

**Village Board Meeting  
July 6, 2020, 7pm  
Village Municipal Center**

Attendance: Mayor Paul Labas, Deputy Mayor Gordon Smith Jr., Trustees Dean Hyatt, Stephanie Munger, and Dan Brown

Village Key Staff: Superintendent of Public Works George Johnson, Ass't Sup't Scott Mackey, Police Chief Ernie Bassett Jr., Local Ordinance Officer Curtis Pedone, Fire Chief/Sgt. Ryan Pedone, Ass't Fire Chief Michael Zinn, Deputy Clerk-Treasurer Diana Scarlotta, and Clerk-Treasurer Rick Roberts

Press: Matthew Saari, *The Granville Sentinel* (Livestreaming via Facebook)

Others: None (Public Attendance prohibited due to COVID-19 outbreak)

Mayor Labas led those in attendance in the Pledge of Allegiance and then called the Meeting to Order at 7:00pm.

Ratify Meeting Minutes: Trustee Brown moved acceptance of the Minutes of the Meeting of June 1<sup>st</sup> as circulated. Trustee Hyatt seconded the motion and it carried unanimously.

Monthly Reports: The Mayor reviewed the following monthly reports with the Board: Police Dept. (advised of Seat Belt Grant/patrols in the amount of \$2,400), Water Dept. (3 samples, all satisfactory), Fire Dept., and Local Ordinance Officer. Deputy Mayor Smith moved acceptance of the reports as submitted. Trustee Munger seconded the motion and it carried unanimously.

Appropriations: The following claims were submitted to the Board for review and in consideration of payment:

General Fund: \$85,319.95  
Water Fund: \$4,967.68  
Sewer Fund: \$24,691.09  
Senior Shuttle: \$1,059.71  
Unaudited Vouchers: \$3,411.14  
Effluent Disinfection Cap. Proj: \$80,773.75

Total Claims: \$200,223.32

The Board audited the claims and Trustee Munger moved their approval for payment. Deputy Mayor Smith seconded the motion and it carried unanimously.

Budget Transfers: The Clerk-Treasurer circulated a memo requesting consideration of two Budget Transfers in the General Fund in connection with the closing of the books for the **2019-20 Fiscal Year:**

<u>Acct #</u>	<u>Account Title</u>	<u>Change</u>	<u>Reason</u>
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**General Fund**

A31201 Personal Service—Police Dept.	+\$200.00	Addition of Sixth Officer, January
A31204 Contractual Exp.—Police Dept.	-\$200.00	Cure above shortfall
A33101 Personal Service—Cross Grd	+\$5.00	Final P/R Accrual
A73101 Personal Service—Youth Prog	-\$5.00	Cure above shortfall

Trustee Hyatt moved acceptance of the transfers as proposed. Trustee Brown seconded the motion and it carried unanimously.

Approve Mural—Telescope: The Mayor advised that Telescope Casual Furniture has commissioned local artist Jordan Flower to paint a mural on their building along Church Street to celebrate their 100 years of service and relocation from New York City. The Zoning Code allows the Village Board the opportunity to review and approve historic and unique signs. Following a brief period of discussion, Trustee Brown moved approval of the mural as proposed. Trustee Hyatt seconded the motion and it carried unanimously.

Appoint Trustees (3) Pember Library & Museum: Each year, the Village Board appoints three Trustees to The Pember Library & Museum Board in July. The Mayor advanced the names of three candidates:

Mary King  
Nancy LaBate-Bixby  
Maria Hyatt

Following a brief period of discussion, Trustee Brown moved ratification of the candidates. Deputy Mayor Smith seconded the motion and it carried 4-0 (Trustee Hyatt abstained).

Mayor's Reports: Mayor Labas briefed the Board concerning a request from Chief Water Operator pertaining to outdoor water use. The Chief Water Operator is recommending restricting outdoor use for lawn watering, the filling of swimming pools, car washing, etc. to non-peak hours (after 9pm or before 9am). While the water shortage is not critical, the Village saw just < 1.5" of rain during the month of June, and this will provide an added level of safety in the event water is needed for fire protection. It will also aid in recharging the Village Well Field more efficiently. Following a brief period of discussion between the Board and Chief Water Operator, the Clerk was directed to advertise the Outdoor Water Restrictions as proposed in the Official Village Newspaper.

Accept Registration, Part-time Police Officer: Mayor Labas reviewed a letter of resignation submitted by part-time Police Officer Daniel Willis. Trustee Hyatt moved acceptance of the resignation, with regret. Trustee Munger seconded the motion and it carried unanimously.

The Mayor opened the floor to public comment at 7:15pm. No written or verbal comments were received thru the Village website, email, or the Office of the Village Clerk.

The Board briefly discussed that entryway/access to the Granville Food Pantry. The Mayor asked the DPW Superintendent if he would check with the staff at the Pantry to see if there was anything that the Village could do to assist with the upgrade, as the driveway is a shared entrance to the parking lot for Veterans Park.

There being no other business, Deputy Mayor Smith moved that the Meeting be adjourned at 7:15pm. Trustee Brown seconded the motion and it carried without objection.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "R. Roberts", written over a horizontal line.

Richard H. Roberts  
Village Clerk