

**Village Board Meeting
October 5, 2020, 7:00pm
Village Municipal Center**

Attendance: Village Board: Mayor Paul Labas, Deputy Mayor Gordon Smith Jr., Trustees Dean Hyatt, Stephanie Munger, and Dan Brown

Village Key Staff: Chief W/WW Operator Scott Mackey, Local Ordinance Officer Curtis Pedone, Fire Chief Ryan Pedone, Ass't Fire Chief Mike Zinn, Village Attorney Michael Martin, Deputy Clerk-Treasurer Diana Scarlotta, and Clerk-Treasurer Rick Roberts

Press: Austin Crosier, *The Granville Sentinel*

Others: None, closed to public attendance due to ongoing pandemic

Mayor Labas led those in attendance in the Pledge of Allegiance and then called the Meeting to Order at 7:00pm.

Ratify Meeting Minutes: Trustee Brown moved ratification of the Minutes of the Meeting of September 14th as circulated. Deputy Mayor Smith seconded the motion and it carried unanimously.

Monthly Reports: Mayor Labas reviewed the following monthly reports with the Board: Fire Dept., Police Dept., Water Dept. (3 samples, all satisfactory), and Local Ordinance Officer. Trustee Munger moved acceptance of the reports as submitted. Trustee Hyatt seconded the motion and it carried unanimously.

Appropriations: The following claims were submitted to the Board for review and in consideration of payment:

General Fund:	\$ 24,823.39
Water Fund:	\$ 4,258.32
Sewer Fund:	\$ 81,768.54
Senior Shuttle:	\$ 1,915.67
UV Disinfection	
Capital Project:	\$126,208.50
Unaudited Claims:	<u>\$ 776.37</u>
Total Claims:	\$239,750.79

The Board audited the claims and Deputy Mayor Smith moved their approval for payment. Trustee Munger seconded the motion and it carried unanimously.

Budget Transfer: The Village Clerk advanced a memo suggesting a single budget transfer to avoid overdrawing any individual line items in the funding of this evening's appropriations:

<u>Acct #</u>	<u>Account Title</u>	<u>Change</u>	<u>Reason</u>
<u>General Fund</u>			
A14504	Contractual Exp., Elections.	+\$100.00	Add. Sanitation, COVID
A16204	Contractual Exp., Mun. Cntr	-\$100.00	Cure above shortfall

Trustee Hyatt moved ratification of the budget transfer as proposed. Deputy Mayor Smith seconded the motion and it carried unanimously.

Resolution—Arts Initiative Grant: Mayor Labas reviewed a Resolution that would authorize the Village Clerk to apply for (and the Mayor to execute any documentation for) a grant in support of the 2021 Summer Concert Series. The proposed grant amount is \$2,500.00, as in years' past. Following a brief period of discussion, Trustee Hyatt sponsored the Resolution by motion. Deputy Mayor Smith seconded the motion and it carried unanimously.

Resolution—Authorize Mayor to Execute Documentation—Church St. Bridge Replacement: The Mayor reviewed a proposed Resolution that would authorize him to execute any documentation necessary to allow for the replacement of the Church Street bridge scheduled for the spring of 2021. This documentation could include temporary and permanent easements necessary to construct the footings, and allow for the plan of work to be executed; also authorizing or declining appraisals, and/or donating property containing the new footings. Following a brief period of discussion, Trustee Hyatt sponsored the Resolution by motion. Trustee Brown seconded the motion and it carried unanimously.

Authorize DPW Superintendent to Execute County Road Maintenance Agreement: The Board reviewed the proposed agreement between Washington County and the Village pertaining to winter road maintenance. These documents are the basis by which the Village obtains reimbursement for snow & ice removal on Main St. and around Veterans Park. Trustee Munger moved that Superintendent be authorized to execute the agreement as presented. Trustee Brown seconded the motion and it carried unanimously.

Mayor's Reports: Mayor Labas briefed the Board in the following matters:

- A. Progress Report—UV Disinfection Project: The Mayor reviewed email communication received from Lamont Engineers concerning the UV Disinfection Capital Project. The project is now 95% complete—all equipment has been installed, and start up is scheduled for tomorrow, 10/6. Training will be conducted here at the Village Municipal Center on Thursday, October 8th. Upon proper calibration, the UV system will run for approximately 8 weeks before being shut down for the winter months. All work should be complete within the next two weeks per Mayor Labas.
- B. Heating System—Police Dept: The Mayor advised that the Village had received a modified proposal from Daigle Construction relating to the installation of the new heating system for the Police Dept. Due to some design changes requested by the Village, the proposal is \$480.00 more than the original quote. Following a brief period of discussion, Trustee Hyatt made a motion to proceed with the work at a price of \$6,000.00. Deputy Mayor Smith seconded the motion and it carried unanimously.

- C. Update--LED Streetlighting Costs: Mayor Labas noted that the costs seen for the new (LED) streetlights had decreased by 72% as compared to the comparable period one year ago. The Board was pleased with this news and all agreed that the streetlights represented a nice upgrade for the Village.

Mayor Labas opened the meeting to public comment at 7:25pm.

The Mayor advised that he had received several questions regarding the Village's current policy relating to re-opening meetings to public attendance during the pandemic. He explained that he is in regular contact with Samuel Parker, the Village liaison to the Governor's Office, and that he had not provided any updated guidance regarding re-opening meetings to public attendance. Given that we have seen an increase in active cases seen in Washington County, the State, and the President of The United States recently contracting the corona virus, the Mayor feels that it would be best to err on the side of caution, at least until the State updates their guidance in regards to attendance at public meetings. The Mayor thanked the Granville Sentinel for their coverage of Village Meetings and stated that he hoped that we would be able to work our way through the pandemic sometime soon.

The Mayor then inquired of the Village Clerk if there were any written or verbal comments received for the Board. The Clerk advised that no comments had been received thru the office.

The Village Clerk thanked the Mayor, Trustee Hyatt, and Paul Garrone for their work over the weekend in decorating eight buildings at Telescope, American Hardware, Winn Manufacturing, Williams Cleaners, and 13 East Main Street for the holiday season. He also thanked Ken Towne for allowing the Village to rent his equipment lift at a very reasonable rate. While the present environment will present its challenges for the upcoming holiday season, it is hoped that Granville can remain bright and a source of pride for our constituents.

At 7:30pm, Trustee Brown moved that the Board convene an Executive session concerning a matter pertaining the medical, financial, credit or employment history of a particular person or persons being considered for employment. Trustee Munger seconded the motion and it carried unanimously. *The Village Attorney accompanied the Board into the Executive Session.*

At 7:40pm, Trustee Munger moved that the Board return to regular session. Trustee Brown seconded the motion and it carried unanimously.

Trustee Brown moved the hiring of Thomas Beebe to the position of DPW Laborer with a start date of November 2nd at a salary of \$16.00/Hr. This is a full-time position. Trustee Hyatt seconded the motion and it carried unanimously.

There being no other business, Deputy Mayor Smith moved that the Meeting be adjourned at 7:45pm. Trustee Munger seconded the motion and it carried without objection.

Respectfully Submitted,



Richard H. Roberts
Village Clerk