

**Village Board Meeting
November 6, 2017
Village Municipal Center**

Attendance: Village Board: Mayor Brian LaRose, Deputy Mayor Gordon Smith Jr., Trustees Paul Labas, Dean Hyatt and Stephanie Munger.

Village Key Staff: Superintendent of Public Works George Johnson, Ass't Superintendent Scott Mackey, Police Chief Ernie Bassett Jr., Fire Chief/Sgt. Ryan Pedone, Granville Hook & Ladder Chief Dan McClenning, Deputy Clerk-Treasurer Denise Davies and Clerk-Treasurer Rick Roberts

Press: Krystle Morey, *The Granville Sentinel*

Others: Matthew Hicks, Granville Town Supervisor, Greg Royer and Ryan Urschel, SmartWatt Energy

Mayor LaRose called the Meeting to Order at 7:00pm.

Ratify Meeting Minutes: Trustee Labas moved ratification of the Meeting Minutes of August 7th and October 2nd as circulated. Deputy Mayor Smith seconded the motion and it carried unanimously.

Monthly Reports: The Mayor reviewed the following Monthly Reports with the Board of Trustees: Village Court (2 Reports), Police Dept., Fire Dept., and Water Dept. (3 samples, all satisfactory). Trustee Hyatt moved acceptance of the Monthly Reports as submitted. Trustee Munger seconded the motion and it carried unanimously.

Appropriations: The following claims were submitted to the Board for review and in consideration of payment:

General Fund: \$86,542.03
Water Fund: \$4,699.24
Sewer Fund: \$19,307.95
Senior Shuttle: \$1,067.24
Unaudited Vouchers: \$3,363.70
Mid-Month Claims: \$9,432.20

Total Claims: \$124,412.36

The Board audited the claims and Trustee Munger moved their approval for payment. Trustee Labas seconded the motion and it carried unanimously.

Budget Transfers: The Clerk-Treasurer circulated a memo recommending several Budget Transfers within the General Fund in order to avoid overdrawing any individual line items in the funding of this evening's appropriations:

<u>Acct #</u>	<u>Account Title</u>	<u>Change</u>	<u>Reason</u>
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General Fund

A51122	Paving (CHIPS)	+\$6,000.00	Book 2017-18
	Paving		
A51134	Paving (Village)	+\$4,000.00	Book 2017-18 Paving
A3501	CHIPS Revenue	+\$10,000.00	Cure above shortfalls
A35104	Cont. Exp. - Dog Control	+\$50.00	Small Over-run
A36204	Cont. Exp. - Code Enforcement	+\$50.00	Small Over-run
A16204	Cont. Exp. - Village Offices	-\$100.00	Cure above shortfall

Following a brief period of discussion, Trustee Hyatt moved approval of the transfers as requested. Trustee Labas seconded the motion and it carried unanimously.

Presentation—SmartWatt: Mayor LaRose introduced Mr. Greg Royer and Mr. Ryan Urschel from SmartWatt Energy, concerning a presentation relating to potential energy efficiencies within the Village. The presentation involved four areas—Purchase/Replacement of Village Streetlights, Facility Improvement Measures (Weatherization, Insulation, Boiler Upgrades, etc.), LED Lighting within Village-Owned Properties, and a Solar Array at the WWTP. Mr. Royer advised that these four components would cost approximately \$431.3K and that a 15-year lease could be obtained to fund the same. Through a cash flow statement, annual energy and maintenance costs were illustrated, resulting in positive cash flow in all years--\$312 in year 1, increasing annually to \$20,521 in year 15. Following the repayment of the lease, savings would increase to \$68K/year. The total projected savings associated with this project are \$509.6K over 20 years. A period of discussion ensued between the Board and Mr. Royer/Mr. Urshel concerning the projected savings, exposure in the event of streetlight failure due to a weather event or accident, and SmartWatt's prior work/projects completed. The Board asked for additional information concerning cash flow projections and references. This information will be supplied by SmartWatt and circulated by the Village Clerk upon receipt.

Update—Village/Chamber Tree Lighting: The Mayor asked the Village Clerk to brief the Board concerning the progress seen with the Village/Chamber Tree Lighting Ceremony. The Clerk circulated a report detailing the present status of the project and a plan of work:

*The Holiday Committee has meet, selected a theme (Granville's Hallelujah), set the calendar and program.

*A work session was conducted at the Village DPW with approximately 76,000 lights being serviced

*A new computer was ordered to improve the synchronization of the lights to the music.

*Orders have been placed for new lights, and scheduling/booking completed for the Horse & Wagon Rides, Santa's Carriage, Santa, and the Live Reindeer.

*We have reached out to GCS to try to build participation in the "choir" portion of the program.

*The Committee has completed the installation of the following decorations: GHS Fence, Trestle Bridge, Footbridge, Lamp Posts on Lions Lane and Water St., GMFCU, Main St. Trees, Telescope Tower, Split Rail fences at Lions Lane, East Main St., and we have a very good start on the trees in Veterans Park.

*The wiring in the Park has been completed by the Village DPW.

The Committee numbers 36 members this year and we have seen excellent participation. The hope is to complete all installation by 11/19 in order to allow for ample time to synchronize the lights and for the technical preparation for the show. Volunteers are staged to work the next two weekends applying the balance of the decorations. The Village and Chamber are working actively to market the event and coordinate gifts for the children. The goal is to project a consistent theme across all venues.

Mayor's Reports: The Mayor provided the Board with the following updates/reports:

- A. Review Bids/CDBG Grant Project: Mayor LaRose stated that a total of 12 bids had been received pertaining to the work to be accomplished at the WWTP through the CDBG Grant. The Mayor reviewed the bid tab and advised that the low bidder was Steven Miller General Contractors. Due to previous litigation between Stephen Miller and the Village (Phase 1 of the WWTP Upgrades), a conference call was conducted between Lamont Engineers, the Village Attorney, the Chief WWTP Operator, and the Village Clerk prior to Lamont Engineers making a recommendation pertaining to acceptance of the bid. The results of the conference call were that the prior litigation occurred as a result of input from a Project Manager who no longer works for the firm, and also that Lamont has worked with Stephen Miller on several other projects without any concerns. As such, Jason Preisner has recommended the acceptance of the low bid of \$301,000 for the replacement of the trickling filter, installation of an emergency generator, and various additional site improvements. Following a brief period of discussion, Trustee Labas moved acceptance of the low bid as per Lamont Engineers' recommendation. Deputy Mayor Smith seconded the motion and it carried unanimously.
- B. Snow Removal: Mayor LaRose reiterated that with the coming of the winter season, that the Village would once again be plowing sidewalks after storms of 4" or more. In accordance with previous years, the Village will be divided into four districts/zones, with Zone 1 being the top priority, followed by Zones 2, 3 & 4. This schedule will be published in the official Village newspaper. In the event of a subsequent storm prior to completion of maintenance of all zones, the DPW will revert to Zone 1 again, until all Zones are cleared. The Board discussed this matter with the Superintendent of Public Works and authorized him to hire a part-time laborer for up to 20 Hours a week to support this service. The Mayor stressed that the Winter Parking Ban would also need to be observed and enforced as necessary by the Police Department.
- C. Update—Parking—Rathbun Avenue: The Mayor advised that he had checked the intersection of Rathbun Ave. & West Main St. numerous times following the installation of "No Parking" signage there and that he had not observed any infractions. It is hoped that this will allow for safe passage of traffic in this area and for proper pick up of garbage, etc. to the residents there. It is hoped that the concerns expressed with this intersection have now been addressed.
- D. Surplus Monies—Hurricane Irene: Mayor LaRose advised that the County Highway Superintendent had contacted him to advise that the funds designated for repairs to a bridge in Salem (that will not be completed) had been ruled out as a source of upgrades within the Village. This information came about after an inquiry with State and Federal

Officials. Unfortunately, these funds will be de-obligated. The Mayor advised that he will be contacting Senator Little in this matter.

- E. Rail Trail Traffic—Police Concerns: The Mayor advised that he had spoken with the Police Chief concerning after-hours traffic on the Rail Trail within the Village. The concern is that illegal activity may be taking place on the Rail Trail after posted hours of occupancy/operation. While the Village has a Local Law prohibiting traffic/use of the Rail Trail after scheduled hours, the Chief was concerned that appearance tickets for Trespass might not be accepted by the Judge without additional signage advising of the prohibition of traffic after dark. Following a period of discussion, it was decided that the Police Chief would speak with the Village Justice in this matter, and that the Mayor would seek an opinion from the Village Attorney and/or NYCOM concerning the necessity of additional signage. It was the consensus opinion of the Board that if the Village has properly adopted a Local Law specifying hours of operation for the Rail Trail, this should be sufficient to merit issuance of citations as necessary and acceptance of the same by the Court.

- F. Election Day: Mayor LaRose reminded those in attendance that tomorrow (11/7) was Election Day for Federal, State, Regional & Local races. Polls will be open here at the Municipal Center from 6am-9pm for Districts 1, 2 & 3. The Mayor encouraged everyone to take advantage of their right to vote.

- G. Hire Police Officer Full Time: The Mayor advised that the Police Chief had specified that Brandon Villano had established residency to his satisfaction in order to be considered for full time, permanent appointment to the Department. Following a brief period of discussion, Trustee Labas moved that Mr. Villano's status be amended to "Full Time – Permanent Appointment" per the Police Chief's recommendation. Deputy Mayor Smith seconded the motion and it carried unanimously.

Request for Tractor Parade/Use of Veterans Park (12/15): The Mayor reviewed a written request received from Telescope Marketing Coordinator Heather Pauquette concerning a Tractor Parade on December 15th at 6pm. The proposed route for the parade would be from Telescope Casual down Church St., to Main St., then up West Main St. to Veterans Park. Tractors would then congregate in the areas around Veterans Park for awards, etc. before returning to Telescope. Following the parade, holiday caroling is planned, originating in Veterans Park. Mrs. Pauquette is hopeful to obtain 40-50 entries. Following a brief period of discussion with the Police Chief, Trustee Labas moved approval of the request as submitted. Deputy Mayor Smith seconded the motion and it carried unanimously.

Mayor LaRose then opened the meeting to Public Comment at 8:45pm.

There was no input received from the public.

At 8:45pm, Trustee Labas moved that the Board convene an Executive Session concerning a matter of present, proposed or pending litigation within the Police Dept. Deputy Mayor Smith seconded the motion and it carried unanimously. *The Police Chief entered the Executive Session for a period of approximately 20 minutes at 9:15pm.*

At 9:45pm, Trustee Hyatt moved that the Board return to regular session. Deputy Mayor Smith seconded the motion and it carried unanimously.

The Mayor advised that by unanimous consent, the Village Board had decided to rescind the appointment of Officer T.J. Zovistoski to the position of Local Ordinance Officer after consulting with PBA Union Officials.

There being no further business, Deputy Mayor Smith moved that the Meeting be adjourned at 9:45pm. Trustee Labas seconded the motion and it carried without objection.

Respectfully Submitted,

Richard H. Roberts
Village Clerk-Treasurer