

**Village Board Meeting
September 8th, 2025, 7:00pm
Village Municipal Center**

Agenda

1. Pledge of Allegiance
2. Call to Order
3. Ratify Meeting Minutes (8/4)
4. Monthly Reports
5. Appropriations
 - General Fund
 - Water Fund
 - Sewer Fund
 - Senior Shuttle
 - Unaudited Claims
6. Budget Transfers
7. Authorize Attendance, NYCOM Conference
8. Set Fall Leaf & Brush Collection Schedule
9. Consider Increase In Water Connection/Tapping Fees
10. Consider Handicap Access, Pember Library & Museum
11. Mayor's Reports
 - A. Review Correspondence, Granville Lighted Tractor Parade
 - B. Other
12. Public Comment
13. Executive Session
14. Adjournment

**Village Board Meeting
August 4th, 2025, 7:00pm
Village Municipal Center**

Attendance: Village Board: Mayor Paul Labas, Deputy Mayor Dean Hyatt, and Trustees Denise Davies, Heather Leaman, and Paul Garrone

Village Key Staff: Local Ordinance Officer Curtis Pedone, Village Attorney Michael Martin, DPW Superintendent Scott Mackey, Ass't Sup't Josh Hayes, Fire Chief Michael Zinn, Police Chief Ernie Bassett Jr., and Clerk-Treasurer Rick Roberts

Press: Peter Ward and Erik Pekar, *NYVT Media*

Others: Mr. Dan Williams, President, Slate Valley Museum; Mr. Matthew Rollwagen, Mr. George Demas, and Mrs. Kirstin Thomas

Mayor Labas led those in attendance in the Pledge of Allegiance and then called the Meeting to Order at 7:00pm.

Ratify Meeting Minutes: Deputy Mayor Hyatt moved ratification of the Minutes of the Meeting of July 7th as published to the Village Website. Trustee Leaman seconded the motion and it carried unanimously.

Monthly Reports: Mayor Labas reviewed the following monthly reports with the Board of Trustees: Fire Dept., Police Dept., Water Dept. (3 samples taken, all satisfactory), Local Ordinance Officer, and Village Court. Trustee Davies moved acceptance of the reports as read. Trustee Garone seconded the motion and it carried unanimously.

Appropriations: The following claims were submitted to the Board for review and in consideration of payment:

- General Fund: \$27,666.92
- Water Fund: \$16,245.42
- Sewer Fund: \$19,578.07
- Senior Shuttle: \$1,271.62
- Unaudited
- Vouchers: \$20,820.28

- Total Claims: \$85,582.31

The Board audited the claims and Trustee Leaman moved their approval for payment. Trustee Davies seconded the motion and it carried unanimously.

Budget Transfers: The Clerk-Treasurer circulated a memo requesting a single budget transfer for the Sewer Fund in order to avoid overdrawing any individual line items in the funding of this evening's appropriations:

<u>Acct #</u>	<u>Account Title</u>	<u>Change</u>	<u>Reason</u>
<u>Sewer Fund</u>			
G97137	BAN Interest	+\$160.00	Interest costs slightly > Budgeted
G81304	Contractual Expense, Sewer	-\$160.00	Cure above shortfall

Deputy Mayor Hyatt moved approval of the transfer as requested. Trustee Garrone seconded the motion and it carried unanimously.

Mayor's Reports: Mayor Labas briefed the Board in the following matters:

- A. Meeting With New Superintendent, GCS: The Mayor advised that he and Trustee Leaman had met with the new GCS Superintendent Michael Hall. He reported that the meeting went well. In the meeting, the Mayor and Trustee Leaman had requested continued funding for the extra crossing guard in proximity to Stewarts. He also noted that he and the DPW Superintendent are continuing to work with the NYS DOT to obtain lighted beacon signs in proximity to the crosswalk that connects the Elementary and High Schools. The Mayor advised that certain School Board officials had attempted to speak with the DOT concerning this as well—he discouraged this practice. The Mayor stated that he was hopeful that the School Board would continue to fund the new/second crossing guard position, as she has been well received by students, parents, etc. and this has clearly improved safety in the area of Stewarts/Rawson Avenue; in addition, this second crossing guard served as a back-up for the Police Dept. in the event that they could not staff the crosswalk connecting the school campus at the time of opening or dismissal as a result of being dispatched for an emergency services call.

Mayor Labas then opened the meeting to public comment at 7:10pm.

Mr. George Demas thanked the Mayor and Police Chief for their efforts in assisting him following the July Board Meeting. Mr. Demas reported taking a ride on the evening of July 7th and experiencing car trouble. He ended up staying in his car overnight and getting dehydrated. Subsequently, the Granville Police Department and Rescue Squad became involved as the vehicle was actually found to be off the roadway in a remote location. Mr. Demas reported being well, and thanked Chief Bassett for taking care of him, as well as his wife during his period of absence. Mayor Labas thanked Mr. Demas for his kind words and stated he was glad to see him back home and healthy.

The Mayor then asked the Village Attorney if he could brief the Board concerning the acquisition of property from the former St. Peter/Paul's Byzantine Catholic Church adjoining the Village well field. The Village attorney advised that the Church/Village are just awaiting the final approval from the Courts concerning the sale, but he expects that this will be forthcoming relatively soon, which will allow the transaction to be completed expeditiously.

Deputy Mayor Hyatt commented that the DPW had recently replaced a section of sidewalk upstreet following a water line replacement and that after the pouring of the new concrete someone had etched

“Drink Craft Beer” into the cement. He stated that he was disappointed with this and hoped that it could be remedied.

The Deputy Mayor also complimented the Summer Swim Program Coordinator and noted that she had expanded the enrollment from 27-28 students last year to 45 this summer. He noted that this program was very worthwhile for young students and families, and stated that the new Swim Coordinator was doing a good job.

There was no further public comment.

There being no other business, Trustee Davies offered a motion to adjourn the Meeting at 7:20pm. Trustee Garrone seconded the motion and it carried without objection.

Respectfully Submitted,

Richard H. Roberts
Village Clerk-Treasurer

APPROPRIATIONS

September 8, 2025

GENERAL: \$ 89,703.25

SEWER: \$ 88,153.93

WATER: \$ 21,650.97

SENIOR SHUTTLE: \$ 1,118.64

UNAUDITED VOUCHERS: \$ 6,336.50

TOTAL..... \$ 206,963.29

Proposed Budget Transfers/Amendment

September 8, 2025

The following transfers are recommended for the General Fund in order to avoid overdrawing any individual line items in the funding of this evening's appropriations

<u>Acct #</u>	<u>Account Title</u>	<u>Change</u>	<u>Reason</u>
<u>Sewer Fund</u>			
A73101	P/S, Youth Programs	+\$1,000.00	Salaries for Swim Program > Budgeted
A73104	Cont. Expense, Youth Programs	-\$1,000.00	Cure above shortfall

Your approval of the above transfers is requested this evening. If you have any questions or require any further information, please feel free to contact me at your convenience.

Respectfully Submitted,



Richard H. Roberts
Village Clerk-Treasurer

#7 For many years, the Village Board has authorized the Village Clerk and Mayor to attend the NYCOM Fall Training Conference. NYCOM provides instruction and guidance in a wide variety of subjects—from FOIL and Open Meetings Law, and other important events like Elections, Changes in the Retirement System, etc. In years past, the Village has also obtained cost-saving solutions through NYCOM and saved a great deal of expense—we refinanced the Municipal Center, switched health plans, power suppliers and affected several other changes like a utility audit, all through contacts established through NYCOM and the conference. This year's conference is Sept. 15-19 in Lake Placid. The Deputy Clerk will not be able to attend, so office coverage will not be necessary.

Fall Leaf & Brush Collection Schedule

The Village DPW will be collecting yard waste according to the schedule listed below. Leaves should be placed in clear plastic or brown paper bags or raked curbside, while brush should be bundled into lengths not exceeding 4 feet. Those wishing service on dates other than the listing below can contact the DPW at (518) 642-1815 or the Clerk's Office at (518) 642-2640:

Monday, October 6th**Tuesday, October 14th****Monday, October 20th****Monday, October 27th****Monday, November 3rd****Monday, November 10th****Monday, November 17th****Monday, November 24th**

Water/Sewer Commission Meeting
August 25th, 2025, 9:00am
Village Municipal Center

Attendance: Chairman Dean Hyatt, Commissioners Scott Mackey and Rick Roberts

Others: None

Chairman Hyatt called the Meeting to Order at 9:00am.

New Connection Request—Eric & Vicky Vernon: Chairman Hyatt asked Commissioner Mackey to brief the Board concerning a new connection request outside of the district. Commissioner Mackey advised that he had received a request to supply water to property located on Church Street outside of the district. The property is across from Warner’s Auto and it adjoins the Price Chopper Plaza. The applicants report that their well has run dry and despite fracking efforts by a local well-drilling company, the property remains without water. Commissioner Mackey has measured from a point near a fire hydrant adjoining Arrow bank to the home and it is approximately 250’ to the property line and 375-400’ to the house. A 1” tap is proposed. It is possible that the homeowner could excavate south of the Price Chopper Parking lot if they were to receive a utility easement from the company. Commissioner Mackey feels that this would represent the most direct route with the least disturbance of paved surfaces, etc. Given that Schuyler Corporation owns the infrastructure beyond the Village limits, they would also have to approve connection to the main. Work would have to be performed by a contractor approved by the DPW Superintendent. Following a period of discussion, Commissioner Mackey moved approval of the application for connection, subject to the utility easement/permission from Schuyler, the work being performed by a licensed plumber/contractor, and a \$1,500 tap charge. Commissioner Roberts seconded the motion and it carried unanimously.

Recommendation to Increase Tapping Fees: Chairman Hyatt and Commissioner Mackey discussed the fees relating to new taps/connections to the Water & Sewer System. While the Sewer Connection fees were deemed to be adequate, the Water tapping fees were deemed to be too low as a result of rising copper prices and other inflationary pressures. Based upon the increases in prices seen, the following fees are recommended:

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	<u>Inside District</u>	<u>Outside District</u>
3/4"	\$750.00	\$1,000.00
1"	\$1,000.00	\$1,500.00
1 1/2"	\$1,250.00	\$1,750.00
2"	\$1,500.00	\$2,000.00
Greater than 2"	Market Price*	Market Price*

Following a brief period of discussion, Commissionér Mackey moved that the fees as above be recommended to the Village Board for consideration. Chairman Hyatt seconded the motion and it carried unanimously.

There being no other business, Commissioner Mackey moved that the meeting be adjourned at 9:20am. Commissioner Roberts seconded the motion and it carried without objection.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Richard H. Roberts', with a stylized flourish at the end.

Richard H. Roberts
Commissioner

Monday, September 1, 2025

To the Granville Village Board,

Winter is quickly approaching and, as you know, nobody celebrates the holiday season better than Granville. We are writing this letter to ask for your cooperation to host the Granville Lighted Tractor Parade in the village again this year.

The Granville Lighted Tractor Parade draws thousands of people to the village during the second week of December each year. We would again like to have the event on a Saturday – December 13, 2025. This will be the 8th annual #GLTP event.

Organizers have already started coordinating with village officials, the Granville Village Police Department, Washington County Sheriff's Office, New York State Police, county and village DPWs, and local fire and EMS agencies to ensure the event's flawless execution and safety.

The parade will require some village streets to be closed for an extended period of time the day of the event. We will follow the same route as last year. The parade will kick off from Telescope Casual Furniture (82 Church St., Granville, NY 12832) at 5:30 p.m. and finish at the same location around 7:30 p.m. (See attached map.)

We will again this year be working with R. Hulett Trucking to block off major intersections with tractor trailers, as this was a major help ensuring the safety of parade attendees and participants. We will disallow parking on the day of the event on Main Street from (Church Street to Glen Street), as this also was a major safety asset.

We strive each holiday season to make the Granville Lighted Tractor Parade a destination/attraction for residents and their families, as well as for those who travel to the village to view its impressive lights displays. Similar to years' past, we expect to have 60+ lit tractors, trucks, fire apparatus, ATV's and more. We will award cash, gift cards, slate ornaments and trophies to the top entries.

We plan to collect a \$15 entry fee. All proceeds will go toward prizes and organization of the parade. The remainder of funds collected will be donated to a local organization, which will be announced at a later date.

Thank you for your consideration. Please let us know if you have any questions, suggestions or concerns.

Happy Holidays,

Paul Garrone, co-organizer
518-361-9489

Krystle S. Morey, co-organizer
518-701-0490
granvillelightedtractorparade@gmail.com

