

**Village Board Meeting
February 6, 2023, 7:00pm
Village Municipal Center**

Attendance: Village Board: Mayor Paul Labas, Deputy Mayor Gordon Smith Jr. (*via teleconference*), Trustees Dean Hyatt and Dan Brown

Village Key Staff: Superintendent of Public Works Scott Mackey, Ass't Sup't Josh Hayes, Sgt. Josh Whitney, Officers T.J. Zovistoski and Mark Nelson, Local Ordinance Officer Curtis Pedone, Ass't Fire Chief Michael Zinn, Village Attorney Michael Martin, Deputy Clerk-Treasurer Diana Scarlotta, and Clerk-Treasurer Rick Roberts

Press: Doug LaRocque, *NYVT Media*

Others: Ms. Krystle Morey, Ms. Coral Pardy, Mr. Paul Felice, and Mr. George Demas

Mayor Labas called the Meeting to Order and led those in attendance in the Pledge of Allegiance at 7:00pm.

Ratify Meeting Minutes: Trustee Hyatt moved ratification of the Minutes of the Meeting of January 9th as circulated. Trustee Brown seconded the motion and it carried unanimously.

Monthly Reports: The Mayor reviewed the following monthly reports with the Board: Fire Dept., Police Dept., Water Dept. (3 samples, all satisfactory), Village Court, and Granville Rescue Squad (annual report). Deputy Mayor Smith moved acceptance of the reports as published. Trustee Brown seconded the motion and it carried unanimously.

Appropriations: The following claims were presented to the Board for review and in consideration of payment:

General Fund:	\$41,974.49
Water Fund:	\$14,663.77
Sewer Fund:	\$28,509.43
Senior Shuttle:	\$1,089.21
Unaudited	
Vouchers:	<u>\$3,471.32</u>

Total Claims \$89,708.22

The Board audited the claims and Trustee Brown moved their approval for payment. Deputy Mayor Smith seconded the motion and it carried unanimously.

Budget Transfers: The following transfer was recommended in the General Fund in order to fund the cleaning/stretching of the carpets at the Pember Library & Museum of Natural History as previously approved by the Village Board:

<u>Acct #</u>	<u>Account Title</u>	<u>Change</u>	<u>Reason</u>
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General Fund

A4960 Federal Aid, ARPA	+\$3,900.00	Show Federal Aid, ARPA
A74102 Library Cont. Expense	+\$3,900.00	Appropriation per Board Authorization

Trustee Brown moved approval of the transfer as presented. Trustee Hyatt seconded the motion and it carried unanimously.

In addition, in order to fund the balance of tonight's appropriations without overdrawing any individual line items, the following budget transfers were recommended by the Clerk-Treasurer:

<u>Acct #</u>	<u>Account Title</u>	<u>Change</u>	<u>Reason</u>
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General Fund

A16204 Municipal Center, C/E	+\$3,975.00	New Copier/Scanner/Printer
A75500 Celebrations	+\$25.00	Final Exp, Tractor Parade/Tree Lighting
A16202 Municipal Center Equipment	-\$4,000.00	Cure above shortfalls

Trustee Brown moved approval of the transfers. Trustee Hyatt seconded the motion and it carried unanimously.

Appointment of Election Inspectors: In conjunction with the upcoming Village Elections on March 21st, the Board must appoint election inspectors. Trustee Hyatt moved approval of the following inspectors:

Denise Davies (Chair)
Diana Scarlotta
Janel Prehoda

Deputy Mayor Smith seconded the motion and it carried unanimously. All of the recommended appointees are Village residents and have served previously as inspectors for Village Elections.

Requests for Coin Drops: Mayor Labas reviewed two coin drop requests received during the month of January:

- A) After Prom Party: An email request was received from the Chairperson of the After-Prom Party at Granville Central School. The request specifies an April date. Following a review of the Village calendar with the Clerk, Trustee Brown moved approval of the request with a date on or before April 15th, given that the Granville Little League was previously approved for April 29th. Trustee Hyatt seconded the motion and it carried unanimously. The Mayor directed the Village Clerk to communicate with the Committee Chair and to post their choice of date to the Village's Central Calendar.
- B) Granville Youth Football: The Mayor reviewed a written request from Matt James on behalf of Granville Youth Football. The request specifies a date of July 15th with a rain date of July 22nd. Trustee Hyatt moved approval of the request as submitted. Deputy Mayor Smith seconded the motion and it carried unanimously.

Mayor's Reports: Mayor Labas provided reports to the Board in the following matters:

- A) Recap—Structure Fire: The Mayor recognized the Granville Fire Dept., Police Dept., and EMS for their coordinated response in managing a structure fire that occurred on South Street last week. The Mayor recognized Officer Mark Nelson who was one of the first responders on scene. Officer Nelson was able to work his way to the rear of the two-story structure and assist/catch one of the trapped occupants on the second floor (a child) as he jumped to safety, as well as the family dog. Soon after, Chief Pedone arrived on scene and was able to rescue the mother with the aid of a ladder. The Mayor commended the Fire Department for extinguishing the fire so quickly and efficiently on a cold, snowy evening. He also thanked members of the Rescue Squad and DPW for their efforts during the fire & storm. By working together, they were able to get everyone out safely and minimize the damage to the structure.
- B) Circulate Working Copy of 2023-24 Budget: Mayor Labas circulated the Working Copy of the 2023-24 Budget to the Village Board. He reiterated that the Budget contained no tax increase or water/sewer rent increase. He advised that while there will likely be changes as additional information becomes available, that no tax or utility rent increases should be required for the upcoming fiscal year.
- C) Schedule Budget Workshop: The Mayor inquired of the Board as to their preference(s) for a date for the annual budget workshop. Following a period of discussion, it was agreed by unanimous consent that the Workshop would be scheduled for Wednesday, February 15th at 6:00pm at the Village Municipal Center. The Mayor advised that the Workshop would be open to public attendance, and would include the Village Department Heads.
- D) Consider Appropriation of ARPA Funds—Water Pump: The Mayor reviewed a memo/estimate from DPW Superintendent Scott Mackey advising of the failure of the #1 Well Pump. The estimate to replace the pump was reviewed—the cost is \$12,350.00. The Board discussed this matter with the Superintendent and they reached a conclusion that this is a high priority item as it strains the other pumps in the well field—if any of the other pumps becomes compromised, an emergency situation would likely develop quickly. Based upon this information, Trustee Brown sponsored a Resolution by motion to facilitate an Emergency Replacement of the Pump, with \$10,000 to be appropriated from ARPA Funds, and the balance expensed to Water Equipment. Trustee Hyatt seconded the motion, and the Resolution carried unanimously via roll call vote.

The Mayor opened the meeting to public comment at 7:15pm.

Mr. George Demas thanked the Board for appropriating funds to clean, stretch, and refurbish several carpets/area rugs at the Pember Library & Museum. The work was completed last weekend and the vendor did an excellent job—he expressed the Pember's appreciation for the Board's consideration with the cleaning, and invited those in attendance to come to the Library and see the quality of workmanship for themselves.

There was no further public comment.

Mayor Labas closed the public comment period at 7:20pm.

At 7:20pm, Trustee Brown made a motion to convene an Executive Session pertaining to Collective Bargaining matters with the CSEA Contract (DPW). Deputy Mayor Smith seconded the motion and it carried unanimously. *The Village Attorney accompanied the Board into the Executive Session.*

At 7:40pm, Trustee Hyatt moved that the Board return to regular session. Deputy Mayor Smith seconded the motion and it carried unanimously.

Trustee Brown then moved the ratification of the CSEA Contract for the period of 6/1/22-5/31/25 as circulated, including a new provision increasing the new hire rate/base minimum rate to \$20/hr. Trustee Hyatt seconded the motion and it carried unanimously.

There being no other business, Trustee Brown sponsored a motion to adjourn the meeting at 7:40pm. Trustee Hyatt seconded the motion and it carried without objection.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Richard H. Roberts', written in a cursive style.

Richard H. Roberts
Village Clerk-Treasurer