

**Village Board Meeting and Public Hearing**  
**April 4, 2022, 7:00pm**  
**Village Municipal Center**

Attendance: Village Board: Mayor Paul Labas, Deputy Mayor Gordon Smith Jr. (via teleconference), Trustees Dean Hyatt, Dan Brown, and Lisa Ackert

Village Key Staff: Superintendent of Public Works Scott Mackey, Ass't Sup't Josh Hayes, Fire Chief Ryan Pedone, Ass't Chief Michael Zinn, Village Justice Roger Forando, Local Ordinance Officer Curt Pedone, Police Chief Ernie Bassett Jr., Village Attorney Michael Martin, Deputy Clerk-Treasurer Dee Scarlotta, and Clerk-Treasurer Rick Roberts

Press: Austin Crosier, *NYVT Media*

Others: Mr. John and Mrs. Linda Freed, Mr. Steve and Mrs. Felicia Dougherty, Mr. David and Mrs. Kathy Juckett, Matt Hicks--Granville Town Supervisor, Mr. Stewart Dittmeier, Mr. Michael Angiolillo, Mr. Erik Pekar, Mr. Dwayne Daigle, Mr. Daryl Daigle, Mr. Matthew Rollwagen, and Mrs. Mary King

Mayor Labas led those in attendance in the Pledge of Allegiance and called the Public Hearing to Order at 7:00pm concerning the 2022-23 Tentative Budget.

The Mayor briefly reviewed the rules for public comment at all Village Public Hearings and then asked if anyone wished to be recognized to provide input concerning the Tentative Budget.

There was no public comment.

Hearing no public input, Trustee Brown moved that the Public Hearing be closed at 7:01pm. Trustee Ackert seconded the motion and it carried unanimously.

Mayor Labas called the regular session to order at 7:01pm.

Consider Action—2022-23 Tentative Budget: Mayor Labas asked the Board's pleasure concerning the 2022-23 Tentative Budget. Following a brief period of discussion, Trustee Hyatt moved ratification of the Budget as presented. Trustee Ackert seconded it and it carried unanimously.

Ratify Meeting Minutes: Trustee Brown moved ratification of the Meeting Minutes of March 7<sup>th</sup> as circulated. Trustee Hyatt seconded the motion and it carried unanimously.

Monthly Reports: The Mayor reviewed the following monthly reports with the Board: Police Dept., Fire Dept., Local Ordinance Officer, Village Court (2 reports), and Water Dept. (3 samples, all satisfactory) Trustee Hyatt moved acceptance of the reports as written. Deputy Mayor Smith seconded the motion and it carried unanimously.

Appropriations: The following claims were submitted for review and in consideration of approval for payment:

General Fund: \$35,622.10  
Water Fund: \$31,313.47

Sewer Fund: \$30,528.36  
Senior Shuttle: \$1,414.75  
Unaudited  
Vouchers: \$1,133.49

Total Claims: \$100,012.17

The Board audited the claims and Trustee Brown moved their approval for payment. Trustee Ackert seconded the motion and it carried unanimously.

Budget Addendum: The Clerk-Treasurer circulated a memo to the Board recommending the following Budget Transfers in the General and Water Funds in order to avoid overdrawing any individual line items in the funding of this evening's appropriations:

<u>Acct #</u>	<u>Account Title</u>	<u>Change</u>	<u>Reason</u>
<u>General Fund</u>			
A16204	Municipal Center, C/E	+\$5,000.00	Additional Cleaning/Maint, COVID-19
A16202	Municipal Center, Equip't	-\$3,000.00	Cure above shortfall
A19104	Insurance Premiums	-\$2,000.00	Cure above shortfall
<u>Acct #</u>	<u>Account Title</u>	<u>Change</u>	<u>Reason</u>
<u>Water Fund</u>			
F4960	Federal Aid, ARPA	+\$22,461.19	Show Federal Aid, ARPA
F83404	Water Contractual Expense	+\$22,461.19	Replace Water Valves

Following a brief period of discussion, Trustee Hyatt moved approval of the transfers as recommended. Trustee Brown seconded the motion and it carried unanimously.

Ratify Rules of Procedure: Mayor Labas reviewed the Rules of Procedure that govern the manner in which the Board conducts its business. Following a brief period of discussion, Trustee Ackert moved that the Rules of Procedure be ratified as circulated. Deputy Mayor Smith seconded the motion and it carried unanimously.

Mayoral Appointments: The Mayor nominated the following candidates to serve in the positions described:

Local Ordinance Officer: Curtis Pedone (1 year)  
Dog Control Officer: Nancy Quell (1 Year)  
Court Clerk: Pamela Martindale (1 year)  
Acting Village Justice: Paul Manchester (1 year)  
Planning Board Member: Robert Sheridan (5 years)  
ZBA Member: Mary Warner (5 years)

Trustee Brown moved approval of the candidates advanced by the Mayor. Trustee Hyatt seconded the motion and it carried unanimously.

Ratify Official Village Newspaper: Mayor Labas advised that *The Granville Sentinel* had served as the Official Village Newspaper for many years and inquired as to the Board's preference in this matter. Trustee Hyatt was critical of the editorial policy seen at *The Sentinel*, noting that they seemed to consistently focus on negative stories. A period of discussion ensued. Following the discussion period, Trustee Brown moved approval of *The Granville Sentinel* to continue as the Official Village Newspaper. Trustee Hyatt seconded the motion and it carried unanimously.

Ratify Official Depositories: The Mayor advised that the Village currently carried its operating deposits with Glens Falls National Bank and generally authorized the Clerk-Treasurer to also invest excess deposits through NYCLASS in the event that the rates seen there were better than those paid by GF National Bank. Deputy Mayor Smith moved the ratification of Glens Falls National Bank and NYCLASS as the official Village Depositories for the coming fiscal year. Trustee Hyatt seconded the motion and it carried unanimously.

Ratify Official Meeting Schedule: Mayor Labas briefly reviewed the proposed meeting schedule for 2022-23. The Board generally meets on the first Monday of the month, with the exception of holidays. There are three scheduled meetings that fall on holidays for 2022-23: July 4<sup>th</sup> (Independence Day), September 5<sup>th</sup> (Labor Day) and January 2<sup>nd</sup> (New Year's Day observed). Generally, the Board meets on the second Monday when there are conflicts with Holidays. Trustee Brown moved that regularly scheduled meetings continue to be convened on the first Monday of the month, with the exception of July, September, and January, when the regular meetings will be convened on the second Monday. Trustee Hyatt seconded the motion and it carried unanimously.

Ratify Procurement Policy: The Mayor briefly reviewed the Village Procurement Policy. He advised that there were no proposed changes beyond dates and syntax. Trustee Hyatt moved approval of the Village Procurement Policy as circulated. Trustee Brown seconded the motion and it carried unanimously.

Ratify Investment Policy: Mayor Labas advised that the Village Procurement Policy had been circulated to the Board in their packet. The policy was developed from a template provided by the Office of the State Comptroller. No changes are recommended beyond dates and grammar/syntax. Trustee Ackert moved ratification of the Procurement Policy as circulated. Trustee Brown seconded the motion and it carried unanimously.

Resolution—Advance Payment of Claims for Petty Cash, Postage, Utilities, etc.: For several years, the Board has approved advance payments for claims for postage, utilities, petty cash, insurance premiums, concert series acts, etc. prior to Board audit, providing that these claims do not exceed the individual line items approved within the Village Budget. These claims are then submitted as unaudited vouchers and subsequently reviewed and approved at the next Village Board Meeting. Deputy Mayor Smith sponsored a Resolution to continue this practice for the coming fiscal year. Trustee Hyatt seconded the motion and it carried unanimously.

Approve Mileage Allowance: Each year, the Village Board approves a mileage allowance for Village employees who use their personal vehicle in the conduct of Village Business. The current mileage reimbursement rate per IRS regulations is 58 cents a mile. The Village and Washington County presently use a reimbursement rate of 45 cents per mile. Given the recent inflation seen in gasoline prices, a rate

of 50 cents per mile is recommended. Trustee Brown moved that the mileage reimbursement rate be set at 50 cents per mile for the coming fiscal year. Trustee Ackert seconded the motion and it carried unanimously.

Standing Committees: Mayor Labas announced the Standing Committees for the coming fiscal year:

<u>Deputy Mayor Smith</u>	<u>Trustee Hyatt</u>	<u>Trustee Brown</u>	<u>Trustee Ackert</u>
Deputy Mayor	Water Trmt. Plant	Sidewalks	Planning Board
Village Equipment	DPW	Pember Library	Holiday Celebration
Animal Control	Water/Sewer Comm	Municipal Center	Slate Valley Museum
Time Warner Cable	Firehouses &	Ordinance Enfrcmnt.	Village Property
Vets Park/Conc. Series	Fire Depts.	Street Lights	Recreation Comm.
Police Commissioner	ZBA	Street Cleaning	New Business/GACC
Senior Shuttle			

Set Spring Leaf & Brush Collection Schedule: The Mayor inquired of the Board concerning their preferences for Spring Leaf & Brush Collection services to be provided by the DPW. Following a brief period of discussion with the DPW Superintendent, the Board agreed unanimously that the DPW would collect bagged leaves (paper or clear plastic bags) placed curbside, and brush cut into lengths of 4' or less on Mondays from April 11<sup>th</sup> thru May 23<sup>rd</sup>.

Announce 2022 Summer Concert Series: Mayor Labas reviewed the 2022 Summer Concert Series with the Board. He advised that the Clerk's office would be publishing flyers/schedules and working with the sign manufacturer to obtain a new marquee sign for Veterans Park. The Mayor thanked the DPW for their care of Veterans Park throughout the Series, and said he hoped for good weather for this summer's acts.

Approve Fireworks Display: The Mayor reviewed a request from the Village Clerk pertaining to the annual Fireworks Display co-sponsored by the Village and Town. The date of the proposed display for 2022 is Thursday, June 30<sup>th</sup>, immediately following the first concert of the season (NY Players). A letter of authorization will be sought from the Granville Little League, with the show being shot from the lower-level fields to allow for a proper perimeter. A permit will be sought through Washington County Code Enforcement, including a site inspection. The contract for the show is through Youngs Explosives, which is the same vendor that has been used for years. Musical accompaniment will be provided by DJ Brent Tuttle. Following a brief period of discussion, Trustee Brown moved that the show be approved with the above terms. Deputy Mayor Smith seconded the motion and it carried unanimously.

Request for Use of Veterans Park—Granville Ecumenical Council: Mayor Labas reviewed an email from Pastor Joel Aubrey regarding use of Veterans Park for a Sunrise Service on Easter Sunday at 7:00pm. The service will be inter-denominational and all are welcome to attend. Trustee Ackert moved approval of the request as submitted. Deputy Mayor Smith seconded the motion and it carried unanimously.

Request for Use of Veterans Park—Granville Baptist Church (Free Concert): The Mayor reviewed a written request received from Chester Mead and Raymond Bogart regarding a proposed free concert in Veterans Park on Saturday, August 6<sup>th</sup> from 3:00-5:00pm to be performed by Tammy Renee. Following a brief discussion, Trustee Brown moved that the request be approved as submitted. Trustee Hyatt seconded the motion and it carried unanimously.

Proposal—EV Charging Stations: Mayor Labas asked the Village Clerk to brief the Board concerning a pending proposal to provide four (4) EV Charging Stations within the Village. The Village Clerk briefed the Board concerning the proposal received from Greenspot Company. They propose to supply four Stage II EV Charging stations, two located in the Water Street Parking Lot, and two located in the Free Parking Area adjoining the Swanson Building on Main Street. The total cost of the equipment is approximately \$85,000, which Greenspot would pay in full. Greenspot will arrange for connection to the grid through NYSEG, and install the stations in spaces that are mutually agreed upon. The Village would agree to provide insurance against vandalism/physical damage through addition to our insurance policy. Revenues from those using the charging stations would be split 95% to Greenspot and 5% to the Village initially, with the Village's share increasing to 10% upon the units becoming paid for. The Board discussed this matter with the Village Attorney and he advised that he had reviewed the proposed contract and resolved several concerns with Greenspot after contacting them. Following the discussion period, Trustee Hyatt moved that the Mayor be authorized to execute any documents necessary to proceed with this project. Trustee Ackert seconded the motion and it carried unanimously.

Mayor's Reports: The Mayor provided a brief update to the Board concerning the finalization/completion of the Church Street Bridge replacement. After conferring with the DPW Superintendent, the Mayor advised that the County will return in June to pour the sidewalk, apply the final topcoat of asphalt, and finalize the infrastructure upgrades (Water Main work and running electricity to the lampposts). The Mayor indicated that he had also requested that an electrical outlet be placed on the bridge to accommodate power for holiday/seasonal decorations as required.

Mayor Labas then opened the meeting to Public Comment at 7:30pm.

Mr. John Freed congratulated the Board concerning their passage of a budget with no tax increase or water/sewer rent increase. He feels that this is an impressive accomplishment, particularly in light of the inflationary trends seen both locally and nationally.

Mr. Michael Angiolillo commented that the barbeque pit/pole barn structure erected on the Masonic Lodge's property had been approved by Code Enforcement prior to its installation. He indicated that he is not in favor of the changes in Zoning Classification that the Board considered at its March 7<sup>th</sup> Meeting and advised the he and/or the Masonic Lodge reserved the right to appeal the Board's decision to the Village Zoning Board of Appeals. He also indicated that he felt that the Board provided an inaccurate response to Mr. Stewart Dittmeier's question concerning the proposed change in Zoning Classification at the March 7<sup>th</sup> Public Hearing. He feels that the record should be changed to reflect this.

Mr. Dwayne Daigle advised that a structure similar to the barbeque pit/pole barn seen on the lot owned by the Masons should not be permitted on a Residential lot. He stated that he felt that the change in Zoning Classification was favorable/a benefit to the Masons, as this use would be permitted in a Business district, but not in a Residential Zone.

There was no further public comment. As a result, the public comment period was closed at 7:35pm.

Trustee Hyatt made a motion that the Board convene an Executive Session at 7:35pm regarding a matter of Collective Bargaining Negotiations (the CSEA contract for the DPW). Trustee Ackert seconded the motion and it carried unanimously. *The Village Attorney accompanied the Board into the Executive Session.*

Trustee Brown moved that the Board return to regular session at 8:00pm. Trustee Ackert seconded the motion and it carried unanimously.

Trustee Brown moved the hiring of Chelsea Little to the position of Police Matron p/t at a salary of \$21.00/Hr as per the current collective bargaining agreement. Ms. Little will aid the department with transportation and/or searches of females who are being detained. Ms. Little is also a Master Instructor and may provide some required training services to the Department annually. Trustee Hyatt seconded the motion and it carried unanimously.

Mayor Labas advised that the Board would check into Mr. Angiolillo's concerns expressed in the public comment period and advise at a future date.

There being no other business, Deputy Mayor Smith moved that the Meeting be adjourned at 8:05pm. Trustee Ackert seconded the motion and it carried unanimously.

Respectfully Submitted,

Richard H. Roberts  
Village Clerk-Treasurer