

**Village Board Meeting
October 6th, 2025, 7:00pm
Village Municipal Center**

Agenda

1. Pledge of Allegiance
2. Call to Order
3. Ratify Meeting Minutes (9/8)
4. Monthly Reports
5. Appropriations
 - General Fund
 - Water Fund
 - Sewer Fund
 - Senior Shuttle
 - Unaudited Claims
6. Budget Transfers
7. Mayor's Reports
 - A. Review Proposed Local Law #1 of 2025—Winter Parking Ban—Set Public Hearing
 - B. Other
8. Public Comment
9. Executive Session
10. Adjournment

Village Board Meeting
September 8, 2025, 7:00pm
Village Municipal Center

Attendance: Village Board: Mayor Paul Labas, Deputy Mayor Dean Hyatt, Trustees Denise Davies, Heather Leaman, and Paul Garrone

Village Key Staff: Police Chief Ernie Bassett Jr., DPW Superintendent Scott Mackey, Fire Chief Michael Zinn, Local Ordinance Officer Curt Pedone, Deputy Clerk-Treasurer Dee Scarlotta, and Clerk-Treasurer Rick Roberts

Press: Erik Pekar, *NYVT Media*

Others: Mary King, President, Pember Library & Museum; Krystle Morey, Becky Ricard, and Matthew Rollwagen

Mayor Labas led those in attendance in the Pledge of Allegiance and then called the Meeting to Order at 7:00pm.

Ratify Meeting Minutes: Trustee Leaman moved ratification of the Minutes of the Meeting of August 4th as posted to the Village website. Deputy Mayor Hyatt seconded the motion and it carried unanimously.

Monthly Reports: Mayor Labas reviewed the following monthly reports with the Board: Police Dept., Fire Dept., Water Dept. (3 samples, all satisfactory), Village Court, and Local Ordinance Officer. Trustee Davies moved acceptance of the reports as read. Trustee Garrone seconded the motion and it carried unanimously.

Appropriations: The following claims were submitted to the Board for review and in consideration of payment:

General Fund: \$89,703.25
Water Fund: \$21,650.97
Sewer Fund: \$88,153.93
Senior Shuttle: \$1,118.64
Unaudited
Vouchers: \$6,336.50

Total Claims: \$206,963.29

The Board audited the claims and Trustee Leaman moved their approval for payment. Deputy Mayor Hyatt seconded the motion and it carried unanimously.

Budget Transfers: The Clerk-Treasurer requested a single budget transfer in the General Fund in order to avoid overdrawing any specific line items in the funding of tonight's appropriations:

<u>Acct #</u>	<u>Account Title</u>	<u>Change</u>	<u>Reason</u>
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Sewer Fund

A73101 P/S, Youth Programs		+\$1,000.00	Salaries for Swim Program > Budgeted
A73104 Cont. Expense, Youth Programs		-\$1,000.00	Cure above shortfall

Deputy Mayor Hyatt moved approval of the transfer as requested. Trustee Garrone seconded the motion and it carried unanimously.

Authorize Attendance at NYCOM Conference: The Mayor advised that the Annual Fall Training Conference conducted by the Office of the State Comptroller and NYCOM was scheduled for Sept. 15-19 in Lake Placid. He stated that in years past, the Board had authorized representatives to attend the Conference in order to receive updates and training concerning a variety of subjects. Trustee Davies moved that the Village Clerk be authorized to attend the conference. Deputy Mayor Smith seconded the motion and it carried unanimously.

Approve Fall Leaf & Brush Collection Schedule: Mayor Labas briefly reviewed the Fall Leaf/Brush collection schedule for the DPW. He advised that the DPW will be collecting leaves and other yard waste in the months of October & November. Leaves can be bagged (brown paper or clear plastic bags) or raked curbside. Brush is to be bundled in lengths not to exceed 4'. Collection will be accomplished on Mondays, with the exception of the Columbus day holiday weekend. The Mayor asked residents to note that the Monday before Thanksgiving would be the final date of service for the DPW. After this time, the leaf vacuum/box is removed from the truck and replaced with the sander for the winter season. Thus, service will not be available after this date.

Consider Increasing Water Tapping Fees: The Mayor advised that the Water & Sewer Commission had convened a meeting on August 28th. At that meeting, The Commission voted to recommend changes in Water tapping fees due to increases in pricing seen with copper and other inflationary pressures. The Board discussed this matter and following the discussion period, Trustee Garrone moved to increase the pricing concurrent with the Water/Sewer Commission's recommendations. The fee structure recommended is as follows:

	<u>Inside District</u>	<u>Outside District</u>
WATER: 3/4" Connection	\$750.00	\$1,000.00
1" Connection	\$1,000.00	\$1,500.00
1 1/2" Connection	\$1,250.00	\$1,750.00
2" Connection	\$1,500.00	\$2,000.00

Trustee Leaman seconded the motion and it carried unanimously.

Consider Resolution—Improved Access to Pember Library & Museum: Mayor Labas recognized Pember Library President Mary King concerning a matter relating to access to the Pember facility. President King thanked the Mayor and explained that she had submitted a grant application to the Granville Community Foundation (GCF) to install a handicap-accessible door to the addition housing the elevator, and to pave the parking lot. President King views these improvements as a benefit to handicapped patrons, parents with multiple children and/or strollers, and the elderly. She feels that through installation of the doors and application of asphalt to the parking lot, the safety and security seen by patrons would be greatly

- D. Reminder—Chickens/Roosters Prohibited Within the Village Limits by Local Law: Mayor Labas advised that he wanted to reiterate that Chickens and Roosters are prohibited on both private and public property within the Village. He and the Local Ordinance Officer have received several complaints concerning Roosters and their traditional early-morning calls. Chickens & Roosters are prohibited throughout the Village, and the Local Ordinance Officer will be charged with locating them and coordinating their removal.

Mayor Labas opened the meeting to public comment at 7:30pm.

There was no input received from the public.

The Mayor advised that he had no items to be considered in Executive Session.

There being no other business to consider, Trustee Garrone moved that the meeting be adjourned at 7:30pm. Trustee Leaman seconded the motion and it carried without objection.

Respectfully Submitted,

Richard H. Roberts
Village Clerk-Treasurer

APPROPRIATIONS

October 6, 2025

GENERAL: \$ 35,620.57

SEWER: \$ 20,834.47

WATER: \$ 11,396.99

SENIOR SHUTTLE: \$ 1,121.72

UNAUDITED VOUCHERS: \$ 806.23

TOTAL..... \$ 69,779.98

Proposed Budget Transfers/Amendment

October 6, 2025

The following transfers are recommended for the Water Fund in order to avoid overdrawing any individual line items in the funding of this evening's appropriations

<u>Acct #</u>	<u>Account Title</u>	<u>Change</u>	<u>Reason</u>
<u>Water Fund</u>			
F83402	Water Equipment	+\$100.00	Equipment slightly > Budgeted Amt.
F83404	Cont. Exp., Water Dept.	-\$100.00	Cure above shortfall

Your approval of the above transfers is requested this evening. If you have any questions or require any further information, please feel free to contact me at your convenience.

Respectfully Submitted,



Richard H. Roberts
Village Clerk-Treasurer