall stop, stand or park a vehicle within fifteen (15') feet of a fire hydrant on any Village Street or Road. A finding of guilt or a plea of guilty to this violation will result in a fine of **Fifty (\$50.00) Dollars** for a first offense; **One Hundred (\$100.00) Dollars** for a second offense; and **Two Hundred (\$200.00) Dollars** for a third or subsequent offenses.

H. Wrong Side to Curb:

Except where angle parking is authorized, every vehicle stopped, standing or partly upon a Village Street or Road shall be parked parallel to the curb or edge of the Village Street or Road, in the direction of authorized traffic movement, with its right-hand wheels within (12") of the right hand curb or edge of the roadway. On a one-way Village Street or Road such vehicle shall be facing in the direction of authorized traffic movement. A finding of guilt or a plea of guilty to this violation will result in a fine of **Fifty (\$50.00) Dollars** for a first offense; **One Hundred (\$100.00) Dollars** for a second offense; and **Two Hundred (\$200.00) Dollars** for a third or subsequent offenses.

I. Handicapped Zone Parking:

It shall be a violation for any person to stop, stand, or park a vehicle in any area designated as a place for handicapped parking unless the vehicle bears a permit used under New York State Vehicle and Traffic Law § 1203(a) or a registration issued under New York State Vehicle and Traffic Law § 404(a) and such vehicle is being used for the transportation

of a severely disabled or handicapped person. A finding of guilt or a plea of guilty to this violation will result in a fine of **Fifty (\$50.00) Dollars** for a first offense; **One Hundred (\$100.00) Dollars** for a second offense; and **Two Hundred (\$200.00) Dollars** for a third or subsequent offenses.

J. Parked in Fire Lane:

It shall be a violation for any person to stop, stand, or park a vehicle in any area designated as a Fire Lane in the Village of Granville or within Twenty (20') Feet of the driveway entrance to any fire station and within Twenty (20') Feet of the side of the street opposite to the entrance of any fire station, within Seventy-Five (75') Feet of said entrance, when properly signposted, unless a different distance is indicated by official signs, markings or parking meters. A finding of guilt or a plea of guilty to this violation will result in a fine of **Fifty (\$50.00) Dollars** for a first offense; **One Hundred (\$100.00) Dollars** for a second offense; and **Two Hundred (\$200.00) Dollars** for a third or subsequent offenses.

K. Parked on Sidewalk:

It shall be a violation for any person to stop, stand, or park any part of a vehicle on any Village sidewalk. A finding of guilt or a plea of guilty to this violation will result in a fine of **Fifty (\$50.00) Dollars** for a first offense; **One Hundred (\$100.00) Dollars** for a second offense; and **Two Hundred (\$200.00) Dollars** for a third or subsequent offenses.

L. Prohibited Residential Parking:

It shall be a violation for any person to stop, stand, or park a tractor trailer, private and/or commercial truck and/or trailer and/or any vehicle which requires a CDL in any area designated as "Residential" in the Village of Granville's Zoning Law unless such vehicle is being used for a commercial or private delivery of items or goods to a residence or if applicable, a business located in said "Residential" zone. Said delivery of items is limited to the time that the actual delivery is occurring and under no circumstances shall any vehicle under any circumstances remain in a "Residential" zone for more than one (1) hour. A finding of guilt or a plea of guilty to this violation will result in a fine of **Fifty (\$50.00) to One Hundred Fifty (\$150.00) Dollars** for each day of a violation.

M. Exemption of Municipal And Emergency Vehicles:

All Village, Town, County, State, Fire, Medical Emergency Vehicles, and Public Service Equipment and Vehicles are exempt from this local law.

IV SPEED LIMITS

A. Village Speed limit:

No person shall operate a motor vehicle in the Village of Granville in excess

of 30 mph. A finding of guilt or a plea of guilty to this violation will result in a fine of:

01 mph to 10 mph over limit:	\$ 00.00 to \$100.00	Dollars
11 mph to 20 mph over limit:	\$ 50.00 to \$150.00	Dollars
21 mph to 30 mph over limit:	\$100.00 to \$250.00	Dollars
31 mph to 40 mph over limit:	\$250.00 to \$500.00	Dollars
Over 41 mph over limit:	\$500.00 to \$1,000.00	Dollars

B. School Zone Speed Limit:

No person shall operate a motor vehicle in excess of 15 mph on Rawson and South Maple Street or in excess of 20 mph on Potter Avenue and on Quaker Street from Munson Drive to Potter Avenue in the Village of Granville from the hours of 7:00 a.m. to 6:00 p.m. A finding of guilt or a plea of guilty to this violation will result in a fine of:

01 mph to 10 mph over limit:	\$ 50.00 to \$150.00	Dollars
11 mph to 20 mph over limit:	\$100.00 to \$250.00	Dollars
21 mph to 30 mph over limit:	\$250.00 to \$500.00	Dollars
31 mph to 40 mph over limit:	\$500.00 to \$1,000.00	Dollars
Over 41 mph over limit:	\$1,000.00 to \$1,500.00	Dollars

C. Exemption of Municipal And Emergency Vehicles:

All Village, Town, County, State, Fire, Medical Emergency Vehicles, and Public Service Equipment and Vehicles are exempt from this local law.

V. MODIFICATION OF FINES

- A. All of the fines in this local law may be modified, increased and changed by resolution of Village Board of Trustees of the Village of Granville.

VI. VALIDITY

The invalidity of any work, section, clause, paragraph, sentence, part or provision of this Local Law shall not effect the validity of any other part of this Local Law which can be given effect without such invalid part or parts.

VII. EFFECT ON OTHER LAWS

All ordinances and laws or parts of ordinances and laws in conflict with the provisions of this Local Law are hereby superseded to the extent necessary to give

this Local Law full force and effect during the effective period.

VIII. HOME RULE

This Local Law is adopted pursuant to the authority granted to the Village as set forth in Section 10 of the Municipal Home Rule Law and Statutes of Local Government.

IX. EFFECTIVE DATE

This local law shall take effect immediately upon the filing of this local law with the New York Secretary of State.

Be it Enacted, this ___ day of November, 2025 by the Village Board of Trustees of the Village of Granville, Washington County, New York.

Paul Labas, Mayor

Dean Hyatt, Trustee

Paul Garrone, Trustee

Heather Leoman, Trustee

Denise Davies, Trustee

**Village Board Meeting
October 6th, 2025, 7:00pm
Village Municipal Center**

Attendance: Village Board: Mayor Paul Labas, Deputy Mayor Dean Hyatt, and Trustees Denise Davies, Heather Leaman, and Paul Garrone

Village Key Staff: Fire Chief Michael Zinn, Local Ordinance Officer Curtis Pedone, DPW Superintendent Scott Mackey, Ass't Sup't Josh Hayes, Police Chief Ernie Bassett Jr., Deputy Clerk-Treasurer Dee Scarlotta and Clerk-Treasurer Rick Roberts

Press: Erik Pekar, *NYVT Media*

Others: Mr. Mason Zinn, Mr. Matthew Rollwagen, Mr. Dan Williams, President, Slate Valley Museum, Ms. Kirstin Thomas, and Mr. Steven Gregory

Mayor Labas led those in attendance in the Pledge of Allegiance and called the Meeting to Order at 7:00pm.

Ratify Meeting Minutes: Trustee Davies moved ratification of the Minutes of the Meeting of September 8th as published to the Village website. Trustee Leaman seconded the motion and it carried unanimously.

Monthly Reports: The Mayor reviewed the following monthly reports with the Board of Trustees: Police Dept., Fire Dept., Local Ordinance Officer, Water Dept. (3 samples, all satisfactory), and Village Court. Deputy Mayor Hyatt moved acceptance of the reports as submitted. Trustee Garrone seconded the motion and it carried unanimously.

Appropriations: The following claims were submitted to the Board for review and in consideration of payment:

General Fund:	\$35,620.57
Water Fund:	\$11,396.99
Sewer Fund:	\$20,834.47
Senior Shuttle:	\$1,121.72
Unaudited Vouchers:	<u>\$806.23</u>
 Total Claims:	 \$69,779.98

The Board audited the claims and Trustee Leaman moved their approval for payment. Trustee Garrone seconded the motion and it carried unanimously.

Budget Transfers: The Clerk-Treasurer circulated a memo recommending a single Budget Transfer in the Water Fund in order to avoid overdrawing any specific line items in the funding of this evening's appropriations:

<u>Acct #</u>	<u>Account Title</u>	<u>Change</u>	<u>Reason</u>
---------------	----------------------	---------------	---------------

Water Fund

F83402 Water Equipment	+\$100.00	Equipment slightly > Budgeted Amt.
F83404 Cont. Exp., Water Dept.	-\$100.00	Cure above shortfall

Deputy Mayor Hyatt moved approval of the transfer as recommended. Trustee Garrone seconded the motion and it carried unanimously.

Mayor's Reports: Mayor Labas reviewed the following matters with the Board of Trustees:

- A. Proposed Local Law #1 of 2025: The Mayor advised that the Board was awaiting the final draft copy from the Village Attorney regarding Proposed Local Law #1 of 2025. He reported that the Village Attorney was out of Town, but that the copy was expected soon. Following a brief period of discussion, the Board unanimously agreed that a Public Hearing would be convened concerning the proposed legislation on November 3rd at 7:00pm. The Mayor advised that a copy of the proposed legislation would be posted to the Village website at least ten days prior to the Public Hearing in order to allow for the public to review the same.
- B. Correspondence Received—Village Website: Mayor Labas advised of receipt of email correspondence concerning the Village website. Some material seen on the site is dated and requires an update. The Mayor advised that staff in the Clerk's office would be working with our website coordinator to review and update the information as necessary.
- C. Holiday Season Update: The Mayor advised that he and Deputy Mayor Hyatt had worked in September to refurbish numerous buildings throughout the Village with a manlift, changing out upwards of 1,000 bulbs. He advised that the Holiday Committee would be meeting soon and asked the Committee Chairman if he could speak to this year's slated events. The Village Clerk briefly reviewed the schedule, plan of work, and a status concerning the Village's preparations to date. The Chairman thanked the Chamber of Commerce for their partnership in co-sponsoring this event, the DPW for their efforts and assistance, and the many volunteers who assist with this project throughout the year. He feels that the decorations bring a source of pride to the community, as well as an excellent social and recreational resource for our constituents.
- D. Car Show Report: Mayor Labas asked Trustee Davies if she could provide a summary report for the Chamber of Commerce's Annual Car Show. Trustee Davies advised that the event was held on Sunday, September 28th at the Granville Little League Complex. The Chamber was fortunate to draw a good day weather-wise and they saw a record number of cars (308) as a result. Attendance was excellent (1,000+ patrons) and the food & craft vendors did well. The Chamber saw attendees from across the region and felt it was an excellent day for the Chamber and for Granville.

Mayor Labas then opened the meeting to public comment at 7:20pm.

Ms. Kirstin Thomas commented that she was the new owner of the building located at the corner of Church and Main Streets. They have been rehabbing the building and hope to install a new sidewalk

soon. They have other plans for the property, including a possible coffee shop in the front of the building. Deputy Mayor Hyatt complimented Ms. Thomas concerning the upgrades to her property.

While on site there, Ms. Thomas reports having observed a fair amount of impatient traffic at the intersection of Main /Church—including erratic starts/stops, bad language, etc. She inquired if the Police Department could perhaps observe the intersection and evaluate. The Mayor advised that he tended to agree with the concerns expressed and asked the Police Chief if he could provide coverage/patrols in this area occasionally. The Police Chief advised that the Department could monitor/provide better coverage there.

The Board then initiated a discussion concerning a number of subjects relating to public safety—concerns with sidewalks, e-bikes, etc.—and several possible remedies to address.

There was no further public comment.

At 7:20pm, Deputy Mayor Hyatt moved that the Board convene an Executive Session concerning a matter pertaining to the Collective Bargaining Agreements for the DPW (CSEA) and Police Dept. (UPSEU). Trustee Davies seconded the motion and it carried unanimously.

At 8:00pm, Trustee Leaman moved that the Board return to regular session. Trustee Davies seconded the motion and it carried unanimously.

The Mayor advised that no actions were taken or decisions made during the Executive Session.

There being no other business, Trustee Garrone offered a motion to adjourn the meeting at 8:00pm. Deputy Mayor Hyatt seconded the motion and it carried without objection.

Respectfully Submitted,

Richard H. Roberts
Village Clerk-Treasurer

APPROPRIATIONS

November 3, 2025

GENERAL:	\$ 42,730.04
SEWER:	\$ 21,545.37
WATER:	\$ 11,124.35
SENIOR SHUTTLE:	\$ 1,295.53
UNAUDITED VOUCHERS:	\$ 28,529.49
TOTAL.....	\$105,224.78

Proposed Budget Transfers/Amendment

November 3, 2025

The following transfers are recommended for the General Fund in order to avoid overdrawing any individual line items in the funding of this evening's appropriations

<u>Acct #</u>	<u>Account Title</u>	<u>Change</u>	<u>Reason</u>
<u>Water Fund</u>			
A51102	DPW Equipment	\$10,000.00	Show purchase of Lift
A51134	Street Paving	-\$6,000.00	Paving < Budgeted las summer
F95509	Capital Projects	-\$4,000.00	Cure above shortfall

Your approval of the above transfers is requested this evening. If you have any questions or require any further information, please feel free to contact me at your convenience.

Respectfully Submitted,

Richard H. Roberts
Village Clerk-Treasurer