

**Village Board Meeting**  
**September 11, 2017, 7:00pm**  
**Village Municipal Center**

Attendance: Village Board: Mayor Brian LaRose, Deputy Mayor Gordon Smith Jr., Trustees Dean Hyatt, Paul Labas, and Stephanie Munger.

Village Key Staff: Police Chief Ernie Bassett, DPW Superintendent George Johnson, Ass't DPW Superintendent Scott Mackey, MEO Russ Bronson, Village Attorney Michael Martin, Ass't Fire Chief Dan McClenning, and Village Clerk-Treasurer Rick Roberts

Press: None

Others: Mr. Jason Preisner, P.E., Lamont Engineers; Mr. Jason Matteson, Eco Cents; Mr. Dan Roberts, President, Granville H&L Company; and Mr. Ray Evans.

Mayor LaRose called the Meeting to Order at 7:00pm. The Mayor requested a moment of silence in memory of the victims and families of the Sept. 11<sup>th</sup> terrorist attacks.

Monthly Reports: Mayor LaRose reviewed the following reports with the Board: Fire Dept., Police Dept., Water Dept. (3 samples, all satisfactory), and Justice Court. Deputy Mayor moved acceptance of the reports as submitted. Trustee Hyatt seconded the motion and it carried unanimously.

Appropriations: The following claims were submitted to the Board in consideration for payment:

General Fund: \$33,746.93  
Water Fund: \$11,020.29  
Sewer Fund: \$113,351.19  
Senior Shuttle: \$1,304.81  
Unaudited Claims: \$35,033.14

Total Claims: \$194,456.36

The Board audited the claims and Trustee Labas moved their approval for payment. Trustee Hyatt seconded the motion and it carried unanimously.

Budget Transfers: The Clerk-Treasurer circulated a memo recommending several transfers within the General, Water and Sewer Fund for the **2016-17 Fiscal Year** in connection with the filing of the Village's Annual Update Document (AUD) with the Office of the State Comptroller:

<u>Acct #</u>	<u>Account Title</u>	<u>Change</u>	<u>Reason</u>
<b><u>General Fund</u></b>			
A31202	Police Equipment	+\$12,500.00	Accrue balance of Police Cruiser Purch.
A90158	Retirement Costs, Pol. Dept.	+\$3,500.00	Final Accrual of Ret't Cont. due 12/17
A5730	BAN Revenue	-\$39,500.00	Reclassification
A51102	Police Equipment	-\$45,000.00	Reclassification

A51104 Cont. Expense, DPW	-\$10,500.00	Cure above shortfalls
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**Water Fund**

F83404 Cont. Exp., Water Fund	+\$600.00	Y/E Adjustments/Accruals
F90108 Retirement Expense	+\$275.00	Y/E Adjustments/Accruals
F90608 Health Ins. Premiums	-\$600.00	Cure above shortfalls
F83304 Purification	-\$275.00	Cure above shortfalls

**Sewer Fund**

G90108 Retirement Expense	+\$150.00	Y/E Adjustments/Accruals
G90308 Health Ins. Premiums	+\$25.00	Y/E Adjustments/Accruals
G81304 Cont. Expense, Sewer Fund	-\$175.00	Cure above shortfalls

The Clerk-Treasurer also clarified that there had been a typographical error with the 8/7 Budget Transfer concerning the purchase of a Used Plow Truck for the DPW, and re-stated the same:

A51102 DPW Equipment	+\$28,500.00	Purchase of Used Plow Truck
A51101 Pers. Serv--DPW.	-\$28,500.00	Cure above Shortfall

Following a period of brief discussion, Trustee Labas moved approval of the transfers as submitted. Trustee Hyatt seconded the motion and it carried unanimously.

Bond Resolution—BAN for Plow Truck--\$36,750: The Mayor reviewed a draft Bond Resolution received from A. Joseph Scott, Bond Council. The Resolution authorizes the Village Treasurer to borrow up to \$36,750.00 to cover the costs of obtaining a 2005 Sterling Diesel Plow Truck with attached 5 ½ CY sander. Following a brief period of discussion, Trustee Labas sponsored the Resolution by motion. Deputy Mayor Smith seconded the motion and it carried unanimously via roll call vote.

Mayor's Reports: Mayor LaRose briefed the Board in the following matters:

- A. Rathbun Avenue Parking: The Mayor advised that he had convened a meeting with Mr. Paul Mackey and Mr. Jason Matteson (Eco-Cents) concerning the parking situation at the north end of Rathbun Avenue. Mayor LaRose reported that both Mr. Mackey and Mr. Matteson were both agreeable to the concept of installing 1-2 "10 Minute Parking" signs at the north end of Factory St. to limit congestion in this area. A period of discussion ensued between the Mayor, Trustees, and Mr. Matteson. Following the discussion period, the Mayor advised that this matter would need to be considered further, and that he would provide future updates.
- B. Update--Resolution—River Valley Drive: The Mayor inquired of Village Attorney Martin concerning copy of the Resolution adopted by the Village Board in the August Meeting pertaining to the acquisition of a 20 acre parcel including River Valley Drive. Mr. Martin advised that he would be delivering the same to County Officials tomorrow and that he intended to pick up and record the deed for the parcel at that time.
- C. Update—Easements—River Valley Drive: The Mayor asked the Village Attorney if he could provide an update pertaining to the easements for work to be performed by the Village DPW on

Factory Street/Rathbun Avenue. The Village Attorney advised that he had provided this documentation to the Village Clerk earlier in the day and that the DPW should have everything that they need to proceed.

- D. Update--Land Purchase—Larry & Kathleen Roberts: Mayor LaRose also inquired of the Village Attorney as to the status of the deed for the parcel adjoining the rear of Mr. & Mrs. Roberts' property. The Village Attorney advised that he had requested some additional documentation from the Land Surveyor (including the property description). He advised that upon receipt of this information, he could craft the deed and provide the necessary papers to file the same.
- E. Ratify Three Members, Granville Hook & Ladder Company: The Mayor reviewed correspondence received just before the meeting pertaining to three candidates for membership in the Company. The letter advised that the Company membership had accepted candidates Patricia Aunchmann and Heather Rand, and requested the reinstatement of Greg McClenning. Following a brief period of discussion, Trustee Munger moved approval of the members as presented. Deputy Mayor Smith seconded the motion and it carried unanimously.
- F. Advise of Grant—Granville Engine & Hose Company: Mayor LaRose reviewed correspondence received from Chief Ryan Pedone advising of a \$47,493 grant that the Granville Engine & Hose Company had received to procure rescue/extraction equipment to assist with automobile accidents, as well as an air chisel. The grant requires a \$2,374 local match, and the Company has these funds in their Treasury. The Mayor thanked Chief Pedone for his diligence in obtaining these funds. This equipment will serve the community well in times of need and it is being obtained at little/no direct cost to our constituents.
- G. Update—Coal Tar Removal Project—NYSEG: The Mayor advised that NYS DEC Engineer Hank Willems had retired. The new project manager is now Matthew Thorpe, and he has advised that NYSEG is in the process of pulling the final permits associated with the project. Mayor LaRose advised that the projected start date for the project is now late spring/early summer, 2018.
- H. CDBG Grant Update: The Mayor asked P.E. Jason Preisner if he could provide an update concerning the present CDBG project. Mr. Preisner advised that the NYS DEC had reviewed and approved the project documents and issued all necessary approval to proceed. The legal notice to solicit bids was published on August 31<sup>st</sup>, and the pre-bid meeting is scheduled for Thursday (9/14) at the WWTP. Mr. Preisner advised that sealed bids were to be received on September 28<sup>th</sup>, reviewed, and subsequently awarded on Monday, October 2<sup>nd</sup>. He advised that the project should commence within 30-60 days of the completion of the bid process.
- I. 2020 Census--LUCA: The Mayor briefly reviewed correspondence received from the Census Bureau concerning the Village's participation in the Local Update of Current Addresses (LUCA). The Village participated in this program back in 2010, but it was a time-consuming endeavor. Mayor LaRose advised that he had inquired with Town Supervisor Hicks and that the Town would not be participating in the 2020 LUCA process. Following a brief period of discussion, the Village Board agreed unanimously to forego participation in LUCA for the 2020 Census.
- J. Update: County Composting Facility: Mayor LaRose asked Chief Water/WW Plant Operator Scott Mackey to update the Board concerning the Washington County Compost Plant. He advised that following an inspection earlier this year, the Plant had asked the Village to defer

transportation of sludge to the facility, pending several upgrades and changes in procedure. The Plant is now operating better and more efficiently per Mr. Mackey, and transportation of sludge has resumed. He also advised that the Village's sludge output had dropped considerably given that we are no longer accepting septage at the WWTP.

- K. Operation Adopt a Soldier: The Mayor thanked Phil Hoyt for his annual concert in Veterans Park to benefit "Operation Adopt a Soldier". This year's event was well attended and the Mayor feels that it was a great success. He expressed his appreciation to Mr. Hoyt for his extended period of service to this worthy cause.

Set Fall Leaf & Brush Collection Schedule: The Mayor asked the Board's pleasure concerning Fall leaf & brush removal. The Board reviewed the calendar and it was determined that in prior years the DPW had picked up leaves and brush beginning the first Monday in October and concluding the Monday of Thanksgiving week. Following a brief period of discussion, Trustee Hyatt moved that the Village Clerk be authorized to advertise for collection beginning Monday, October 2<sup>nd</sup> and concluding on Monday, November 20<sup>th</sup> (8 weeks). Trustee Labas seconded the motion and it carried unanimously. Given that the DPW is operating an employee short given the Village's present fiscal circumstances, Trustee Labas also moved that the DPW Superintendent be authorized to hire a part-time employee (\$12/Hr, up to 20 Hours/wk) for the duration of the period of leaf/brush pick-up. Deputy Mayor Smith seconded the motion and it carried unanimously.

Approve DPW Superintendent's Attendance at NYCOM Public Works School: In keeping with past practice, the Village DPW Superintendent has requested permission to register for NYCOM's Fall Public Works School. This year's conference is October 16-18 in Lake George. Deputy Mayor Smith moved that Superintendent Johnson be authorized to attend the conference. Trustee Hyatt seconded the motion and it carried unanimously.

Mayor LaRose opened the Meeting to Public Comment at 7:40pm.

Granville H&L President Dan Roberts briefed the Board concerning the Company's Country/Bluegrass Festival held August 25-27 at the Carnival Grounds. He reported that the event was well-attended, with no problems or police concerns, and that the Company anticipated a profit of approximately \$1,300, considered to be a good first year. President Roberts and Mr. Raymond Evans asked then asked the Board for permission to conduct another Festival in 2018, with the dates of August 26-28. Following a brief period of discussion, Trustee Labas moved that the Company be authorized to advertise for the 2<sup>nd</sup> Annual Country/Bluegrass Festival on Aug. 26-28 as requested. Trustee Munger seconded the motion and it carried unanimously.

The Mayor inquired of Granville H&L Chief Dan McClenning concerning the financial results for this year's carnival. Chief McClenning advised that the new ride company was very well received and he expected that the Company would expect to see a profit in the range of \$7,000-\$8,000. The Chief advised that a financial statement would be provided. It is hoped that the same ride company will return for 2018.

Trustee Hyatt advised that the Water & Sewer Commission had conducted a meeting on Thursday, September 7<sup>th</sup>, and that the Commissioners were working towards a policy pertaining to metered water service—what entities could install meters, the installation and inspection of the same, meter specifications, etc. He advised that the Commission would be seeking input from the Village Engineers

in developing the policy, and that improved standards were required. Trustee Hyatt also advised that the Commission felt that it would be in the Village's best interests to adopt a moratorium concerning the addition of any other users to metered service prior to the adoption of the new standards. Following a brief period of discussion, Trustee Labas moved the approval of a moratorium on additional metered service pending adoption of the updated standards for the same. Trustee Munger seconded the motion and it carried unanimously.

There was no additional public comment.

Trustee Labas then moved that the Board convene an Executive Session concerning a matter of current, pending, or proposed litigation. Deputy Mayor Smith seconded the motion and it carried unanimously. *The Village Attorney accompanied the Board into the Executive Session.*

Trustee Labas moved that the Board return to regular session at 9:50pm. Deputy Mayor Smith seconded the motion and it carried unanimously.

Trustee Hyatt moved the hiring of Brandon Villano as a Police Officer (full-time) commencing October 1<sup>st</sup>, with the provision that he meet the residency requirement for the Department within 60 days. The salary for Mr. Villano will be determined by the Collective Bargaining Agreement (\$20.20/Hr.). Trustee Munger seconded the motion and it carried unanimously.

There being no other business, Deputy Mayor Smith moved that the meeting be adjourned at 9:53pm. Trustee Labas seconded the motion and it carried without objection.

Respectfully Submitted,

Richard H. Roberts  
Village Clerk-Treasurer