

**Village Board Meeting**  
**October 7<sup>th</sup>, 2024, 7:00pm**  
**Village Municipal Center**

**Agenda**

1. Pledge of Allegiance
2. Call to Order
3. Ratify Meeting Minutes (9/9)
4. Monthly Reports
5. Appropriations
  - General Fund
  - Water Fund
  - Sewer Fund
  - Senior Shuttle
  - Unaudited Claims
6. Mayor's Reports
7. Public Comment
8. Executive Session, if necessary
9. Adjournment

**Village Board Meeting**  
**September 9<sup>th</sup>, 2024, 7:00pm**  
**Village Municipal Center**

Attendance: Village Board: Mayor Paul Labas, Trustees Dean Hyatt, Denise Davies, and Heather Leaman; absent Deputy Mayor Gordon Smith Jr.

Village Key Staff: Fire Chief Michael Zinn, Police Chief Ernie Bassett Jr., DPW Superintendent Scott Mackey, Ass't DPW Sup't Josh Hayes, Local Ordinance Officer Curt Pedone, Deputy Clerk-Treasurer Dee Scarlotta, and Clerk-Treasurer Rick Roberts

Press: Doug LaRocque and Erik Pekar, *NYVT Media*

Others: Mr. Pete Kishak, Mr. Matthew Rollwagen, Mr. John & Mrs. Linda Freed, Mr. Steve and Mrs. Felicia Dougherty, Mr. George Demas, Mr. Matthew Aldous, and Ms. Ann McGarry

Mayor Labas led those in attendance in the Pledge of Allegiance and called the Meeting to Order at 7:00pm.

Ratify Meeting Minutes: Trustee Hyatt moved ratification of the Minutes of the Meeting of August 5<sup>th</sup> as published to the Village website. Trustee Leaman seconded the motion and it carried unanimously.

Monthly Reports: The Mayor reviewed the following monthly reports with the Board: Police Department, Fire Department, Local Ordinance Officer, Water Department (3 samples, all satisfactory), and Village Court. Trustee Davies moved acceptance of the reports as published. Trustee Hyatt seconded the motion and it carried unanimously.

Appropriations: The following claims were submitted to the Village Board for review and in consideration of payment:

General Fund: \$38,536.15  
Sewer Fund: \$109,661.80  
Water Fund: \$15,262.18  
Senior Shuttle: \$1,872.44  
Unaudited  
Vouchers: \$7,375.30

Total Claims: \$172,707.87

The Board audited the claims and Trustee Leaman moved their approval for payment. Trustee Hyatt seconded the motion and it carried unanimously.

Budget Transfers: The Clerk-Treasurer circulated a memo to recommend a single budget transfer within the General Fund in order to avoid overdrawing any individual line items in the funding of this evening's appropriations:

<u>Acct #</u>	<u>Account Title</u>	<u>Change</u>	<u>Reason</u>
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## General Fund

A19104 Property Insurance	+\$4,426.00	Ins. Premiums > Budgeted
A73101 Personal Service, Youth Prog	-\$4,426.00	Cure above shortfall

Following a brief period of discussion, Trustee Hyatt moved approval of the Budget Transfer as recommended. Trustee Leaman seconded the motion and it carried unanimously.

Authorize Attendance, NYCOM Conference: Each year, the Board is asked to consider sending staff to the annual fall training conference conducted by NYCOM and the NYS Comptroller. The conference is an excellent source of training across multiple disciplines for staff in the Clerk's Office and Elected Officials. This year, the Village Clerk is seeking authorization to attend the conference in Saratoga, Sept. 16-20. Following a brief period of discussion, Trustee Davies moved that the Village Clerk be authorized to attend the conference. Trustee Hyatt seconded the motion and it carried unanimously.

Authorize Fall Leaf & Brush Collection Schedule: Mayor Labas reviewed the proposed schedule for Leaf & Brush collection this fall. The Mayor proposed that the DPW collect yard waste from October 7<sup>th</sup> thru November 18<sup>th</sup>. The Mayor advised that he had consulted with the DPW Superintendent in this matter prior to circulating the proposed schedule. The Board agreed by unanimous consent to the Mayor's proposal, with several members commenting that this was a valued and appreciate service by many Village constituents.

Mayor's Reports: The Mayor briefed the Board in the following matters:

- A. Pickleball Courts: Mayor Labas advised that the Pickleball Courts in Mettowee Park had been opened for play and were seeing heavy use. He commented that he is seeing a mix of Village residents and visitors from other localities, both of which are viewed favorably. A very nice slate plaque was donated to the facility courtesy of Sheldon Slate—the Mayor thanked Pete Tatko for his efforts in designing and manufacturing the sign at no cost. He also complimented the DPW for their excellent work in constructing and maintaining the courts. He feels that they are a nice addition to the Village.
- B. Winter Parking Ban: The Mayor reminded those in attendance that the Winter Parking Ban will go into effect on November 1<sup>st</sup>. He asked for the cooperation of landlords (noting that off street parking is required for all apartment units in the Village) and homeowners in removing their vehicles from the Village streets overnight, particularly in inclement weather, to allow for safe and efficient operation of Snow Removal Equipment and Emergency Service Vehicles.

Mayor Labas opened the Meeting to public comment at 7:15pm.

There was no public input.

At 7:15pm, Trustee Hyatt moved that the Board convene an Executive Session to consider personnel appointments in the Police Department and for the Village Planning Board, as well as a potential matter relating to contract negotiations. Trustee Leaman seconded the motion and it carried unanimously.

At 7:30pm, Trustee Hyatt moved that the Board return to regular session. Trustee Leaman seconded the motion and it carried unanimously.

The Mayor advised that he had appointed Mark Kunen to fill the unexpired term of Heather Leaman on the Village Planning Board, effective August 19<sup>th</sup>. Mr. Kunen will serve the remainder of Ms. Leaman's unexpired term thru March of 2026. Trustee Hyatt offered a motion of support for the Mayor's appointment. The motion was seconded by Trustee Davies and carried unanimously.

Trustee Hyatt moved the appointment of Lynne Gracon to the position of Crossing Guard effective September 5<sup>th</sup>, at a rate of pay of \$15/Hr. Trustee Leaman seconded the motion and it carried unanimously.

There being no further business, Trustee Leaman moved that the meeting be adjourned at 7:35pm. Trustee Hyatt seconded the motion and it carried without objection.

Respectfully Submitted,

Richard H. Roberts  
Village Clerk-Treasurer

# APPROPRIATIONS

## October 7, 2024

**GENERAL:** \$ 41,489.92

**SEWER:** \$ 60,392.06

**WATER:** \$ 14,328.81

**SENIOR SHUTTLE:** \$ 1,521.95

**UNAUDITED VOUCHERS:** \$ 4,403.56

**TOTAL.....\$ 122,136.30**

41,489.92 +  
60,392.06 +  
14,328.81 +  
1,521.95 +  
4,403.56 +  
122,136.30 \*