

**Village Board Meeting  
July 10<sup>th</sup>, 2023, 7:00pm  
Village Municipal Center**

**Agenda**

1. Pledge of Allegiance
2. Call to Order
3. Ratify Meeting Minutes (6/5)
4. Monthly Reports
5. Appropriations
  - General Fund
  - Water Fund
  - Sewer Fund
  - Senior Shuttle
  - Unaudited Claims
6. Open Sealed Bids—Central A/C (Mun Center)
7. Appointment of Pember Trustees (3)
8. Resolutions (2) – Authorize Grant Applications
9. Mayor's Reports
  - A. Block Party—Update
  - B. Authorize Sealed Bids—Carpet for Municipal Center
  - C. Other
10. Public Comment
11. Executive Session
12. Adjournment

**Village Board Meeting  
June 5, 2023, 7:00pm  
Village Municipal Center**

Attendance: Village Board: Mayor Paul Labas, Deputy Mayor Gordon Smith Jr., Trustees Dean Hyatt, Dan Brown and Denise Davies.

Village Key Staff: Superintendent of Public Works Scott Mackey, Ass't Sup't Josh Hayes, Fire Chief Michael Zinn, Ass't Fire Chief Keith Seebode, Village Attorney Michael Martin, and Clerk-Treasurer Rick Roberts

Press: Doug La Rocque, NYVT Media

Others: Mrs. Mark King, Mr. George Demas, Mr. Dan Kruegar, Mr. John & Mrs. Linda Freed, Mr. Steve and Mrs. Felicia Dougherty, Mr. Matthew Rollwagen, Mr. David and Mrs. Kathy Juckett, and Mr. Erik Pekar

Mayor Labas led those in attendance in the Pledge of Allegiance and then called the Meeting to Order at 7:00pm.

Ratify Meeting Minutes: Trustee Hyatt moved ratification of the Minutes of the Meeting of May 23<sup>rd</sup> as circulated. Deputy Mayor Smith seconded the motion and it carried unanimously.

Appropriations: The following claims were submitted to the Board for review and in consideration of approval for payment:

General Fund: \$125,534.09  
Water Fund: \$18,007.22  
Sewer Fund: \$21,505.14  
Senior Shuttle: \$1,192.48  
Unaudited  
Vouchers: \$38,200.00

Total Claims: \$204,438.93

The Board audited the claims and Trustee Davies moved their approval for payment. Deputy Mayor Smith seconded the motion and it carried unanimously.

Budget Transfers: The Clerk-Treasurer circulated a memo recommending one additional transfer for both the General and Sewer Funds for the 2022-23 fiscal year:

***FOR FISCAL YEAR 2022-23***

<u>Acct #</u>	<u>Account Title</u>	<u>Change</u>	<u>Reason</u>
<b><u>General Fund</u></b>			
A90308	FICA Tax—Village Share	+\$2,750.00	Final Holiday & Leave Accruals
A90608	Medical Ins. Premiums	-\$2,750.00	Cure above shortfall

## Sewer Fund

G81101 Personal Service, Sewer Fund	+\$750.00	Final Holiday & Leave Accruals
G99509 Capital Projects	-\$750.00	Cure above shortfall

These transfers are based upon final holiday & payroll leave accruals. Trustee Brown moved approval of the transfers as recommended. Deputy Mayor Smith seconded the motion and it carried unanimously.

Open Senior Shuttle Bids: Mayor Labas advised that a single sealed bid had been received following the publication of a legal notice in the Official Village Newspaper earlier this month. The Mayor opened the bid and read it aloud:

Clifton Park Chrysler -Dodge-Jeep: \$28,397.00 (2020 Chrysler Pacifica Touring)

The bid was reviewed to assure compliance with the specifications published. Following a brief period of discussion, Trustee Brown moved acceptance of the bid and purchase of the van. Deputy Mayor Smith seconded the motion and it carried unanimously.

Mayor's Reports: The Mayor briefed the Board of Trustees in the following matters:

- A. 2023 Summer Concert Series: Mayor Labas reviewed the Concert Series schedule and advised that the Marquee sign would be placed in Veterans Park soon. He thanked the many local and regional businesses who donate to make the Concert Series better. He advised that the first act would be on Thursday, June 29<sup>th</sup> (The Refrigerators--Albany, NY) and that fireworks would follow, sponsored jointly by the Town & Village. The Mayor advised that this year's lineup contained several new acts that he felt would be well-received and encouraged everyone to come out and enjoy the series on Thursday evenings.
- B. Request for Summer Block Party: The Mayor reviewed a written request from Brenda Ross concerning a potential "Block Party"-style event in the Village-owned parking lot on Main Street on Saturday, July 22<sup>nd</sup>. The event would feature a DJ, food trucks, outdoor games like cornhole, face painting, etc. and is proposed from Noon-10pm. The Board discussed the potential event and asked the Clerk to follow up to the applicant concerning several questions (alcohol consumption, restroom facilities, handicap parking, proposed hours, etc.). While the Board was supportive of the concept, Trustee Hyatt moved that the matter be tabled to the next meeting pending additional information. Trustee Brown seconded the motion and it carried unanimously.
- C. Central Air Conditioning Unit, Mun. Center: Mayor Labas advised that the central air conditioning unit for the front portion of the Municipal Center had failed and was not repairable. He asked the Board's pleasure concerning this. The Board discussed the matter and concluded that it was likely that the replacement of the unit would exceed \$10,000. As such, the Clerk was directed to advertise for sealed bids in the official Village newspaper to be opened on Monday, July 10<sup>th</sup>.

Mayor Labas opened the meeting to public comment at 7:15pm.

Trustee Hyatt commented that he felt that there were too many temporary signs scattered throughout the Village. The Mayor advised that he would direct the Local Ordinance Officer to take a look at this and to advise those not in compliance of the regulations seen in the Village Zoning Code.

Mr. Dan Kruegar circulated a map of the Village-owned property on Braymer's Mountain (approx. 18 acres) and requested that Boy Scout Troop 44 be allowed to create a road/parking area to avoid families having to park on Route 22 when accessing Scout Trails and their campsite located on the property. Mr. Kruegar advised that he had spoken with the DPW Superintendent to formulate a plan to accomplish the goal of improving safety for Scouts and family members. The proposed road would be completed by the Scouts and they would maintain the same—there would be no cost to the Village. Following a period of discussion between Mr. Kruegar, the Board, and the DPW Superintendent, Trustee Davies sponsored a Resolution to allow for construction of the road as proposed. Trustee Hyatt seconded the motion and it carried unanimously via roll call vote.

There was no further public comment.

The Mayor advised that he did not have any matters that would require an Executive Session. As such, Deputy Mayor Smith moved that the meeting be adjourned at 7:20pm. Trustee Davies seconded the motion and it carried without objection.

Respectfully Submitted,

Richard H. Roberts  
Village Clerk-Treasurer

Village of Granville

Resolution to Support and Authorization to Submit Grant Application to NYMS Program

DRAFT

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WHEREAS, the Village of Granville ("Village") seeks to conduct a feasibility study for the rehabilitation of priority buildings on Main Street, and

WHEREAS, New York State Homes and Community Renewal (HCR) has available funding for communities for technical assistance for such studies through the New York Main Streets Technical Assistance Project (NYMS), and

WHEREAS, through NYMS eligible entities may request \$20,000 with a 5.26% local cash match required, to complete a project that improves community or property owner readiness to participate in future New York Main Street renovation activities, and

WHEREAS, the Lake Champlain Lake George Regional Planning Board ("LCLGRP") will prepare an application on behalf of the Village, and if awarded, the LCLGRP will provide grant administration and assist with project delivery.

THEREFORE, BE IT

RESOLVED, that the Village of Granville authorizes LCLGRP to apply on behalf of the municipality, to the NYMS Technical Assistance Project grant opportunity to fund a feasibility study for the rehabilitation of priority buildings on Main Street, and

RESOLVED, the Village agrees to provide the 5.26% (\$1,053) local match cash contribution.

Village of Granville  
Resolution to Support and Authorization to Submit Grant Application to NYSDOS LWRP  
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WHEREAS, improvements to the Mettowie Riverfront Park have been identified and priorities in the Mettowie River Waterfront Revitalization Strategy and the Recreation Economy for Rural Communities Plan, and

WHEREAS, the Village of Granville ("Village") seeks to design and construct improvements to the Mettowie Riverfront Park, and

WHEREAS, the New York State Department of State ("NYSDOS") has available funding for communities to undertake such activities through the Local Waterfront Revitalization Program ("LWRP"), and

WHEREAS, the LWRP grant opportunity requires a 25% local match, and

WHEREAS, the Lake Champlain Lake George Regional Planning Board ("LCLGRP") will prepare an application on behalf of the Village, and if awarded, the LCLGRP will provide grant administration and assist with project delivery.

THEREFORE, BE IT

RESOLVED, that the Village of Granville authorizes LCLGRP to apply on behalf of the municipality, to the LWRP grant opportunity to fund the design and construction of improvements to the Mettowie Riverfront Park, and

RESOLVED, the Village agrees to provide the 25% local match through the purchase of equipment for use in the Mettowie Riverfront Park.