

**Village Board Meeting  
June 4, 2018, 7:00pm  
Village Municipal Center**

Attendance: Village Board: Mayor Brian LaRose, Deputy Mayor Gordon Smith Jr., Trustees Dean Hyatt, and Stephanie Munger; absent: Trustee Paul Labas

Village Key Staff: Ass't Superintendent of Public Works Scott Mackey, Sgt. Ryan Pedone, Local Ordinance Officer Curt Pedone, Deputy Clerk-Treasurer Denise Davies, Clerk-Treasurer Rick Roberts

Press: Krystle Morey, *The Granville Sentinel*

Others: Mr. Robert Tatko--Treasurer, Pember Library & Museum, Mr. Dan Roberts, Mr. Dean Moore, Mr. William Stefanik and family

Mayor LaRose called the Meeting to Order at 7:05pm.

Ratify Meeting Minutes: Trustee Hyatt made a motion to ratify the Minutes of the Year-end Appropriations Meeting of May 21<sup>st</sup> as circulated. Trustee Munger seconded the motion and it carried unanimously.

Monthly Reports: The Mayor reviewed the following monthly reports with the Board: Police Dept., Village Court, Fire Dept., Local Ordinance Officer, and Water Dept. (3 samples, all satisfactory). Deputy Mayor Smith moved acceptance of the reports as submitted. Trustee Hyatt seconded the motion and it carried unanimously.

Appropriations: The following claims were submitted to the Board for review and in consideration of payment:

General Fund: \$22,572.66  
Water Fund: \$6,305.99  
Sewer Fund: \$57,630.90  
Senior Shuttle: \$921.40  
Unaudited Vouchers: \$500.56  
WWTP Capital Project: \$274,550.00

Total Claims: \$362,481.51

The Board audited the claims and Trustee Munger moved their approval for payment. Deputy Mayor Smith seconded the motion and it carried unanimously.

Budget Transfers: The Village Clerk circulated a memo recommending several budget transfers **for the 2017-18 fiscal year** in order to avoid overdrawing any individual line items in conjunction with the year-end accruals:

<u>Acct #</u>	<u>Account Title</u>	<u>Change</u>	<u>Reason</u>
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General Fund

A51104 Street Maintenance (C/E)	+\$125.00	Final Posting of Handwritten Checks
A80104 Zoning (C/E)	+\$1.00	Legal Ad, Use Variance
A90608 Med. Insurance (Village Share)	-\$126.00	Cure above shortfalls
A90158 Police & Fire Retirement	+\$750.00	Small Over-run, Ret't costs
A90108 State Retirement	-\$750.00	Cure above shortfall

### **Water Fund**

F90108 State Retirement	+\$1,251.00	Due to transfer of EEs between Funds
F83404 Water Administration (P/S)	-\$1,251.00	Cure above shortfall

### **Sewer Fund**

F81101 Sewer Administration (P/S)	+\$2,250.00	Due to transfer of EEs between Funds
F81304 Treatment/Disposal (C/E)	-\$2,250.00	Cure above shortfall

Trustee Hyatt moved acceptance of the budget transfers as recommended. Deputy Mayor Smith seconded the motion and it carried unanimously.

**2017-18 Preliminary Financial Results:** The Mayor asked the Clerk-Treasurer if he would provide the Board with a brief summary of the projected financial results for fiscal year 2017-18. The Village Clerk advised that he had accrued the year-end payroll and NYS Retirement contribution, and was working to compile the balance of the receivables for all funds. Best estimates indicate a surplus for the General Fund in the range of \$56-\$59K, a \$1-\$2K shortfall in the Water Fund, and a surplus of \$16-\$17K in the Sewer Fund. If these preliminary results hold, reserves will increase sufficiently to remove the Village from any fiscal stress status as defined by the Office of the State Comptroller. The Clerk advised that he would follow up to the Board at the August meeting with the final results upon submission of the Village's Annual Update Document (AUD) to the OSC. Mayor LaRose thanked the Village Clerk for this information and the Department Heads for their work in controlling expenses while still maintaining full services. He stated that the Village is moving in the right direction fiscally, and he expects this pattern to continue in the future.

**Mayor's Reports:** The Mayor briefed the Board in the following matters:

- A. Rail Trail Race: The Mayor advised that the 9<sup>th</sup> Annual Rail Trail Race was well-attended (93 runners) and he thanked Race Organizer Kerri Thomas for her efforts, as well as the Village DPW, Police Dept., and Rescue Squad for their support and service. He also thanked the School District for providing the buses to transport the competitors and the Slate Valley Museum for hosting the awards ceremony, etc. The Mayor reported that it was a pleasant day for the race and that all participants seemed to enjoy the venue, course, and experience. Next year's race will be the 10<sup>th</sup> annual and is sure to be a big event.
- B. Memorial Day Parade: Mayor LaRose thanked the VFW and Legion Posts for their efforts in coordinating the annual Memorial Day Parade. The Parade was well-attended and each of the speakers presented their speeches well. The Park and Village streets looked great – the Mayor thanked the Village DPW for their efforts, as well as the Police Dept. for their assistance with

traffic and crowd control. The Mayor stated that it is always nice to see so many of Granville's residents come out and support our Veterans on Memorial Day...Granville has a long-standing tradition in this regard.

- C. After Prom Party: Mayor LaRose reviewed a thank you letter received from the students who participated in the After-Prom Party, which was a great success. The After-Prom Committee conducts an annual coin-drop in April and the funds raised are used to provide prizes and fun activities for GCS students.
- D. Schedule Public Hearing—Proposed Changes to Zoning Code: Mayor LaRose advised that he had received input from the Chairs and Clerks of the Planning and Zoning Board requesting some limited changes to the Village Zoning Code. These changes would likely include modifications to the Zoning Map, updates to the section concerning signage, grammatical and syntax changes, and standardization of the maximum size of a storage shed. The Board briefly discussed this matter, and it was determined through unanimous consent that Trustee Hyatt would conduct a Meeting with Clerks of the Planning and Zoning Boards in order to assemble the proposed verbiage pertaining to the requested changes. These proposed changes will then be assembled in memo form to the Board with copies available in the Clerk's Office for Public comment as well. Following this procedural discussion, Trustee Hyatt then moved that the Village Clerk be authorized to advertise for a Public Hearing concerning the proposed changes (Local Law #1 of 2018) on Monday, July 2<sup>nd</sup> at 7:00pm at the Village Municipal Center. Deputy Mayor Smith seconded the motion and it carried unanimously.

Mayor LaRose then opened the meeting to Public Comment at 7:30pm.

Mr. Dan Roberts advised that he had removed the brush, and drawn in/compacted the fill east of his property as he pledged to do previously as a base for a new sidewalk. The Mayor advised that the Village will work to place a sidewalk in this location this summer, and advised that he would direct Superintendent Johnson and Ass't Superintendent Mackey to coordinate with Mr. Roberts. Mr. Roberts also inquired if there would be any burning of brush at the Wastewater Treatment Plant this year—The Mayor advised that there would not be any burning this year.

Mr. William Stefanik of North Maple Street expressed concerns with two neighboring parcels on his street—accumulating garbage and debris, loud music, frequent arguments, etc. These concerns were echoed by Mr. Brian & Mrs. Linda Roche of Temple Place. The Mayor advised that the Local Ordinance Officer had been in contact with the property manager for the properties in question and that he would also be seeking to speak with the landlord concerning the general condition of the property. The Mayor advised that noise complaints should be referred to the Police Department and that Officers would make every effort to respond in a timely manner.

There was no further public comment.

At 7:45pm, Deputy Mayor Smith made a motion to convene an Executive Session concerning a matter of pending, current or proposed litigation. Trustee Hyatt seconded the motion and it carried unanimously. *Mr. Robert Tatko accompanied the Board into a portion of the Executive Session.*

Trustee Hyatt moved that the Board return to regular session at 8:40pm. Deputy Mayor Smith seconded the motion and it carried unanimously.

Trustee Munger moved the approval of an appropriation in the amount of \$2,955.00 to fund legal expenses associated with the Pember Library & Museum elevator project. Deputy Mayor Smith seconded the motion and it carried unanimously.

Trustee Hyatt moved that the meeting be adjourned at 8:40pm. Deputy Mayor Smith seconded the motion and it carried without objection.

Respectfully Submitted,

Richard H. Roberts  
Village Clerk-Treasurer