

**Village Board Meeting
November 5th, 2018, 7:00pm
Village Municipal Center**

Attendance: Village Board: Mayor Brian LaRose, Deputy Mayor Gordon Smith Jr., Trustees Paul Labas, Dean Hyatt, and Stephanie Munger.

Village Key Staff: Police Chief Ernie Bassett, Sgt. Ryan Pedone, Local Ordinance Officer Curtis Pedone, Superintendent of Public Works George Johnson, Village Attorney Michael Martin, Deputy Clerk-Treasurer Denise Davies and Clerk-Treasurer Rick Roberts

Press: Krystle Morey, *The Granville Sentinel*

Others: Mr. Robert Tatko—Treasurer, Pember Library & Museum, Mrs. Heather Pauquette, Mr. Brian Roach, Mr. Paul Jones

Mayor LaRose called the Meeting to Order at 7:00pm.

Ratify Meeting Minutes: Trustee Hyatt moved the acceptance of the Minutes of the Meeting of October 1st as circulated. Trustee Munger seconded the motion and it carried unanimously.

Monthly Reports: The Mayor reviewed the following Monthly Reports with the Board of Trustees: Justice Court (2 reports), Police Dept., Fire Dept., Local Ordinance Officer, and Water Dept. (3 samples, all satisfactory). Deputy Mayor Smith moved acceptance of the reports as submitted. Trustee Labas seconded the motion and it carried unanimously.

Appropriations: The following claims were submitted to the Board for review and in consideration of payment:

General Fund: \$53,753.74
Water Fund: \$5,698.12
Sewer Fund: \$38,217.21
Senior Shuttle: \$1,396.09
Unaudited Vouchers: \$1,829.33
Drawdown—CDBG Grant: \$20,978.61

Total: \$121,873.10

The Board audited the claims and Trustee Hyatt moved their approval for payment. Deputy Mayor Smith seconded the motion and it carried unanimously.

Budget Transfers: The Clerk-Treasurer circulated a memo recommending two budget transfers within the General Fund in order to avoid overdrawing any individual line items in the funding of this evening's appropriations:

<u>Acct #</u>	<u>Account Title</u>	<u>Change</u>	<u>Reason</u>
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General Fund

A36204 Local Ordinance C/E	+\$100.00	Small Over-run, Gas
A97107 Street Sweeper (Interest-BANs)	+\$175.00	Interest Pymts slightly > Budgeted
A16204 Buildings	-\$275.00	Cure above shortfalls

Deputy Mayor Smith moved approval of the transfers as requested. Trustee Labas seconded the motion and it carried unanimously.

Update—Village Tree Lighting Ceremony: The Village Clerk circulated a memo to the Board concerning progress with the maintenance, refurbishment, and installation of decorations throughout the Village, as well as preparations for the Tree Lighting Ceremony in Veterans Park. This year’s theme has been selected—*Rudolph’s Rockin’ Christmas*—and work is underway for another festive event on December 7th. The Committee will be planning a work night to service the balance of the decorations on Thursday, November 8th. Installation will continue on the weekends of November 10-11 and 17-18, as well as December 1-2. A major upgrade is planned for the Main Tree in Veterans Park, thanks to John Freed. It is hoped that the child-friendly theme will produce a good turnout and a festive atmosphere for this year’s ceremony. The Board thanked the Clerk for the Committee’s work to date and wished them well in executing this year’s program.

Resolution—Adopt County Hazard Mitigation Plan: The Mayor briefly reviewed a Resolution provided by Washington County Public Safety pertaining to certain updates to the County’s Emergency Management Plan. Following a brief period of discussion, Trustee Labas sponsored the Resolution to ratify the updated Emergency Plan as written. Deputy Mayor Smith seconded the motion and it carried unanimously via roll call vote.

Resolution—Approve Village Participation in NYCLASS: The Mayor reviewed a memo provided by the Clerk-Treasurer concerning a new investment product available to the Village. The product is a large money-market fund sponsored through NYCLASS. It provides a rate of 2.1% and same-day availability of funds as compared to a rate of 0.1% offered by our official depository, Glens Falls National Bank. This rate represents a 2,000% increase for the Village deposits. This product has been reviewed by the Office of the State Comptroller and its investments comply with OSC guidelines. NYCLASS is presently used by the Granville Central School system and over 100 other municipalities throughout NYS. Following a period of discussion between the Board and Clerk-Treasurer, Deputy Mayor Smith sponsored a motion allowing the Village to opt in to NYCLASS. Trustee Hyatt seconded the motion and it carried unanimously via roll call vote. The Board also authorized the Clerk-Treasurer to invest excess funds at his discretion, leaving ample funds in the Village’s Official Depository to maintain the relationship there. The Mayor asked the Clerk-Treasurer to keep the Board advised as to the progress seen in interest income over the next several months. The Clerk advised that he would provide monthly updates to the Board for the remainder of the fiscal year.

Resolution—Accept Bids—CDBG Grant: Mayor LaRose reviewed an email received from Project Engineer Jason Preisner from Lamont Engineers concerning bids for services through the CDBG grant. The following bids were received on October 10th:

Filtrate Wet Well Pumps:	\$15,492.00	Pump Service & Supply – Troy, NY
Secondary Clarifier Covers:	\$2,700.00	Got it Covered Canvas Products – Whitehall, NY

New Exterior Double Door: \$2,079.93 Curtis Lumber Co., Inc. – Granville, NY

These single bids have all been vetted and are recommended for acceptance by Lamont Engineers. Following a brief period of discussion, Trustee Labas sponsored a Resolution to accept the bids as recommended. Trustee Hyatt seconded the motion and it carried unanimously via roll call vote.

Mayor's Reports: The Mayor briefed the Board concerning the upcoming national mid-term elections scheduled for tomorrow. The Village Municipal Center will be configured for voters later this evening and open from 6am-9pm as a polling site for Village residents and the South Granville District. The Mayor wished all candidates the best of luck and encouraged everyone to take advantage of their right to vote and have their voices heard.

Request Use of Veterans Park: Mayor LaRose recognized Mrs. Heather Pauquette concerning a written request to use Veterans Park on Friday, December 14th in connection with the second annual Lighted Tractor Parade. Mrs. Pauquette advised that she has already received several registration forms for this year's event and she is hoping for more tractors and an even larger turnout this year. She would like to present the awards at Veterans Park in order to showcase the festive atmosphere there. Mrs. Pauquette asked if the Village sound system could be used in connection with the awards ceremony. Following a brief period of discussion, Deputy Mayor Smith moved that the request be approved as submitted. Trustee Hyatt seconded the motion and it carried unanimously.

Mayor LaRose opened the meeting to public comment at 7:30pm.

Mr. Robert Tatko gave a brief report concerning the Pember Elevator Project. Limestone has been installed to form the south and west walls, and the elevator itself is scheduled to arrive on November 18th. He is hopeful for a mid-December opening. There have been some weather delays associated with the project this fall, but overall the project is proceeding as expected per the project manager.

Mr. Brian Roach and Mr. Paul Jones expressed concerns to the Board relating to loud music and unruly behavior seen on North Maple St. The Mayor encouraged Mr. Roach and Mr. Jones to call the Police Dept. immediately in the event that similar circumstances recur. He stated that the Police have been monitoring this area and are vested in the local community. The Police Chief echoed the Mayor's sentiments in this matter and advised that his officers would respond promptly to investigate any concerns.

There was no further public comment.

At 7:40pm, Deputy Mayor Smith moved that the Board convene an Executive Session pertaining to a matter of current, pending, or proposed litigation. Trustee Labas seconded the motion and it carried unanimously. *The Village Attorney accompanied the Board into the Executive Session.*

At 8:30pm, Trustee Munger moved that the Board return to regular session. Trustee Labas seconded the motion and it carried unanimously. The Mayor advised that no decisions were made or actions taken during the Executive Session.

Trustee Labas moved that the meeting be adjourned at 8:30pm. Trustee Munger seconded the motion and it carried without objection.

Respectfully Submitted,

Richard Roberts
Village Clerk-Treasurer