

**Village Board Meeting**  
**September 8, 2025, 7:00pm**  
**Village Municipal Center**

Attendance: Village Board: Mayor Paul Labas, Deputy Mayor Dean Hyatt, Trustees Denise Davies, Heather Leaman, and Paul Garrone

Village Key Staff: Police Chief Ernie Bassett Jr., DPW Superintendent Scott Mackey, Fire Chief Michael Zinn, Local Ordinance Officer Curt Pedone, Deputy Clerk-Treasurer Dee Scarlotta, and Clerk-Treasurer Rick Roberts

Press: Erik Pekar, *NYVT Media*

Others: Mary King, President, Pember Library & Museum; Krystle Morey, Becky Ricard, and Matthew Rollwagen

Mayor Labas led those in attendance in the Pledge of Allegiance and then called the Meeting to Order at 7:00pm.

Ratify Meeting Minutes: Trustee Leaman moved ratification of the Minutes of the Meeting of August 4<sup>th</sup> as posted to the Village website. Deputy Mayor Hyatt seconded the motion and it carried unanimously.

Monthly Reports: Mayor Labas reviewed the following monthly reports with the Board: Police Dept., Fire Dept., Water Dept. (3 samples, all satisfactory), Village Court, and Local Ordinance Officer. Trustee Davies moved acceptance of the reports as read. Trustee Garrone seconded the motion and it carried unanimously.

Appropriations: The following claims were submitted to the Board for review and in consideration of payment:

General Fund: \$89,703.25  
Water Fund: \$21,650.97  
Sewer Fund: \$88,153.93  
Senior Shuttle: \$1,118.64  
Unaudited  
Vouchers: \$6,336.50

Total Claims: \$206,963.29

The Board audited the claims and Trustee Leaman moved their approval for payment. Deputy Mayor Hyatt seconded the motion and it carried unanimously.

Budget Transfers: The Clerk-Treasurer requested a single budget transfer in the General Fund in order to avoid overdrawing any specific line items in the funding of tonight's appropriations:

<u>Acct #</u>	<u>Account Title</u>	<u>Change</u>	<u>Reason</u>
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**Sewer Fund**

A73101 P/S, Youth Programs		+\$1,000.00	Salaries for Swim Program > Budgeted
A73104 Cont. Expense, Youth Programs		-\$1,000.00	Cure above shortfall

Deputy Mayor Hyatt moved approval of the transfer as requested. Trustee Garrone seconded the motion and it carried unanimously.

Authorize Attendance at NYCOM Conference: The Mayor advised that the Annual Fall Training Conference conducted by the Office of the State Comptroller and NYCOM was scheduled for Sept. 15-19 in Lake Placid. He stated that in years past, the Board had authorized representatives to attend the Conference in order to receive updates and training concerning a variety of subjects. Trustee Davies moved that the Village Clerk be authorized to attend the conference. Deputy Mayor Hyatt seconded the motion and it carried unanimously.

Approve Fall Leaf & Brush Collection Schedule: Mayor Labas briefly reviewed the Fall Leaf/Brush collection schedule for the DPW. He advised that the DPW will be collecting leaves and other yard waste in the months of October & November. Leaves can be bagged (brown paper or clear plastic bags) or raked curbside. Brush is to be bundled in lengths not to exceed 4'. Collection will be accomplished on Mondays, with the exception of the Columbus day holiday weekend. The Mayor asked residents to note that the Monday before Thanksgiving would be the final date of service for the DPW. After this time, the leaf vacuum/box is removed from the truck and replaced with the sander for the winter season. Thus, service will not be available after this date.

Consider Increasing Water Tapping Fees: The Mayor advised that the Water & Sewer Commission had convened a meeting on August 28<sup>th</sup>. At that meeting, The Commission voted to recommend changes in Water tapping fees due to increases in pricing seen with copper and other inflationary pressures. The Board discussed this matter and following the discussion period, Trustee Garrone moved to increase the pricing concurrent with the Water/Sewer Commission's recommendations. The fee structure recommended is as follows:

	<u>Inside District</u>	<u>Outside District</u>
WATER: 3/4" Connection	\$750.00	\$1,000.00
1" Connection	\$1,000.00	\$1,500.00
1 1/2" Connection	\$1,250.00	\$1,750.00
2" Connection	\$1,500.00	\$2,000.00

Trustee Leaman seconded the motion and it carried unanimously.

Consider Resolution—Improved Access to Pember Library & Museum: Mayor Labas recognized Pember Library President Mary King concerning a matter relating to access to the Pember facility. President King thanked the Mayor and explained that she had submitted a grant application to the Granville Community Foundation (GCF) to install a handicap-accessible door to the addition housing the elevator, and to pave the parking lot. President King views these improvements as a benefit to handicapped patrons, parents with multiple children and/or strollers, and the elderly. She feels that through installation of the doors and application of asphalt to the parking lot, the safety and security seen by patrons would be greatly

improved. Mrs. King advised that the Chairman of the GCF had inquired concerning her application on behalf of the Pember as he is aware that the Village owns the real property on which the leasehold improvements are proposed. She requested the Board's concurrence with the application and/or acknowledgement that the Village Board had no objections to the same.

The Board discussed this matter with President King and was unanimously supportive of improving access for patrons as requested. They expressed no objections to the proposal. Following the period of discussion, Deputy Mayor Hyatt sponsored a Resolution by motion in support of the Pember's grant request as submitted by Mrs. King. Trustee Davies seconded the motion, and it carried unanimously via roll call vote.

Mayor's Reports: Mayor Labas briefed the Board in the following matters:

- A. Winter Parking Ban Update: The Mayor recognized Trustee Leaman concerning the Winter Parking Ban in the Village. Trustee Leaman advised that last year the Board had considered changing the hours of the parking ban during the winter season. She inquired if the Board wanted to take up this subject prior to the onset of winter. Following a period of discussion that included input from the DPW Superintendent, the Board decided to consider amending the hours of the winter parking ban from 11pm to 8am, in order to allow the DPW a better opportunity to complete their plowing/clean up efforts in the early morning hours. In addition, the Board agreed to consider an increase in fees charged by the Police Department for Fingerprinting services. Said fees are shown in the same Local Law that will need to be amended to affect these changes, thus their inclusion. The Mayor asked the Village Clerk to forward this information to the Village Attorney in order that a draft of the modifications can be presented to the Board next month. At that time, the Board will review the same, and if acceptable the Board will then schedule a Public Hearing to accept input on the proposed legislation.
- B. Lighted Tractor Parade Request: Mayor Labas recognized Krystle Morey, co-chairman of the Granville Lighted Tractor Parade to brief the Board concerning this year's event. Ms. Morey thanked the Mayor and advised that the Lighted Tractor Parade had been scheduled for Saturday, December 13<sup>th</sup> at 5:30pm. The Parade will step off from Telescope Casual Furniture and follow the same route as last year. It is anticipated that some 60-70 entries will be received for 2025, with registration commencing in 30-45 days. In years past, the parade has attracted some 6,000-8,000 patrons, and it is expected that similar attendance will be seen this year. The Mayor thanked Ms. Morey and co-Chairman Paul Garrone for their efforts in promoting and executing this fun-filled event that kicks off the Holiday Season in Granville. He feels that it is a great event for families, children, and the community.
- C. GCS Spirit Walk: The Mayor advised that the Athletic Director at GCS had reached out to the Village concerning a Spirit Walk to be conducted prior to the bonfire on Thursday, September 18<sup>th</sup> at around 6:15pm. The Spirit Walk will begin at the High School Parking lot and exit onto Potter Avenue to the east. At the intersection with Church Street, the procession will turn south to the Telescope Parking Lot, where the bonfire is to be lit. The Mayor inquired of the Police Chief if staffing for this event would be possible in the interests of student and public safety. The Chief advised that coverage should not be an issue. The Mayor thanked Chief Bassett and wished GCS Officials and the Class of 2026 all the best with this event.

- D. Reminder—Chickens/Roosters Prohibited Within the Village Limits by Local Law: Mayor Labas advised that he wanted to reiterate that Chickens and Roosters are prohibited on both private and public property within the Village. He and the Local Ordinance Officer have received several complaints concerning Roosters and their traditional early-morning calls. Chickens & Roosters are prohibited throughout the Village, and the Local Ordinance Officer will be charged with locating them and coordinating their removal.

Mayor Labas opened the meeting to public comment at 7:30pm.

There was no input received from the public.

The Mayor advised that he had no items to be considered in Executive Session.

There being no other business to consider, Trustee Garrone moved that the meeting be adjourned at 7:30pm. Trustee Leaman seconded the motion and it carried without objection.

Respectfully Submitted,

Richard H. Roberts  
Village Clerk-Treasurer