

**Village Board Meeting**  
**September 14, 2020, 7:00pm**  
**Village Municipal Center**

Attendance: Village Board: Mayor Paul Labas, Deputy Mayor Gordon Smith Jr., Trustees Dean Hyatt, Stephanie Munger, and Dan Brown

Village Key Staff: Police Chief Ernie Bassett, Sgt/Fire Chief Ryan Pedone, Ass't Fire Chief Michael Zinn, Superintendent of Public Works George Johnson, Chief Water/WW Treatment Plant Operator Scott Mackey, Local Ordinance Officer Curt Pedone, and Clerk-Treasurer Rick Roberts

Press: None

Others: None, meeting closed to public attendance due to ongoing pandemic

Mayor Labas led those in attendance in the Pledge of Allegiance at 7:00pm. He then called the Meeting to Order.

Ratify Meeting Minutes: Trustee Hyatt made a motion to ratify the Minutes of the Meeting of August 3<sup>rd</sup> as circulated. Trustee Brown seconded the motion and it carried unanimously.

Monthly Reports: The Mayor reviewed the following reports with the Board: Fire Dept., Police Dept., Local Ordinance Officer, Water Dept. (3 samples, all satisfactory), and Village Court. Deputy Mayor Smith moved acceptance of the reports as submitted. Trustee Munger seconded the motion and it carried unanimously.

Appropriations: The following claims were submitted to the Board for review and in consideration of payment:

General Fund:	\$103,549.73
Water Fund:	\$9,471.23
Sewer Fund:	\$28,623.24
Senior Shuttle:	\$1,095.47
Effluent Disinfection	
Capital Project:	\$81,177.50
Unaudited	
Vouchers:	<u>\$49,103.03</u>

Total Claims: \$273,020.20

The Board audited the claims and Trustee Munger moved their approval for payment. Trustee Brown seconded the motion and it carried unanimously.

Budget Transfers: The Village Clerk circulated two proposed budget transfers (one in the General Fund, the other in the Water Fund) to avoid overdrawing any individual line items in the funding of this evening's appropriations:

<u>Acct #</u>	<u>Account Title</u>	<u>Change</u>	<u>Reason</u>
<b><u>General Fund</u></b>			
A73104	Contractual Exp., Youth Prog.	+\$600.00	Add. Sanitation, COVID, Swim Prgm
A72700	Concert Series	-\$600.00	Cure above shortfall

**Water Fund**

F97006	Debt Service, Princ.	+\$1,000.00	Principal Payment \$1K > Budgeted
F95509	Capital Projects	-\$1,000.00	Cure above shortfall

Trustee Hyatt moved ratification of the budget transfers as proposed. Trustee Munger seconded the motion and it carried unanimously.

Resolution—Exemption of Matters of Local Concern from County Planning Board Review: Mayor Labas reviewed a Resolution circulated from the Washington County Planning Board relating to the exemption of certain actions of local concern from County Planning Board review. Examples of these actions might include temporary moratoria, placement of mobile homes, etc. Following a brief period of discussion concerning the proposed Resolution, Trustee Munger sponsored the Resolution by motion. Trustee Brown seconded the motion and it carried unanimously via roll call vote.

Set Fall Leaf & Brush Collection Schedule: The Board briefly discussed the proposed leaf & brush removal schedule for this fall with the DPW Superintendent. This service is proposed for eight weeks beginning Monday, October 5<sup>th</sup> and proceeding through Monday, November 23<sup>rd</sup>. It was noted that Monday, October 12<sup>th</sup> was a holiday (Columbus Day) and thus collection would occur on Tuesday that week. Following the period of discussion, Trustee Brown moved that the Village Clerk be authorized to advertise for this service as proposed. Deputy Mayor Smith seconded the motion and it carried unanimously.

Mayor's Reports: The Mayor briefed the Board in the following matters:

- A. Update—Wastewater Disinfection Capital Project: Mayor Labas reviewed a memo from Jason Preisner, P.E., Lamont Engineers, concerning the progress seen at the Wastewater Treatment Plant with the UV Disinfection Project. All is proceeding well with the project, and the expectation is that the equipment will be installed during the first week of October.
- B. Reminder—Village Election: The Mayor reminded those in attendance of the Special Village Election to take place tomorrow from Noon – 9:00pm here at the Municipal Center. The Mayor encouraged village constituents to participate/vote and wished both candidates the best of luck.
- C. New Member—Granville Engine & Hose Company #1: Mayor Labas reviewed correspondence from Fire Chief Pedone recommending the approval of Ronald Taylor as a member of the Company. Mr. Taylor's membership has been ratified by members of the Company previously. Trustee Hyatt moved ratification of Mr. Taylor's membership as recommended. Trustee Brown seconded the motion and it carried unanimously.

Mayor Labas opened the meeting to Public Comment at 7:20pm. He inquired of the Clerk if any public comment had been received through the mail, email, etc. The Clerk advised that no input had been received.

Trustee Hyatt commented that the sidewalk adjoining Granville High School on Church Street required additional attention following the completion of the ongoing capital project there. The Superintendent of Public Works advised he would contact GCS in this matter.

There was no other public input.

Deputy Mayor Smith moved that the Board convene an Executive Session at 7:20pm concerning a matter pertaining the medical, financial, credit or employment history of a particular person or persons within the Dept. of Public Works. Trustee Hyatt seconded the motion and it carried unanimously.

At 7:35pm, Deputy Mayor Smith moved that the Board return to regular session. Trustee Hyatt seconded the motion and it carried unanimously.

Trustee Hyatt moved that the Mayor be authorized to execute an agreement specifying the terms of DPW Superintendent George Johnson's retirement pursuant to Local Law #3 of 2011. Deputy Mayor Smith seconded the motion and it carried unanimously. On behalf of the Board, Mayor Labas expressed the Village's appreciation for his 36 years of service and wished him well in retirement.

There being no other business, Trustee Hyatt moved that the meeting be adjourned at 7:35pm. Deputy Mayor Smith seconded the motion and it carried without objection.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Richard H. Roberts', with a stylized flourish at the end.

Richard H. Roberts  
Village Clerk