

**Village Board Meeting  
January 8<sup>th</sup>, 2018, 7:00pm  
Village Municipal Center**

Attendance: Village Board: Mayor Brian LaRose, Deputy Mayor Gordon Smith Jr. (via videoconference), Trustees Paul Labas, Dean Hyatt and Stephanie Munger.

Village Key Staff: Superintendent of Public Works George Johnson, Ass't Superintendent Scott Mackey, Police Chief Ernie Bassett, Sargent Ryan Pedone, Deputy Clerk-Treasurer Denise Davies and Clerk-Treasurer Rick Roberts

Press: Krystle Morey and John Manchester, *The Granville Sentinel*

Others: Mr. John Freed, Mr. Robert Tatko, Treasurer—Pember Library & Museum, Mrs. Molly Celani, President--Slate Valley Museum

Mayor LaRose called the Meeting to Order at 7:00pm.

Ratify Meeting Minutes: Trustee Labas moved acceptance of the Meeting Minutes of November 6<sup>th</sup> and December 4<sup>th</sup> as circulated. Trustee Hyatt seconded the motion and it carried unanimously.

Monthly Reports: The Mayor reviewed the following monthly reports with the Board: Fire Dept., Village Court, Police Dept., Water Dept. (3 samples, all satisfactory). Trustee Munger moved acceptance of the reports as submitted. Deputy Mayor Smith seconded the motion and it carried unanimously.

Appropriations: The following claims were submitted to the Board for review and in consideration of payment:

General Fund: \$42,832.89  
Water Fund: \$11,147.31  
Sewer Fund: \$21,101.99  
Senior Shuttle: \$1,483.47  
Unaudited Vouchers: \$1,305.78

Total Claims: \$77,871.44

The Board audited the claims and Trustee Labas moved their approval for payment as presented. Trustee Munger seconded the motion and it carried unanimously.

Budget Transfers: The Clerk-Treasurer circulated a memo recommending several Budget Transfers within the General Fund in order to avoid overdrawing any individual line items in funding this evenings appropriations:

<u>Acct #</u>	<u>Account Title</u>	<u>Change</u>	<u>Reason</u>
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**General Fund**

A80101	Zoning		+\$50.00	ZBA has met 3x in 2017-18
A80104	Zoning		+\$100.00	ZBA has met 3x in 2017-18
A80201	Planning	+\$150.00		PB has met 5x in 2017-18
A80204	Planning		+\$200.00	PB has met 5x in 2017-18
A16202	Buildings	-\$500.00		Cure above Shortfalls

Trustee Hyatt moved approval of the Budget Transfers as recommended. Deputy Mayor Smith seconded the motion and it carried unanimously.

Resolution—Add River Valley Drive/Slate Valley Drive to Village Street Inventory: The Mayor reviewed a draft Resolution prepared by the Clerk-Treasurer in coordination with the NYS DOT to officially add River Valley Drive and a portion of Slate Valley Drive to the official inventory of Village Streets/Roadways. This will allow for CHIPS reimbursement for the paving work that was completed on site. Following a brief period of discussion, Trustee Labas sponsored the adoption of Resolution by motion. Deputy Mayor Smith seconded the motion and it carried 4-0 with Trustee Labas abstaining. The Mayor declared the Resolution duly adopted.

Report—Veterans Clock: Mayor LaRose recognized Mr. John Freed concerning an update/report regarding the Veterans Memorial Clock. Mr. Freed thanked the Mayor for placing him on the agenda and explained that he had recently serviced the Veterans Clock, replacing burnt out bulbs and a switch inside of the clock assembly. While servicing the clock, Mr. Freed noted that the facility was now closed, as TD Bank has centralized their operations to the Quaker St. branch. He reminded the Board that the clock is actually controlled by a master clock assembly inside of the building and expressed concerns with the bank having placed the property for sale that there could be potential that the new owner might not be as receptive to maintenance requirements, power costs, placement of the clock on the property, etc. Mr. Freed suggested that it might be time for the Village Board to consider moving the clock across the street to the property owned by the Town and leased by the Chamber of Commerce. This would allow the Veterans Clock to stay on Main St., very near its present location, and for placement of the master clock assembly inside. He stated that there are other potential locations for the Clock as well, but he felt that the Chamber Building was likely the best location in his opinion. If moving the Clock becomes a priority, Mr. Freed feels it would be better to have an advance plan to avoid having to scramble at the last moment to get a crane, build a footing, etc. Mr. Freed was not asking for any specific actions at this time, but that the Board take this matter under advisement and consider the options available. An extended period of discussion ensued between members of the Board, Mr. Freed, and the Superintendent of Public Works. The Board then thanked Mr. Freed for his efforts in maintaining the Veterans Clock and for advising relating to his concerns. They agreed to consider the matter further as circumstances dictate.

Mayor's Reports: The Mayor briefed the Board in the following matters of concern:

- A. Thank First Responders: Mayor LaRose complimented the Fire & Police Depts. and the DPW for their coordinated efforts in responding to the Franklin Street Apartment Fire on December 31<sup>st</sup>. While the building was a total loss, the Mayor noted the prompt and professional response of all Departments involved, the fact that there were no known injuries, and that all of the residents were cared for, including the provision of a warm place to stay, food, coffee, etc. He feels that this is a great testament to the volunteers and workers serving the community.

- B. Report on Tractor Parade: The Mayor complimented Telescope Marketing Director Heather Pauquette for all of her efforts with the First Annual Tractor Parade. He noted that there were 50+ entries, and that the event was exceedingly well-attended for a first time effort. The Mayor also congratulated the winners and participants for providing an evening of wholesome, family-based entertainment for the Granville Community.
- C. Announce LARAC Grant: Mayor LaRose announced that the Village had received a \$2,500 Grant from LARAC for the 2018 Summer Concert Series. The Mayor thanked LARAC for their long-standing support of the Series and the staff in the Village Clerk's office for their efforts in putting together another lively and entertaining schedule.
- D. ZBA Appointment: Mayor LaRose announced that he had received a call from Mr. George Macura to advise that he would be retiring from the Zoning Board of Appeals after 25+ years of service. Mr. Macura will be turning 94 later this month. The Mayor thanked him for his service to the Granville Community through the ZBA and many other causes. Mr. Macura's term has a little over three years remaining, and the Mayor announced that he was appointing Mary Warner of Columbus St. to fill Mr. Macura's unexpired term. The Board echoed the Mayor's appreciation to Mr. Macura and thanked Mrs. Warner for her willingness to serve.
- E. Schedule Budget Workshop: The Mayor surveyed the Board as to their pleasure in scheduling a Budget Workshop for the 2018-19 Budget. Following a period of discussion, it was unanimously agreed that the Workshop would be conducted on Monday, January 22<sup>nd</sup> at 6:00pm here at the Village Municipal Center.
- F. Resolution—Accept Justice Court Audit: Mayor LaRose thanked Deputy Mayor Smith for his time and effort in recently auditing Justices Forando and Manchester in accordance with annual procedure established by the NYS Justice Court. Deputy Mayor Smith presented a worksheet/report indicating that all fiscal functions seen in the Village Court were in good order. Following a brief period of discussion, Trustee Labas sponsored a Resolution by motion to accept the audit report as presented. Trustee Munger seconded the motion and the Resolution carried unanimously via roll call vote. Mayor LaRose declared the Resolution duly adopted.

Report—Pember Library Building Project: The Mayor recognized Mr. Robert Tatko, Treasurer of the Pember Library and Museum of Natural History, concerning the proposed building project to install an elevator in the facility. Mr. Tatko circulated plans/specs established for this project and advised that he expected to receive a financial estimate for the project from the engineers later this month. Upon receipt of the final plans and financial estimates, Mr. Tatko advised that a model would be constructed in order to better illustrate the elevator and addition that will house it. He stated that the expectation would be for construction to begin sometime in the summer of 2018, with the project buttoned up by next winter. The Board thanked Mr. Tatko for his efforts with this project to date and wished him all the best going forward. Mr. Tatko advised that he would provide future updates to the Board as the project advanced.

Coin Drop Requests (3): The Mayor advised that he was in receipt of three (3) requests for coin drops in 2018. The Board reviewed the requests for the Granville Little League, Haynes House of Hope, and After Prom Party and took the following actions:

\*On a motion by Deputy Mayor Smith, seconded by Trustee Munger, and unanimously approved, a date of April 7<sup>th</sup> was specified as requested for the After Prom Party.

\*On a motion by Trustee Hyatt, seconded by Trustee Munger, and unanimously approved, a date of April 28<sup>th</sup> was specified as requested for the Granville Little League.

\*On a motion by Trustee Labas, seconded by Trustee Munger and unanimously approved, a date of September 8<sup>th</sup> was approved for the Haynes House of Hope.

Authorize Mayor to Execute Operating Agreement with Slate Valley Museum: The Mayor recognized Slate Valley Museum President Molly Celani concerning the annual operating agreement for the SVM. Mrs. Celani briefly reviewed the proposed agreement and requested that the Mayor execute the same and return at his convenience. Following a brief period of discussion, Trustee Munger moved that the Mayor be authorized to execute the Agreement on behalf of the Village. Trustee Hyatt seconded the motion and it carried unanimously.

The Mayor then opened the meeting to Public Comment at 7:40pm.

There was no input received from the public.

Trustee Labas moved that the Board convene an Executive Session at 7:40pm pertaining to a matter of pending, proposed, or current litigation within the Police Department. Trustee Hyatt seconded the motion and it carried unanimously. *The Police Chief joined the Board for a portion of the Executive Session.*

Trustee Munger moved that the Board return to regular session at 8:20pm. Deputy Mayor Smith seconded the motion and it carried unanimously.

The Mayor advised that no decisions were made during the Executive Session.

Trustee Hyatt moved that the meeting be adjourned at 8:20pm. Trustee Labas seconded the motion and it carried unanimously.

Respectfully Submitted,

Richard H. Roberts  
Village Clerk-Treasurer