

**Village Board Meeting
May 4, 2020, 7:00pm
Village Municipal Center**

Attendance: Village Board: Mayor Paul Labas, Deputy Mayor Gordon Smith Jr., Trustees Dean Hyatt, Stephanie Munger, and Dan Brown

Village Key Staff: DPW Superintendent George Johnson, Ass't Sup't Scott Mackey, and Clerk-Treasurer Rick Roberts

Press: Matt Saari, *The Granville Sentinel* (Live stream thru FB)

Others: None, due to Coronavirus Outbreak—Social Distancing enforced, all parties in attendance wore masks, sanitized hands, etc.

Mayor Labas led those in attendance in the Pledge of Allegiance. He then called the Meeting to Order at 7:00pm.

Ratify Meeting Minutes: Trustee Munger moved that the Meeting Minutes of April 6th be approved as circulated. Deputy Mayor Smith seconded the motion and it carried unanimously.

Re-Ratify Water & Sewer Fund Budgets: Trustee Munger advised that the Board had not ratified the Water and Sewer Fund Budgets via a separate motion/Resolution in the April Meeting. Following a period of discussion in this matter, the Board agreed to re-adopt the Water & Sewer Fund Budgets. Trustee Brown moved ratification of the Tentative Budgets for the Water & Sewer Funds for 2020-21 as proposed. Trustee Hyatt seconded the motion and it carried 4-1 (Munger against).

Monthly Reports: The following monthly reports were reviewed by Mayor Labas with the Board: Fire Dept., Police Dept., Village Court, Water Dept. (3 samples, all satisfactory), and Local Ordinance Officer. Trustee Brown moved acceptance of the reports as published. Trustee Hyatt seconded the motion and it carried unanimously.

Appropriations: The following claims were submitted to the Board for review and in consideration of payment:

General Fund:	\$27,421.60
Water Fund:	\$5,818.10
Sewer Fund:	\$15,406.86
Senior Shuttle:	\$456.10
Unaudited Vouchers:	\$124.24

Total Claims:	\$49,226.00
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The Board audited the claims and Deputy Mayor Smith moved their approval for payment. Trustee Munger seconded the motion and it carried unanimously.

Budget Transfers: The Clerk-Treasurer circulated a listing of recommendations for Budget Transfers within the General, Water & Sewer Funds in order to avoid overdrawing any individual line items in the funding of this evening's appropriations:

<u>Acct #</u>	<u>Account Title</u>	<u>Change</u>	<u>Reason</u>
<u>General Fund</u>			
A14204	Contractual Expense, Attorney	+\$850.00	Legal/Settlement Fees, TD Bank Bldg.
A16204	Cont. Expense—Village Off.	+\$750.00	COVID-19 related costs
A36204	Cont. Expense—Local Ord Off	+\$100.00	Fuel, Postage in excess of Budget
A79894	Cont. Expense—Slate Val Msm	+\$300.00	Fire Extinguisher Maint./Repair
A90608	Health Insurance	-\$2,000.00	Cure above shortfalls

Water Fund

F83204	Power & Pumping	+\$1,250.00	Power costs slightly > Budgeted
F83304	Purification	+\$200.00	Final Chemical Bill > Budgeted
F90608	Health Insurance	+\$1,300.00	Health Ins. Prem slightly > Bdgted
F83401	Water Administration	-\$1,850.00	Personnel Costs < Budgeted
F95509	Capital Projects	-\$900.00	Cure remainder of shortfalls

Sewer Fund

G90608	Health Insurance	+\$200.00	Health Ins. Prem. Slightly < Bdgted
G95509	Capital Projects	- \$200.00	Cure above shortfall

The Clerk-Treasurer reviewed the requested budget transfers at the Mayor's request. Trustee Hyatt moved the approval of the transfers as presented. Deputy Mayor Smith seconded the motion and it carried unanimously.

Schedule Year-End Appropriations Meeting: By unanimous consent, the Board scheduled its annual year-end appropriations meeting for Wednesday, May 20th at 5:00pm.

Ratify Continuation of Fire Dept. Officers: Mayor Labas reviewed correspondence from Fire Chief Pedone regarding the Officers for the Granville Fire Department. While Officers are generally elected in April, the Department has not yet done so as a result of the Coronavirus pandemic. The Chief asked that the Board hold over the present Officers until a meeting/new elections can be held. The Officers are as follows:

Chief: Ryan Pedone
 Ass't Chief: Michael Zinn
 Secretary: Keith Seebode

Trustee Brown moved the continuation of the appointments as per the Chief's correspondence. Trustee Hyatt seconded the motion and it carried unanimously.

Mayor's Reports (TD Bank Update): Mayor Labas reported that the earnest money deposit pertaining to the purchase of the TD Bank property (through online auction) had been returned. The only monies that were not returned totaled \$831.22 for legal and professional fees. Mayor Labas thanked Village Attorney Mike Martin and the Village Clerk for their assistance in working with him to resolve this matter with counsel for TD Bank. The Mayor advised that he now considers this matter to be closed, and that any future questions or concerns would be directed to the Village Attorney as part of the negotiated settlement.

Mayor Labas then opened the meeting to public comment at 7:30pm.

The Mayor inquired, and the Clerk advised that there were no written comments received via mail or email from the public. As per prior advertisement in the Official Village Newspaper, this is the only means for public comment to be received during the pandemic.

Trustee Hyatt reiterated his prior comments relating to nonessential purchases. He encouraged Dept. Heads to be mindful of their spending in order to avoid having to tap any of the Village's reserves.

Mayor Labas reported that the Streetlight Upgrade Project through NYSEG is now about 90% complete. Several Board members commented that the new lights provide a clearer, more focused light, and that they liked the "warm" or yellowish tone of the light. The Mayor advised that he was working with the DPW Superintendent and NYSEG to check pricing for the replacement of the bulbs in the Village-owned Victorian Streetlights as well. These lights may qualify for a 50% grant reimbursement through NYSEG. The conversion to LED will provide a substantial savings to the Village, cutting power usage by as much as 75%.

There being no further public comment, Trustee Brown moved that the meeting be adjourned at 7:35pm. Deputy Mayor Smith seconded the motion and it carried without objection.

Respectfully Submitted,

Richard H. Roberts
Village Clerk-Treasurer