

**Village Board Meeting**  
**May 25<sup>th</sup>, 2023, 6:00pm**  
**Village Municipal Center**

**Agenda**

1. Call to Order
2. Ratify Meeting Minutes (5/1)
3. Appropriations
  - General Fund
  - Water Fund
  - Sewer Fund
  - Senior Shuttle
  - Unaudited Claims
4. Budget Transfers
5. Public Comment
6. Executive Session
7. Adjournment

## APPROPRIATIONS

**May 25, 2023**

**GENERAL:** \$ 6,664.74

**SEWER:** \$ 585.44

**WATER:** \$ 171.48

**UNAUDITED VOUCHERS: \$ 7,426.21**

**TOTAL.....\$ 14,847.87**

**Village Board Meeting  
May 1, 2023, 7:00pm  
Village Municipal Center**

Attendance: Village Board: Mayor Paul Labas, Deputy Mayor Gordon Smith Jr. (*via teleconference*), Trustees Dean Hyatt and Dan Brown; absent Trustee Denise Davies

Village Key Staff: Police Chief Ernie Bassett, Fire Chief Michael Zinn, Assistant Fire Chief Keith Seebode, Local Ordinance Officer Curtis Pedone, DPW Superintendent Scott Mackey, Ass't Sup't Josh Hayes, Village Attorney Michael Martin, Deputy Clerk-Treasurer Dee Scarlotta, and Clerk-Treasurer Rick Roberts

Press: Doug LaRocque, *NYVT Media*

Others: Mr. John & Mrs. Linda Freed, Mr. Steve & Mrs. Felicia Dougherty, Mr. Matthew Rollwagen, Mr. George Demas, and Mr. Erik Pekar

The Mayor led those in attendance in the Pledge of Allegiance and then called the Meeting to Order at 7:00pm.

Ratify Meeting Minutes: Trustee Brown moved the ratification of the Minutes of the Meeting of April 3<sup>rd</sup> as published to the Village website. Deputy Mayor Smith seconded the motion and it carried unanimously.

Mayor's Reports: The Mayor reviewed the following monthly reports with the Board: Village Court, Water Dept. (3 samples, all satisfactory), Fire Dept., Police Dept. and Local Ordinance Officer. Trustee Hyatt moved approval of the reports as submitted. Deputy Mayor Smith seconded the motion and it carried unanimously.

Appropriations: The following claims were submitted to the Board for review and in consideration of payment:

General Fund: \$41,097.13  
Water Fund: \$26,411.37  
Sewer Fund: \$8,161.17  
Senior Shuttle: \$1,100.07  
Unaudited  
Vouchers: \$10,017.48

Total Claims: \$86,787.22

The Board audited the appropriations and Trustee Brown moved their approval for payment. Trustee Hyatt seconded the motion and it carried unanimously.

Budget Transfers: The Clerk-Treasurer circulated a memo recommending several budget transfers in order to avoid overdrawing any individual line items in the processing of this evening's appropriations. The recommended transfers are as follows:

<u>Acct #</u>	<u>Account Title</u>	<u>Change</u>	<u>Reason</u>
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### **General Fund**

A11104 Cont. Expense, Court	+\$100.00	Small Overrun
A16204 Municipal Center, C/E	+\$2,025.00	New Copier/Scanner/Printer
A36204 Cont. Expense, CEO	+\$1,000.00	Eng. Bill, Burned Structures
A51104 Cont. Expense, DPW	+\$4,750.00	Trees removed—Vets Park, Morrison
A51824 Streetlights	+\$3,000.00	Streetlighting Exp. Slightly > Budgeted
A90608 Health Insurance Premiums	-\$10,875.00	Cure above shortfalls

### **Water Fund**

F83204 Power & Pumping	+\$2,250.00	Pumping costs slightly > Budgeted
F83304 Purification	+\$500.00	Chemical costs slightly > Budgeted
F90608 Health Ins. Premiums	+\$575.00	Health Ins. Premiums slightly > Bdgt'd
A83404 Cont. Exp, Water Plant	-\$3,325.00	Cure above shortfalls

### **Sewer Fund**

G90608 Health Ins. Premiums	+\$5,000.00	Health Ins. Premiums over Budget
G95509 Capital Projects	-\$5,000.00	Cure above shortfalls

Trustee Hyatt moved approval of the transfers as recommended. Trustee Brown seconded the motion and it carried unanimously.

**Bond Resolution—DPW Loader:** Mayor Labas reviewed a proposed Bond Resolution pertaining to the purchase of a Doosan Loader used by the DPW. The loader had been leased and the buyout (\$59K) is far less than would be seen to purchase a new one (\$175K-\$200K). Bond Council has drafted a Resolution for \$65K that would incorporate bond council fees for the initial BAN as well as the required annual renewals. It has been suggested that the loader would be financed through the Sewer Fund. Following a period of discussion, Trustee Hyatt sponsored the Bond Resolution by motion. Trustee Brown seconded the motion and it carried 4-0 via roll call vote.

**Appoint Village Fire Chief and Assistant Chief:** The Mayor read a letter from the Fire Department Secretary advising of their approval of new officers for the coming year. The Department has selected Michael Zinn to be Chief and Keith Seebode as Assistant Chief. Before considering ratification of the new officers, Trustee Hyatt and Mayor Labas thanked outgoing Chief Ryan Pedone for his many years of service. They expressed that the Department is in a far better position given Chief Pedone's leadership and dedication. That said, Trustee Hyatt advised that the Officers nominated also have excellent service records and that he looks forward to working with them in the future. Trustee Hyatt then moved approval of the appointments as recommended by the Department membership. Trustee Brown seconded the motion and it carried unanimously.

**Mayor's Reports:** Mayor Labas briefed the Board in the following matters:

- A. Schedule Year-End Appropriations Meeting: The Mayor inquired as to the Board's pleasure concerning the scheduling of the year-end appropriations meeting. Following a brief period of

discussion, it was agreed by unanimous consent that the meeting would be scheduled for Thursday, May 25<sup>th</sup> at 6:00pm.

- B. RERC Workshop: Mayor Labas reminded those in attendance of the upcoming RERC Workshop later this week. On May 3-4, the Village will host a large number of Federal and State partners who will be in the Village to assist in the formulation of a Plan to enhance our recreational resources in hopes of enhancing the quality of life for our constituents and additional economic opportunities. The public is welcome to attend all sessions, and their input is sought as to what items represent the priorities for the community. The Mayor feels that this planning grant represents an excellent opportunity for Granville, and he encouraged those with ideas to attend whatever sessions that they were able to. While the purpose of this grant is to craft a plan for Granville, this plan will be an important tool to obtaining the funding and resources to execute the community's vision.
- C. Request to Use Veterans Park—Granville Area Chorus: The Mayor reviewed email correspondence received from Crystal Everdyke requesting that the Granville Area Chorus be allowed to provide a free concert to the community in Veterans Park on Friday, August 25<sup>th</sup> at 7:00pm. There would be no charge for this event. After reviewing the calendar with the Village Clerk, the Mayor inquired as to the Board's pleasure with this request. Trustee Brown moved that the request be approved as submitted. Deputy Mayor Smith seconded the motion and it carried unanimously.

Mayor Labas opened the meeting to Public comment at 7:15pm.

There was no input from the public.

At 7:15pm, Trustee Brown moved that the Board convene an Executive Session pertaining to potential staffing and contractual negotiation items. Trustee Hyatt seconded the motion and it carried unanimously. *The Village Attorney accompanied the Board into the Executive session for its entirety, and the Police Chief was called into the Executive Session at approximately 7:50pm.*

At 8:15pm, Deputy Mayor Smith moved that the Board return to regular session. Trustee Brown seconded the motion and it carried unanimously.

Trustee Brown moved an appropriation of \$5,000 from existing ARPA monies to the Slate Valley Museum to aid with their boiler replacement. Deputy Mayor Smith seconded the motion and it carried unanimously.

At 8:15pm, Trustee Brown moved that the meeting be adjourned. Deputy Mayor Smith seconded the motion and it carried without objection.

Respectfully Submitted,

Richard Roberts  
Village Clerk-Treasurer

## **Proposed Budget Transfers/Amendment**

May 23, 2023

The following transfers are recommended for the General Fund to allow for the appropriations associated with the new Hot Water Heater at the Pember and a deposit for a new awning at the Slate Valley Museum . These transfers pertain strictly to the ARPA monies received through the Federal Government:

<u>Acct #</u>	<u>Account Title</u>	<u>Change</u>	<u>Reason</u>
<b><u>General Fund</u></b>			
A4960	Federal Aid, ARPA	+\$2,675.00	Show Federal Aid, ARPA
A79894	Cont. Exp, SVM	+\$2,425.00	Deposit, New Auning
A74102	Cont. Exp., Pember Lib.	\$250.00	New Hot Water Heater

Your approval of the above transfers is requested this evening to allow us to proceed. If you have any questions or require any further information, please feel free to contact me at your convenience.

Respectfully Submitted,



Richard H. Roberts  
Village Clerk-Treas.

## **Proposed Budget Transfers/Amendment**

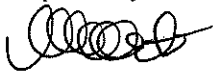
May 23, 2023

The following transfers are recommended for the General, Water & Sewer Funds to allow for the funding of this evening's appropriations without overdrawing any individual line items:

<u>Acct #</u>	<u>Account Title</u>	<u>Change</u>	<u>Reason</u>
<b><u>General Fund</u></b>			
A11104	Cont. Expense, Court	+\$200.00	Small Overrun
A16204	Municipal Center, C/E	+\$2,575.00	Provisions for RERC Grant
A33101	Pers. Service, Cross. Guard	+\$375.00	Increased Minimum Wage, 1/23
A36204	Cont. Exp., Code Enf.	+\$50.00	Small Overrun
A51104	Cont. Expense, DPW	+\$1,750.00	Cont. Exp. Slightly > Budgeted
A79890	Grant Writing	+\$175.00	Provisions for RERC Grant
A80201	Pers. Service, Planning Bd.	+\$50.00	5 Planning Board Meetings in 2022-23
A14101	Pers. Service, Deputy Clerk	+\$825.00	Salary Increase per MOA--CSEA
A2401	Interest Earned	+\$6,000.00	Cure above shortfalls
<b><u>Water Fund</u></b>			
F83401	Personal Service, Water	+\$4,000.00	Salary Increase per MOA--CSEA
F83404	Cont. Exp, Water Plant	-\$4,000.00	Cure above shortfall
<b><u>Sewer Fund</u></b>			
G81304	Cont. Exp, Sewer Plant	+\$75.00	Small Overrun
G90608	Health Ins. Premiums	-\$75.00	Cure above shortfall

Your approval of the above transfers is requested this evening. If you have any questions or require any further information, please feel free to contact me at your convenience.

Respectfully Submitted,



Richard H. Roberts  
Village Clerk-Treas.