

**Village Board Meeting
February 5th, 2018, 7:00pm
Village Municipal Center**

Attendance: Village Board: Mayor Brian LaRose, Deputy Mayor Gordon Smith Jr. (via teleconference), Trustees Paul Labas, Dean Hyatt, and Stephanie Munger.

Village Key Staff: Superintendent of Public Works George Johnson, Ass't Superintendent Scott Mackey, Police Chief Ernie Bassett Jr., Sgt. Ryan Pedone, Granville H&L Chief Dan McClenning, Village Attorney Michael Martin, Deputy Clerk-Treasurer Denise Davies, and Clerk-Treasurer Rick Roberts.

Press: Krystle Morey, *The Granville Sentinel*

Others: Mr. Matthew Hicks--Town Supervisor, Ms. Claire Murphy, Exec. Dir., and Ms. Natalie Williams, Fiscal Officer—Washington County EOC, and Mr. Scott McCullen

Mayor LaRose called the Meeting to Order at 7:00pm.

Ratify Meeting Minutes: Trustee Hyatt moved acceptance of the Minutes of the Meeting of January 8th and the Budget Workshop as circulated. Trustee Labas seconded the motion and it carried unanimously.

Monthly Reports: The Mayor reviewed the following Monthly Reports with the Board: Police Dept., Fire Dept., Village Court (2 Reports), Water Dept. (3 samples, all satisfactory), and Rescue Squad (Annual Report). Deputy Mayor Smith moved acceptance of the reports as submitted. Trustee Labas seconded the motion and it carried unanimously.

Appropriations: The following claims were submitted for Board review and in consideration of payment:

General Fund: \$36,450.78
Water Fund: \$6,033.01
Sewer Fund: \$21,238.71
Senior Shuttle: \$1,168.58
Unaudited Vouchers: \$1,978.10

Total Claims: \$66,869.18

The Board audited the claims and Trustee Munger moved their approval for payment. Trustee Hyatt seconded the motion and it carried unanimously.

Discussion—Senior Shuttle: Mayor LaRose introduced representatives from the Washington County EOC--Executive Director Claire Murphy and Fiscal Officer Natalie Williams--concerning a presentation relating to the Granville Senior Shuttle. Ms. Murphy thanked the Mayor and provided some background concerning their presentation. She advised that Town Supervisor Hicks had contacted her concerning partnering together to purchase a new van to be used as the Senior Shuttle. The current van is a 2009 Dodge Caravan with 61K miles and it is beginning to show increased maintenance issues (Tires, rust, difficulties with NYS Inspection, etc.). The EOC leases a fleet of vans through Enterprise to provide a variety of services (meals on wheels, adult protective, etc.) and is open to leasing a new van with the Town & Village. Ms. Williams advised that the EOC could provide the leased vehicle, maintenance,

insurance, and gasoline for approximately \$425/mo. The lease is based upon an RFP/Government approved contract. It is also proposed that the current Senior Shuttle Driver (John Paro) would become an employee of the EOC to satisfy insurance requirements. This would provide stability/fix costs for the shuttle (\$9.25K, P/R, \$5K for the lease/insurance/gas/maintenance). The vehicle would continue to be housed here at the Village Municipal Center. The EOC would share in 40% of the costs of operation of the shuttle, and they have a good working relationship with Enterprise. It was requested that a 10% administrative fee be applied for the lease, insurance, gas & maintenance portion of the voucher provided monthly by the EOC. The new van would be a 2018 Kia Sorento and this program would provide for the replacement once every three years to avoid increased maintenance costs. Delivery time for this vehicle would be approximately 90 days. A period of discussion ensued between the Village Board and EOC representatives concerning budgeting and staffing for the van. The Board agreed unanimously to review an amended budget proposal for the Senior Shuttle at its next Budget Workshop. Trustee Labas moved that the Mayor be authorized to execute the necessary documentation to formalize the agreement upon final review of budgetary considerations at the Budget Workshop. Trustee Munger seconded the motion and it carried unanimously.

Mayor's Reports: The Mayor briefed the Board in the following matters:

- A. Present Working Copy of 2018-19 Budget: Mayor LaRose circulated the working copy of the 2018-19 Budget and highlighted the following points: In the General Fund, the tax levy increase is proposed at 1.83%, and the budget is tax-cap compliant, utilizing approximately \$9K of Fund Balance. The Water Fund presently stands at a \$20 per HH increase (from \$250 to \$270 per HH), while utilizing \$5.75K of Fund Balance. The Sewer Fund Budget includes a \$15 per HH increase (from \$360 to \$375 per HH) with no use of Fund Balance. The Mayor then reviewed the Budget process with the Board. He intends to convene a second Budget Workshop in February before presenting the Tentative Budget on March 5th. The Tentative Budget will then remain static thru the Public Hearing/Organizational Meeting on April 2nd. The Mayor inquired the Board's pleasure concerning scheduling an additional Budget Workshop in February and it was unanimously agreed that the Workshop would be scheduled on Monday, February 19th at 6:00pm.
- B. Review Correspondence—Tractor Parade: The Mayor reviewed correspondence received from Heather Pauquette, Coordinator of the First Annual Granville Tractor Parade. Mrs. Pauquette expressed her appreciation to the Police & Fire Depts., DPW, and the staff in the Village Clerk's Office for their assistance with the Tractor Parade on December 15th. It was a great success, attracting 52 entries, and several thousand spectators from as far away as Brandt Lake and Scotia. The assistance provided by the various agencies mentioned above allowed the event to proceed safely and on time. Mrs. Pauquette closed by requesting permission to calendar the second annual Granville Tractor Parade on December 14th 2018. Following a brief period of discussion, Trustee Hyatt complimented Mrs. Pauquette for all of her work in coordinating this event and moved approval of the request as submitted. Trustee Labas seconded the motion and it carried unanimously.

Coin Drop Requests (2): Mayor LaRose reviewed two written requests for coin drops with the Board. Granville Youth Football has requested a date of Saturday, August 4th, while the Granville Hook & Ladder Co. has requested a date of Saturday, July 7th. Following a brief period of discussion, Trustee Hyatt moved the approval of the request for Granville Youth Football as submitted. Trustee Labas seconded the motion and it carried unanimously. Deputy Mayor Smith then moved the approval of the request

submitted by the Hook & Ladder Co. as submitted. Trustee Munger seconded the motion and it carried unanimously.

Mayor LaRose opened the meeting to public comment at 7:50pm. No input was received.

At 7:50pm, Trustee Hyatt moved that the Board convene an Executive Session concerning a matter of current, pending, or proposed litigation within the Police Dept. Trustee Labas seconded the motion and it carried unanimously. *The Village Attorney accompanied the Board into the Executive Session.*

Trustee Hyatt moved that the Board return to regular session at 9:00pm. Deputy Mayor Smith seconded the motion and it carried unanimously.

Trustee Munger moved the hiring of Matthew Bushman to the position of DPW Laborer, full-time, effective March 5th, 2018 at a rate of \$14.06/hr. Trustee Hyatt seconded the motion and it carried unanimously.

There being no other business, Trustee Labas moved that the meeting be adjourned at 9:05pm. Trustee Hyatt seconded the motion and it carried without objection.

Respectfully Submitted,

Richard H. Roberts
Village Clerk-Treasurer