

**Village Board Meeting
August 7, 2023, 7:00pm
Village Municipal Center**

Attendance: Village Board: Mayor Paul Labas, Deputy Mayor Gordon Smith Jr., Trustees Denise Davies, Dean Hyatt and Dan Brown

Village Key Staff: DPW Superintendent Scott Mackey, Assistant DPW Superintendent Josh Hayes, Local Ordinance Officer Curt Pedone, Fire Chief Michael Zinn, Assistant Fire Chief Keith Seebode, Village Attorney Michael Martin and Deputy Clerk-Treasurer Dee Scarlotta

Press: Doug La Rocque, *NYVT Media*

Others: Mr. Erik Pekar, Mr. Matthew Rollwagen, and Mr. George Demas

The Mayor led those in attendance in the Pledge of Allegiance and called the Meeting to Order at 7:00pm.

Ratify Meeting Minutes: Trustee Hyatt moved the ratification of the Minutes of the Meeting of July 10th as circulated. Trustee Brown seconded the motion and it carried unanimously.

Monthly Reports: Mayor Labas reviewed the following monthly reports with the Board: Village Court, Police Dept., Fire Dept., Water Dept. (3 samples taken, all satisfactory), and Local Ordinance Officer. Trustee Davies moved acceptance of the reports as read. Deputy Mayor Smith seconded the motion and it carried unanimously.

Appropriations: The following claims were submitted to the Board for review and in consideration of approval for funding:

General Fund: \$124,401.74
Water Fund: \$ 12,876.71
Sewer Fund: \$ 26,261.45
Senior Shuttle: \$ 954.17
Unaudited \$ 23,290.54
Vouchers:

Total Claims: \$187,784.61

The Board audited the claims and Deputy Mayor Smith moved their approval for payment. Trustee Hyatt seconded the motion and it carried unanimously.

Budget Addendum: The Deputy Clerk-Treasurer circulated a memo recommending budget transfers in the following accounts in order to avoid overdrawing any individual line items in the funding of this evening's appropriations:

<u>Acct #</u>	<u>Account Title</u>	<u>Change</u>	<u>Reason</u>
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General Fund

A4960 Federal Aid, ARPA	+\$12,201.64	Show Federal Aid, ARPA
A16202 Equipment, Municipal Center	-\$12,201.64	Show purchase of new A/C Unit

Sewer Fund

G5730 Show BAN Proceeds	+\$65,000.00	Show BAN, Doosan Loader Buyout
G81302 Sewer Equipment	-\$60,000.00	Show Equipment Payoff
G81304 C/E Sewer Plant	-\$5,000.00	Show Bond Council Fees

To Close Fiscal Year 2022-2023:**General Fund**

A14101 Deputy Clerk-Treasurer P/S	+ \$5.00	Final Payroll Accrual
A13251 Clerk-Treasurer P/S	-\$5.00	Cure above shortfall
A90108 State Retirement	+\$,1275.00	Final Retirement Accrual
A90158 Police & Fire Retirement	-\$1,275.00	Cure above shortfall

Water Fund

F83401 Water Salaries	+\$250.00	Final Payroll Accrual
F90608 Health Ins. Premiums	-\$250.00	Cure above shortfall

Sewer Fund

G81101 Sewer Salaries	+\$525.00	Final Payroll Accrual
G90108 State Retirement	+\$325.00	Final Retirement Accrual
G95509 Capital Projects	-\$850.00	Cure above shortfall

Trustee Brown moved ratification of the budget transfers as recommended. Deputy Mayor Smith seconded the motion and it carried unanimously.

Resolution—Village Court Audit: Mayor Labas advised that Deputy Mayor Smith had performed the annual audit of the Village Court records using a template provided by the Justice Court Fund. The Deputy Mayor advised that the court records were in good order. Following a brief discussion, Trustee Brown sponsored a Resolution to ratify/accept the audit as presented. Trustee Davies seconded the motion and the Resolution carried unanimously via roll call vote.

Open Sealed Bids—Municipal Center Carpeting: The Mayor advised that there was a single sealed bid for Carpet replacement at the Municipal Center. An advertisement for bids had been placed in the Official Village Newspaper. Mayor Labas opened the bid and read it aloud.

- Loomis Paint & Flooring: \$7,379.38

The Board briefly discussed the bid. They noted that the carpet would be replaced in the Front entranceway, the Conference room and the Clerk's office. They concluded the bid was reasonable. Trustee Hyatt moved acceptance of the bid and award of the contract. Trustee Davies seconded the motion and it carried 4-1 with Trustee Brown voting no.

Open Sealed Bids—Pump Station Equipment: The Mayor advised that there was a single sealed bid for compressors for the sewer pump stations. An advertisement for bids had been placed in the Official Village Newspaper. Mayor Labas opened the bid and read it aloud.

- Gartner Equipment: \$72,200.00

The Board briefly discussed the bid. They noted that the compressors and equipment for the pump stations at Munson Drive, East Main Street and Quaker Street will be replaced. They concluded the bid was reasonable. Deputy Mayor Smith moved acceptance of the bid and award of the contract. Trustee Hyatt seconded the motion and it carried 4-1 with Trustee Brown voting no.

Open Sealed Bids—Pump Station Electrical: The Mayor advised that there was a single sealed bid for Electrical work on the Quaker Street Pump Station. An advertisement for bids had been placed in the Official Village Newspaper. Mayor Labas opened the bid and read it aloud.

- Barlow Electric Inc. \$8,750.00

The Board briefly discussed the bid. They noted that there will be a new control panel installed at the Quaker Street Pump Station. The bid includes all labor, materials and inspections. The Board concluded the bid was reasonable. Trustee Hyatt moved acceptance of the bid and award of the contract. Trustee Davies seconded the motion and it carried 4-1 with Trustee Brown voting no.

Mayor's Reports: The Mayor briefed the Board in the following matters:

Well Field Pump # 2—Emergency Purchase: At the request of DPW Superintendent Mackey, Mayor Labas addressed the Board about the failure of well field pump #2. Based on the urgency of replacement, the mayor requested the board approve Parker Pump Service to replace said pump as an emergency purchase. After a brief discussion, no action was taken.

Zombie Properties: The Mayor requested the board to give Attorney Michael Martin authority to address issues with zombie properties within the Village. Deputy Mayor Smith moved acceptance of the request. Trustee Brown seconded the motion and it carried unanimously.

Request for Use of Veterans Park (9/10): The Mayor reviewed a request received from Phil Hoyt to use Veterans Park for the 12th Annual Operation Adopt A Soldier Benefit Concert. The event will be from noon until 4PM. Following a brief period of discussion, Trustee Brown moved approval of the request as submitted. Trustee Davies seconded the motion and it carried unanimously.

Public Comment:

New Pickle Ball Court—Trustee Davies updated the Board on the progress of the Pickle Ball Courts that are going to be installed. There was a brief discussion regarding fencing, concrete, soil testing and lighting.

Safety Concerns were brought to the board's attention by Trustee Brown. He has witnessed illegal parking on Village sidewalks. He would also like to bring to NYS DOT's attention the dangerous Y intersection of Quaker St & Main St. He alone has witnessed dozens of near misses and thinks it should be addressed before an injury occurs.

Resignation: The Mayor read the resignation letter from Court Deputy Raymond Boyea, effective September 3, 2023. Deputy Mayor moved acceptance of the resignation, with regret. It was seconded by Trustee Brown and carried unanimously.

Public Comment closed at 7:43 pm.

There being no other business, Trustee Brown moved that the meeting be adjourned at 7:45 pm. Deputy Mayor Smith seconded the motion and it carried without objection.

Respectfully Submitted,

Dee Scarlotta
Deputy Village Clerk-Treasurer