

**Village Board Meeting**  
**May 1<sup>st</sup>, 2017, 7:00pm**  
**Village Municipal Center**

Attendance: Mayor Brian LaRose, Deputy Mayor Gordon Smith Jr., Trustees Dean Hyatt, Paul Labas, and Stephanie Munger

Village Key Staff: Police Chief Ernie Bassett Jr., Fire Chief Ryan Pedone, Assistant Fire Chief Dan McClenning, Superintendent of Public Works George Johnson, Ass't Sup't Scott Mackey, Village Justice Roger Forando, Village Attorney Michael Martin, Deputy Clerk-Treasurer Denise Davies, and Clerk-Treasurer Rick Roberts

Press: Krystle Morey, *The Granville Sentinel*

Others: Mr. Daniel Williams, Mrs. Marcia Klam, Mrs. Phyllis Cavanaugh, Mr. Ray Evans, and Mr. Dan Roberts, President, Granville Hook & Ladder Company

Ratify Meeting Minutes: Trustee Labas moved the acceptance of the Meeting Minutes of April 3<sup>rd</sup> as circulated. Trustee Hyatt seconded the motion and it carried unanimously.

Monthly Reports: Mayor LaRose reviewed the following monthly reports with the Board of Trustees: Fire Dept., Police Dept., Local Ordinance Officer, Water Dept. (3 samples, all satisfactory), and Village Court. Deputy Mayor Smith moved acceptance of the reports as submitted. Trustee Hyatt seconded the motion and it carried unanimously.

Appropriations: The following claims were submitted to the Board for review and in consideration of payment:

General Fund: \$24,086.60  
Water Fund: \$6,255.15  
Sewer Fund: \$17,866.00  
Senior Shuttle: \$1,006.80  
Unaudited Vouchers: \$1,368.18

Total Claims: \$50,582.53

Trustee Labas moved the approval of claims as submitted. Trustee Munger seconded the motion and it carried unanimously.

Budget Transfers: The Clerk-Treasurer circulated a memo to the Board recommending several Budget Transfers in the General, Water & Sewer Funds in order to avoid overdrawing any individual line items in the funding of this evening's appropriations. The recommended transfers were as follows:

<u>Acct #</u>	<u>Account Title</u>	<u>Change</u>	<u>Reason</u>
<b><u>General Fund</u></b>			
A11104	Cont. Exp.— Village Court	+\$100.00	Expenses slightly > Budgeted

A14504 Cont. Exp.—Village Elections	+\$25.00	Advertising Costs
A31204 Cont. Exp., Police Dept.	+\$75.00	Expenses slightly > Budgeted
A51824 Street Lighting	+\$3,550.00	Costs slightly > Budgeted
A90608 Health Ins. Premiums	+\$7,500.00	Retiree added to Plan after Budget adptd
A5730 BAN Proceeds	+\$11,250.00	Show BAN Proceeds – Cure Shortfalls

### **Water Fund**

F83204 Source Power Pump	+\$500.00	Expenses slightly > Budgeted
F83404 Cont. Exp.—Water Fund	+\$500.00	Expenses slightly > Budgeted
F83404 Purification	-\$1,000.00	Cure above shortfalls

### **Sewer Fund**

G90308 FICA Taxes—Sewer Fund	+\$1,000.00	FICA Taxes > Budgeted – P Hoyt Ret’t
G95509 Cont. Exp.—Sewer Fund	-\$1,000.00	Cure above shortfall

Following a brief period of discussion, Trustee Hyatt moved approval of the budget transfers as recommended. Deputy Mayor Smith seconded the motion and it carried unanimously.

Resolution—Tax Anticipation Note: The Mayor asked the Village Clerk to review a Resolution provided by Bond Council in consideration of a Tax Anticipation Note in the amount of \$50,000. The Clerk advised that based upon his review of the Village’s cash flow in the first few weeks of June, taking a \$50K Tax Anticipation Note (TAN) may be in the Village’s best interests in order to assure that payments can be made timely to agencies like the Fire Companies, Pember Library, Slate Valley Museum, while maintaining payroll, etc. Following a period of discussion, Trustee Labas moved ratification of the proposed Resolution as circulated. Trustee Hyatt seconded the motion and it carried 4-1 (Munger). The Mayor declared the Resolution duly adopted.

Mayor’s Reports: Mayor LaRose briefed the Board in the following matters:

A. Vendors Policy: The Mayor reviewed proposed changes to the Vendors Policy for merchants seeking to vend goods on Village properties, including Veterans Park. The proposed changes were based upon input received from the Village Board and have been reviewed by the Village Attorney. Following a brief period of discussion, Trustee Munger moved approval of the changes to the Vendors Policy as circulated. Deputy Mayor Smith seconded the motion and it carried unanimously.

B. Schedule Year-End Appropriations Meeting: Mayor LaRose surveyed Board members concerning the scheduling for the annual year-end appropriations meeting. Following a brief period of discussion, it was agreed by unanimous consent that the Board would meet on Monday, May 22<sup>nd</sup> at 7:00pm.

C. Tree Issue—25 Main St: The Mayor reviewed correspondence received from the owners of property at 25 Main St. concerning the tree in front of their store. Their primary concern was that the border for the flower garden surrounding the tree had made snow removal difficult this past winter. The Property owners were requesting that the tree be removed/relocated. Following a period of discussion, the Mayor asked the DPW Superintendent/Ass’t Sup’t to take a look at the planter box and to try to relocate the same if possible to address the concern raised. The Board concluded that the DPW’s role with the

trees on Main St. had previously been limited to matters concerning public safety (removing dead/fallen limbs, etc.) and they did not feel that the Village should begin the practice of removing or relocation.

D. **Announce NYCOM Local Achievement Award:** Mayor LaRose advised that the Village had received notice of an award through NYCOM for Local Government Achievement. The Holiday Celebration in Veterans Park was selected as the Second Place winner for all Villages (550+) in New York State. The Village will receive an engraved plaque to celebrate this accomplishment and be recognized at the Banquet at NYCOM's legislative conference in Saratoga later this month. The Mayor thanked the Holiday Decorating Committee, Chamber of Commerce, DPW, and Great Meadow Federal Credit Union for their support of this event through the years and stated that he felt that the celebration in the Park was one of the finest seen in Upstate NY. The Mayor will travel with Trustee Hyatt to accept the award on behalf of the Village.

**Resolutions—CDBG Grant:** Mayor LaRose reviewed a packet of information supplied by Lamont Engineers pertaining to State and Federal Environmental Protection Laws. The forms for NYS (SEQRA) and Federal Government (NEPA) were enclosed with the packet. Following the Mayor's review, Trustee Labas moved consideration of a Resolution appointing the Village as Lead Agent in the SEQRA process. Trustee Hyatt seconded the motion and it carried unanimously via roll call vote. Trustee Hyatt then sponsored a second Resolution by motion specifying a Negative Declaration pertaining to any perceived environmental impacts associated with this project (no negative environmental impacts are perceived to be associated with this project). Deputy Mayor Smith seconded the motion and the Resolution carried unanimously via roll call vote. In terms of the documentation pertaining to NEPA, Deputy Mayor Smith moved that the Mayor be authorized to execute any and all documentation pertaining to compliance, with assistance/counsel from Lamont Engineers as required. Trustee Labas seconded the motion and it carried unanimously.

**Ratify/Appoint Officers, Village Fire Department:** The Mayor reviewed correspondence received from the Granville Fire Department advising that Ryan Pedone had been elected as Department Chief at the annual elections held in April. Dan McClenning was also elected as Assistant Chief of the Department. Trustee Hyatt moved approval of the Officers to their respective offices in concurrence with the results of the Department election. Trustee Munger seconded the motion and it carried unanimously.

**Request for Sponsorship of Rail Trail Race:** Mayor LaRose reviewed correspondence received from Race Director Kerri Thomas pertaining to sponsorship of the Annual Rail Trail to the Footbridge 5K. In the past, this sponsorship has involved use of Village-owned facilities (Slate Valley Museum) and resources including a Police Officer to assure safe crossing at the junction of Potter Avenue and Church St., the DPW's provision of cones, tables, setting up the sound system, etc. and the Village working with the school to obtain bus transportation to the starting line for race participants. The Board discussed this matter and agreed to continue sponsorship of the race, but preferred to have the provision of any insurance required by GCS to be handled through the Joint Recreation Commission. If the Recreation Commission is not able to provide assistance with insurance to satisfy GCS's requirements, it was suggested that the Race Director work with GCS directly. Trustee Labas moved that the Village sponsor the race with these stipulations. Trustee Hyatt seconded the motion and it carried unanimously.

**Update—Country Jamboree:** The Mayor asked Granville Hook & Ladder Co. President Dan Roberts if he could provide the Board with an update on the proposed Country Jamboree that the Company wishes to schedule for this summer. President Roberts presented specifics concerning the event—he advised that he had spoken with Chief Bassett concerning the proposed layout at the carnival grounds. The event will be staffed by Fire Company Officers at all times. The proposed dates are August 25-27. Attendance

is expected to be in the range of 200-250. Gospel music will be featured Sunday morning and early afternoon. Many of the prospected patrons for this event are expected to be senior citizens, and few issues involving Police protection are expected. The Company will operate a concession throughout the event and the Village's Open Container Law will be enforced. Following a brief period of discussion, Deputy Mayor Smith moved approval of the event as submitted/described by President Roberts. Trustee Labas seconded the motion and it carried unanimously.

President Roberts also advised that the Company would be also be conducting car washes on the weekends from April 21 through the summer months.

Mayor LaRose then opened the meeting to Public comment at 8:05pm.

Mr. Dan Roberts discussed the possibility of installing a sidewalk adjoining his property and around the bend (to the east) on Mettowee St. This would require the removal of some brush and installation of a base (slate/gravel/shale). Mr. Roberts is willing to do the clearing and base work, if the Village DPW could late handle the concrete work. Following a period of discussion between the Board, DPW Superintendent, and Mr. Roberts, Deputy Mayor Smith moved that the project be approved to proceed, subject to the review of the Village's engineering firm (Lamont Engineers). Trustee Labas seconded the motion and it carried unanimously.

There was no other input received from the public.

Deputy Mayor Smith moved that the Board convene an Executive Session at 8:15pm concerning a matter of current, proposed or pending litigation. Trustee Labas seconded the motion and it carried unanimously. *The Village Attorney accompanied the Board into the Executive Session.*

Deputy Mayor Smith moved that the Board return to regular session at 9:05pm. Trustee Hyatt seconded the motion and it carried unanimously.

Trustee Labas moved the ratification of the Retirement Agreement with former DPW Superintendent Dan Williams as proposed. Deputy Mayor Smith seconded the motion and it carried unanimously.

Deputy Mayor Smith moved the acceptance of the resignation of Swim Program Coordinator Shawn Edwards, with regret. Trustee Labas seconded the motion and it carried unanimously.

Trustee Labas moved the acceptance of the resignation of Local Ordinance Officer Fred Roberts, effective 5/31/17, with regret. Deputy Mayor Smith seconded the motion and it carried unanimously.

Trustee Hyatt moved the hiring of Joseph Bethel to the position of Police Officer part-time effective May 2<sup>nd</sup> at the rate dictated as per the most recent collective bargaining agreement with the PBA. Trustee Munger seconded the motion and it carried unanimously.

There being no other business, Trustee Labas moved that the meeting be adjourned at 9:10pm. Trustee Munger seconded the motion and it carried without objection.

Respectfully Submitted,

Richard Roberts, Village Clerk-Treasurer