

**Village Board Meeting**  
**July 1, 2024, 7:00pm**  
**Village Municipal Center**

Attendance: Village Board: Mayor Paul Labas, Deputy Mayor Gordon Smith Jr., Trustees Dean Hyatt, Denise Davies, and Heather Leaman

Village Key Staff: DPW Superintendent Scott Mackey, Ass't Sup't Josh Hayes, Local Ordinance Officer Curtis Pedone, Fire Chief Michael Zinn, Ass't Fire Chief Keith Seebode, Police Chief Ernie Bassett, Village Attorney Michael Martin, Deputy Clerk-Treasurer Dee Scarlotta and Clerk-Treasurer Rick Roberts

Press: Erik Pekar, *NYVT Media*

Others: Mr. Matthew Rollwagen, Mr. Steve and Mrs. Felicia Dougherty, Mrs. Karin Rozell, Mr. George Demas, Mr. Tyler Williams, Mr. Peter Kishak, Ms. Ann McGarry, Mr. Matthew Aldous, and Mr. William Kuban

Mayor Labas led those in attendance in the Pledge of Allegiance and called the Meeting to Order at 7:00pm.

Appoint Village Trustee: Mayor Labas advised that Trustee Brown had relocated to Florida last week and thus vacated his position as Village Trustee. Trustee Brown has submitted a letter of resignation to the Village Clerk. The Mayor wished him well and thanked Mr. Brown for his years of service to the Village. The Mayor subsequently advised that he had appointed Heather Leaman to fill Mr. Brown's seat through the next Village Election (March, 2025). The Mayor welcomed Ms. Leaman to the Board and thanked her for her willingness to serve.

Ratify Meeting Minutes: Deputy Mayor Smith moved the ratification of the Minutes of the Meeting of June 3<sup>rd</sup> as published to the Village website. Trustee Davies seconded the motion and it carried unanimously.

Monthly Reports: The Mayor reviewed the following reports with the Board: Police Department, Fire Department, Village Court (May report), Water Dept. (3 tests completed, all satisfactory), and Local Ordinance Officer. Trustee Hyatt moved acceptance of the reports as submitted. Trustee Leaman seconded the motion and it carried unanimously.

Appropriations: The following claims were submitted for Board review and in consideration of payment:

General Fund:	\$40,836.83
Water Fund:	\$3,959.69
Sewer Fund:	\$22,601.37
Senior Shuttle:	\$1,019.63
Unaudited	
Vouchers:	\$14,338.89
Total Claims:	\$82,756.41

The Board audited the appropriations and Deputy Smith moved their approval for payment. Trustee Hyatt seconded the motion and it carried unanimously.

Budget Transfers: The Clerk-Treasurer circulated a memo recommending several Budget Transfers in order to avoid overdrawing any individual line items in the funding of this evening’s appropriations and to appropriate ARPA monies as previously approved by the Board of Trustees:

<u>Acct #</u>	<u>Account Title</u>	<u>Change</u>	<u>Reason</u>
<b><u>General Fund</u></b>			
A16204	Mun. Center C/E	+\$3,000.00	ARPA Funding, Website Construction
A4960	Federal Aid (ARPA)	+\$3,000.00	ARPA Appropriation, per Board Auth.
A90408	Worker’s Compensation	+\$1.00	Worker’s Comp slightly > Budgeted
A90558	Disability Ins.	-\$1.00	Cure above shortfall
<b><u>Water Fund</u></b>			
F90408	Worker’s Compensation	+\$81.00	Worker’s Comp slightly > Budgeted
F83404	Water Dept. Cont. Exp.	-\$81.00	Cure above shortfall
<b><u>Sewer Fund</u></b>			
G90408	Worker’s Compensation	+\$154.00	Worker’s Comp slightly > Budgeted
G97137	BAN Interest	+\$346.00	BAN Interest slightly > Budgeted
G81304	Sewer Contractual Exp.	-\$500.00	Cure above shortfalls

In addition, the Clerk-Treasurer recommended the following Budget Transfers associated with the closure of the **2023-24 Fiscal Year:**

<u>Acct #</u>	<u>Account Title</u>	<u>Change</u>	<u>Reason</u>
<b><u>General Fund</u></b>			
A14101	Deputy Clerk P/S	+\$475.00	Service as Election Inspector, OT
A14504	Elections C/E	+\$1.00	Small over-run, meals for inspectors
A16204	Municipal Center C/E	+\$23.00	Year-end close-out
A31201	Police Dept. P/S	+\$50.00	Final Salary Accrual, PD
A33101	Crossing Guard P/S	+\$150.00	Final Salary Accrual, Crossing Guard
A90308	FICA Taxes	+\$26.00	Final Salary Accruals
A11101	Village Court P/S	-\$725.00	Cure above shortfalls
<b><u>Water Fund</u></b>			
F83401	Water Salaries	+\$5.00	Final Salary Accrual
F90558	Disability Insurance Premiums	-\$5.00	Cure above shortfall

**Sewer Fund**

G90108	NYS Retirement	+\$300.00	Ret't Costs slightly > Budgeted
G95509	Capital Projects	-\$300.00	Cure above shortfall

Following a brief period of discussion, Trustee Hyatt moved approval of the Budget Transfers as presented. Trustee Davies seconded the motion and it carried unanimously.

Ratify Pember Library Trustees (3): The Mayor reviewed a memo received from Pember Library & Museum President Mary King recommending the following candidates for three Trustee positions (through June, 2027):

Carol Knipes  
Murray McHugh  
Gisele Zeitler

Trustee Hyatt moved approval of the appointments as recommended. Deputy Mayor Smith seconded the motion and it carried unanimously.

Mayor's Reports: The Mayor briefed the Board in the following matters:

- A. Announce Grant—NBRC: Mayor Labas announced that the Village's grant application to fund a new 8" Water Main from the Church Street Bridge to Main Street had been approved by the National Border Regional Commission (NBRC). He advised that this will provide enhanced flow rates to residences and businesses, and increase flow rates for fire protection. The Mayor advised that he had been subsequently contacted by the Village Engineers regarding this award and they noted that our work through the RERC grant process and the formulation of a plan to utilize our cultural and recreational assets to generate additional economic activity helped greatly in this highly competitive grant process per NBRC Officials. The Mayor thanked the Lake Champlain Lake George Regional Planning Board for their aid in submitting the application, as well as staff in the DPW, Village Clerk's Office and the Village Engineers. The Mayor noted that this will be a major upgrade to the Village's infrastructure.
  
- B. Resolution—Pro-Housing Community: Mayor Labas reviewed a draft Resolution provided by the Lake Champlain Lake George Regional Planning Board that would designate the Village as a Pro-Housing Community. This designation is necessary for the Village to pursue several larger grant programs. Through this Resolution, the Village would agree to support programs which streamline the building permit process, support fair housing, incorporate regional housing needs into planning efforts, and supporting development of single- and multi-family homes. Following a period of brief discussion, Trustee Hyatt sponsored the Resolution by motion. Deputy Mayor Smith seconded the motion and it carried unanimously.
  
- C. Update—Pickleball Courts: The Mayor advised that the area designated for the Pickleball Courts in Mettowee Park had been graded, compacted, and paved by Peckham. He advised that representatives from AFSCO Fence Company were expected to be on site next week. The finished surface and lining will be applied in late July or early August. It is hoped that the Pickleball Courts will be ready for play/use by mid- to late-August.

Mayor Labas opened the Meeting to public comment at 7:15pm.

Mrs. Karin Rozell provided an update regarding the Branding/Marketing Committee's efforts to establish a website to promote Granville's recreational and cultural resources and establish a centralized calendar. Work is ongoing with this project and progressing well—however, the Town of Granville does not wish to support the project. Mrs. Rozell was seeking guidance from the Board as to how to proceed. After a period of discussion, Trustee Hyatt moved that the Village fund the remaining \$3,000 for this project through use of ARPA funds. Deputy Mayor Smith seconded the motion and it carried unanimously.

The Mayor advised that he had no business to be considered for an Executive Session.

There being no other business to consider, Trustee Hyatt moved that the Meeting be adjourned at 7:25pm. Deputy Mayor Smith seconded the motion and it carried without objection.

Respectfully Submitted,

Richard H. Roberts  
Village Clerk-Treasurer