

Village Board Meeting
January 7, 2019, 7:00pm
Village Municipal Center

Attendance: Village Board: Mayor Brian LaRose, Deputy Mayor Gordon Smith Jr. (via teleconference), Trustees Dean Hyatt and Stephanie Munger; Trustee Labas was absent.

Village Key Staff: Sgt. Ryan Pedone, Officer T.J. Zovistoski, Superintendent of Public Works George Johnson, Ass't Superintendent of Public Works Scott Mackey, Local Ordinance Officer Curtis Pedone, Village Attorney Michael Martin, and Deputy Clerk-Treasurer Denise Davies

Press: Krystle Morey, *The Granville Sentinel*

Others: Mr. Robert Tatko- Treasurer Pember Library, Mr. Jason Preisner, P.E., Lamont Engineers, Mr. Michael Zinn, Mrs. Heather Pauquette, Mr. Brian Roche (accompanied by student), Mr. James & Ms. Emma Kelly and Mr. Greg Cromer

Mayor LaRose called the Meeting to Order at 7:00pm.

Ratify Meeting Minutes: Trustee Hyatt moved the acceptance of the Minutes of the Meeting of November 5th and December 3rd as circulated. Trustee Munger seconded the motion and it carried unanimously.

Monthly Reports: The Mayor reviewed the following monthly reports with the Board of Trustees: Police Dept., Fire Dept., Village Justice, Acting Village Justice, Water Dept. (3 samples, all satisfactory), and Local Ordinance Officer. Trustee Munger moved acceptance of the reports as submitted. Deputy Mayor Smith seconded the motion and it carried unanimously.

Appropriations: The following claims were submitted to the Board for review and in consideration of payment:

General Fund: \$70,978.50
Water Fund: \$7,407.36
Sewer Fund: \$25,726.61
Senior Shuttle: \$1,321.74
Unaudited Vouchers: \$4,186.85
CDBG Drawdown #6: \$54,917.46
Total Claims: \$164,538.52

The Board audited the claims and Trustee Hyatt moved their approval for payment as presented. Deputy Mayor Smith seconded the motion and it carried unanimously.

Final Report—Village/Chamber Tree Lighting Ceremony (12/7): Mayor LaRose thanked the Holiday Decorating Committee, DPW, Police Dept., Chamber of Commerce, and staff in the Village Clerk's Office for their efforts with this year's Holiday Tree Lighting Ceremony. He then asked the Village Deputy Clerk if she could provide a report to the Board summarizing the event. The Village Deputy Clerk provided the following details:

- *The cold weather may have curtailed attendance somewhat
- *Attendance is estimated conservatively at 1,500 to 2,500
- *288 Children visited Santa
- *Merritt Bruce reports that horse/wagon rides were given to approximately 320 patrons.
- *The Pember Library reported attendance of near 1,000
- *The Slate Valley Museum reports that they were inundated with the cold weather. They feel that at least 1,250 patrons attended The Festival of Trees and other events there. Per President Molly Celani, the night was very successful.
- *The parade was a huge success. Kudos to the float committee for a terrific design this year!
- *Live Reindeer in the Park continue to be a popular attraction
- *Church Bells tolled upon arrival of the Parade to Veterans Park
- *The Legion and VFW Auxiliaries and Revive provided 2,000+ cookies and cocoa, and the Boy Scouts provided marshmallows & smores and a warm fire.
- *June Brown and Nancy Labate Bixby staffed the ticket booth.
- *Nancy Hughes and Jerry Austin were the Ticket Takers-they were wonderful with the children.
- *Trustee Labas and Dan Brown were co-emcees and did a great job.
- *Best estimate is that we had approximately 1,000+ volunteer hours in this project.
- *This was a particularly difficult year weather wise...cold and damp in the second half of October, very cold in November, and challenging into the first week of December.

SPECIAL THANKS TO:

- *Dean Hyatt and his family for countless hours of planning, installing and set-up.
- *Paul Garrone for his tireless volunteer efforts-he worked continuously.
- *John Freed for his work in engineering with the Upgrade to the Main Tree.
- *Brent Tuttle for the provision of the sound system, and scoring of the music.
- *Patrick Fennell for his photography and videography. The video turned out great.
- *Denise Davies for her work with logistics, provisions and coordinating staff.
- *Great Meadow FCU for their continued support of this project through a \$7,500 donation.
- *Our other donors- \$1,250+ was donated towards this event.
- *Our volunteers the night of the event- parade characters, assistance with horse/wagon rides, etc.
- *GCS Students for the prep and installation work.
- *Principal Paul Morcone for coordinating thinks with MJT Students.
- *Holiday Decorating Committee for their work with planning, installation, and execution of the program.
- *Rick Roberts for his leadership, vision and countless hours of hard work.

Reminder- the shows in the Park are scheduled to run nightly from 12/8 through 1/14 on the hour from 5:00-10:00pm. The radio station frequency is 89.3 FM.

This year's event was a success once again and the Mayor thanked everyone who participated and gave of their time. He expressed holiday greetings and stated that he felt that it was a very good night for Granville. Trustee Hyatt thanked the Chamber of Commerce for their purchase of the 8' x 40' storage container to house the holiday decorations. He also commented on the Tractor Parade, thanking organizer Heather Pauquette for her hard work.

Resolution- No Village Registration Day for March Election: The Mayor briefly reviewed a Resolution provided by the Clerk-Treasurer to Dispense with Registration Day for the Village Election. Following a

brief period of discussion, Trustee Hyatt sponsored the Resolution as written. Deputy Mayor Smith seconded the motion and it carried unanimously via roll call vote effective 1/7/19.

Resolution-Set Polling Location and Hours: Mayor LaRose shared the Resolution provided by the Clerk-Treasurer concerning the Polling Location and Hours for the upcoming Village election. The election will be held on March 19th from noon till 9:00pm at the Village Municipal building. Trustee Monger sponsored the Resolution as written. Trustee Hyatt seconded the motion and it carried unanimously via roll call vote effective 1/7/19.

Coin Drop Requests: Coin Drop Requests (4): The Mayor advised that he was in receipt of four (4) requests for coin drops in 2019. The Board reviewed the requests for the American Legion and VFW Auxiliaries, The Granville Little League, Granville Youth Football, and After Prom Party and took the following actions:

*On a motion by Trustee Hyatt, seconded by Deputy Mayor Smith, and unanimously approved, a date of May 18th was specified as requested for the American Legion and VFW Auxiliaries.

*On a motion by Deputy Mayor Smith, seconded by Trustee Hyatt, and unanimously approved, a date of May 4th was specified as requested for the Granville Little League.

*On a motion by Trustee Munger, seconded by Trustee Hyatt and unanimously approved, a date of August 3rd was specified as requested for Granville Youth Football.

* On a motion by Trustee Munger, seconded by Trustee Hyatt and unanimously approved, a date of April 13th was specified as requested for After Prom Party.

Mayor's Reports: The Mayor briefed the Board in the following matters:

- A. Accept Engineering Proposal, WWTP Disinfection System Lamont Engineers: Mayor LaRose introduced Jason Preisner, P.E., Lamont Engineers to update the Board on the status of the Engineering Grant Proposal for the WWTP Disinfection System. 65% of the design has been submitted to the regulatory agency for approval, it should be in the pipeline for additional grants. After a period of discussion involving NYS mandates for Waste Water disinfecting, UV lights and new technology, Trustee Hyatt moved the motion to approve and accept the Engineering Proposal. It was seconded by Trustee Munger and approved unanimously.
- B. Review Budget Process/Schedule Budget Workshop: The Budget Process for 2019-20 is summarized as follows:
January: Mayor (Budget Officer) meets with Dept. Heads to discuss their present budget status and future budget needs. Mayor directs Clerk-Treasurer to formulate revenue and appropriation estimates for significant line items (e.g. retirement, health insurance costs, etc.). Mayor convenes Budget Workshop with Board of Trustees.
February: Mayor/Board finalize Tentative Budget for Presentation to Public at March Meeting
March 4th: Mayor presents Tentative Village Budget to the Public at regular Village Board Meeting. Tentative Budget must remain static for 30 days.
April 1st: Village Board conducts Public Hearing concerning Tentative Budget and following discussion/any changes, ratifies budget. The Mayor surveyed the Board as to their pleasure in scheduling a Budget Workshop for the 2019-20 Budget. Following a period of discussion, it was unanimously agreed that the Workshop would be conducted on Wednesday, January 23rd at 6:00pm here at the Village Municipal Center.

- C. Update—NYCLASS: The Mayor circulated a memo from the Clerk-Treasurer highlighting the performance seen in the NYCLASS fund thru the first 50 days. The Clerk included a statement reflecting the interest earned from November 1st – December 31st (\$1,180) as compared to the interest paid by Glens Falls National Bank over the first five months of the fiscal year (\$297). The Board was pleased with this return and thanked the Clerk-Treasurer for his report.
- D. Mayor LaRose addressed the board and the audience. He has served as Village Trustee for six (6) years and as Mayor for eight (8) with a great sense of pride. He lead the Village through Hurricane Irene, oversaw the implementation of a state of the art Waste Water Treatment Plant and the merging of Granville Engine & Hose Company #1 and the Granville Hook & Ladder Company. All his decisions made as Mayor and as Trustee were in the best interest of the Village. He has decided not to seek re-election.

Mayor LaRose opened the meeting to public comment at 7:40pm.

Public Open:

Greg Cromer introduced himself to the Board. He is an aerial photographer and had a framed photograph of the Village of Granville taken in September 2018. The Board was in agreement that it would make a nice addition to other picture at the Municipal Center and on a motion from Deputy Mayor Smith and seconded by Trustee Labas they unanimously approved purchasing the picture for \$195.

Mr. Robert Tatko, Treasurer- Pember Library & Museum addressed the Board. The two columns in the front of the Pember building are eroding from water and so on and the foundation needs to be secured. He is concerned that the frost will heave and continue to crack the rock foundation. He will provide photos to show the need for repair, the left column is presently out of plumb by approximately 2 ½". After a period of discussion it was agreed that Mr. Tatko will investigate the repair cost and bring it to the Village Board for review.

Heather Pauquette asked to speak. She organized this year's Tractor Parade (second annual) and wanted to thank the various Village departments. There were 58 entrants and by her calculation approximately 7,000 people were here to enjoy it! Both the DPW and Police Departments were a tremendous help routing traffic and ensuring a safe parade route. There were no major issues and Heather hopes to expand the route in 2019. This was a big project completed successfully by a group effort.

There being no other business, Trustee Hyatt moved that the meeting be adjourned at 7:40pm. Deputy Mayor Smith seconded the motion and it carried without objection.

Respectfully Submitted,

Denise J. Davies
Deputy Clerk-Treasurer