

**Village Board Meeting
March 6, 2023, 7:00pm
Village Municipal Center**

Attendance: Village Board: Mayor Paul Labas, Deputy Mayor Gordon Smith Jr., Trustees Dean Hyatt and Dan Brown.

Village Key Staff: DPW Superintendent Scott Mackey, Ass't Sup't Josh Hayes, Police Chief Ernie Bassett, Local Ordinance Officer Curt Pedone, Deputy Fire Chief Michael Zinn, Village Attorney Michael Martin, Deputy Clerk-Treasurer Dee Scarlotta, and Clerk-Treasurer Rick Roberts

Press: Doug LaRocque, *The Granville Sentinel*

Others: Mrs. Denise Davies, Mr. Steven and Mrs. Felicia Dougherty, Mr. George Demas, Mr. Matthew Rollwagen, Mr. Wesley Wolcott, Mr. Paul Felice and Mrs. Coral Pardy

Mayor Labas led those in attendance in the Pledge of Allegiance and then called the Meeting to Order at 7:00pm.

Ratify Meeting Minutes: Trustee Hyatt moved ratification of the Minutes of the Meeting of February 6th and the Minutes from the Budget Workshop conducted on February 15th. Trustee Brown seconded the motion and it carried unanimously.

Monthly Reports: The Mayor reviewed the following Monthly Reports with the Board of Trustees: Police Dept., Fire Dept., Local Ordinance Officer, Village Court (2 reports), and Water Dept. (3 samples, all satisfactory). Deputy Mayor Smith moved acceptance of the reports as presented. Trustee Hyatt seconded the motion and it carried unanimously.

Appropriations: The following claims were submitted to the Board for review and in consideration of payment:

General Fund:	\$45,068.99
Water Fund:	\$21,663.58
Sewer Fund:	\$22,043.98
Senior Shuttle:	\$1,176.90
Unaudited Vouchers:	<u>\$213.00</u>

Total Claims: \$90,166.45

The Board audited the claims and Trustee Brown moved their approval for payment. Deputy Mayor Smith seconded the motion and it carried unanimously.

Budget Transfers: The Clerk-Treasurer offered recommendations for several budget transfers within the General, Water & Sewer Funds in order to avoid overdrawing any individual line items in funding this evening's appropriations. Within the Water Fund, the proposed transfers pertain strictly to the appropriation of ARPA funds previously approved by the Village Board:

ARPA FUNDING

<u>Acct #</u>	<u>Account Title</u>	<u>Change</u>	<u>Reason</u>
<u>Water Fund</u>			
F4960	Federal Aid, ARPA	+\$10,000.00	Show Federal Aid, ARPA
F83404	Contractual Exp, Water Plant	+\$10,000.00	Appropriation per Board Authorization

NON-ARPA FUNDS

<u>Acct #</u>	<u>Account Title</u>	<u>Change</u>	<u>Reason</u>
<u>General Fund</u>			
A16204	Municipal Center, C/E	+\$2,025.00	New Copier/Scanner/Printer
A90608	Health Insurance Premiums	-\$2,025.00	Cure above shortfall

Sewer Fund

G81302	Sewer Equipment	+\$1,000.00	Show Equipment Repairs
G95509	Capital Projects	-\$1,000.00	Cure above shortfall

Trustee Hyatt moved approval of the Budget Transfers as presented. Trustee Brown seconded the motion and it carried unanimously.

Present 2023-24 Tentative Budget: Mayor Labas advised that he was formally presenting the Tentative Budget for the 2023-24 fiscal year. He stated that copies of the Budget were available on the rear table, and that a copy was also posted on the Village Website. The Mayor reiterated his previous statement that the Budget contained no tax increase or Water/Sewer rent increase. He noted that this was the second year in a row that the Tentative Budget contained no increases. The Mayor thanked the Board, Dept. Heads and Village Employees for working together to control costs and promote efficiencies that allowed for the level funding of all budgets. He advised that the Tentative Budget would now remain static thru April 3rd, when the Village will conduct its organizational meeting and hold a Public Hearing to accept public comment concerning the Tentative Budget. The Board agreed by unanimous consent that said Public Hearing would be scheduled at 7:00pm on April 3rd. The Mayor also highlighted the positive fiscal status of the Village, including the reduction of the Fiscal Stress Score to zero—he advised that upon taking office, the Village's fiscal stress score was 59.6, and Granville was the second most fiscally stressed Village in the State. The Mayor closed by advising that he expected to see a moderate surplus across the various Village budgets in the current fiscal year.

Coin Drop Request: The Mayor reviewed a written request directed to the Village Clerk by the Haynes House of Hope for a coin drop on September 9th. After inquiring as to whether this date was open/available, Trustee Brown moved approval of the request as submitted. Trustee Hyatt seconded the motion and it carried unanimously.

Mayor's Reports: Mayor Labas provided an update to the Board in the following matters:

- A. Possible Update of Winter Parking Regulations: The Mayor indicated that he would like the Board to consider strengthening certain aspects of the Village's Winter Parking Regulations. He

feels that many residents continue to park on the street overnight and that this can make things difficult for the DPW during snow/ice removal and or for emergency services to operate when they are called out. The Mayor would like to see the fines increased for violations in order to promote safety and a better opportunity for the DPW to do their job more efficiently. The Mayor advised that he would be working to craft an update to this legislation to present to the Board at a future date.

- B. Announce LARAC Grant: Mayor Labas reviewed and email received from the Executive Director of LARAC advising that the Village had received a grant in the amount of \$3,000 to sponsor the 2023 Summer Concert series. He noted that this was an increase from the \$2,500 received in 2022, and he thanked LARAC for their longstanding support. The Mayor also thanked the staff in the Clerk's Office for writing the grant application, and the DPW for their dedicated efforts in keeping the Park looking great during the summer months. He closed by noting that the days were getting longer and said that he was looking forward to our line up for this summer. He noted that we have many new and upgraded acts and stated that he is hoping for another great summer season.

Mayor Labas then opened the floor to public comment at 7:10pm.

Mr. Wesley Wolcott was recognized and he explained to the Board that he lived on Morrison Avenue and had received a parking citation for overnight parking when there was no inclement weather expected. He did not feel that this was fair, and stated that others told him that they had done so in the past without receiving a citation. The Mayor advised that the Winter Parking Ban was in effect from November thru April 15th and that the regulation applied whether or not inclement weather was expected. The Mayor noted that this was a particular problem on Morrison Avenue, where the street is not very wide and the DPW has difficulty maintaining the road surface due to persistent overnight parking on both sides of the street.

There was no further public comment.

At 7:15pm, Trustee Brown moved that the Board convene an Executive Session regarding a staffing matter within the Police Department. Trustee Hyatt seconded the motion and it carried unanimously; *The Village Attorney accompanied the Board into the Executive Session.*

At 7:35pm, Trustee Hyatt moved that the Board return to regular session. Deputy Mayor Smith seconded the motion and it carried unanimously.

Trustee Hyatt moved that the date of hire for Full-time Officer C.J. Davidsen be amended to February 22, 2023, with the appropriate adjustments to pay and leave time applied retroactively. Deputy Mayor Smith seconded the motion and it carried unanimously.

Trustee Brown moved that the Superintendent of Public Works be authorized to execute a contract with Kingsbury Sweeping to provide street sweeping service to the Village for the 2023 season, as the Village street sweeper has a blown motor. Deputy Mayor Smith seconded the motion and it carried unanimously. The Mayor noted that the contract was a considerably less expensive alternative to rebuilding the motor or replacing the existing sweeper.

Trustee Hyatt moved that the Mayor be authorized to execute documentation terminating the lease to maintain the Parking Lot across from Edwards Market as per the request of the Landlord. Deputy Mayor Smith seconded the motion and it carried unanimously. The Mayor advised that the termination for Village maintenance of the parking lot will be March 7th.

There being no other business, Deputy Mayor Smith moved that the meeting be adjourned at 7:40pm. Trustee Brown seconded the motion and it carried without objection.

Respectfully Submitted,

Richard H. Roberts
Village Clerk-Treasurer