

Village Board Meeting and Public Hearings (2)
April 3, 2017, 7:00pm
Village Municipal Center

Attendance: Village Board: Mayor Brian LaRose, Deputy Mayor Gordon Smith Jr., Trustees Dean Hyatt, Paul Labas, and Stephanie Munger

Village Key Staff: Police Chief Ernie Bassett Jr., Sargent Ryan Pedone, Patrolman T.J. Zovistoski, Superintendent of Public Works Dan Williams, Ass't Superintendent George Johnson, Water/WW Plant Operator Scott Mackey, Fire Chief Michael Zinn, Village Justice Roger Forando, Village Attorney Michael Martin, Deputy Clerk-Treasurer Denise Davies, and Clerk-Treasurer Rick Roberts

Press: Krystle Morey, *The Granville Sentinel*

Others: Mr. Robert Tatko, Treasurer, Pember Library & Museum; Mr. Frank Caruso, Mr. Matt Hicks, Town Supervisor; Mrs. Marcia Klam, Mrs. Phyllis Cavanaugh, Mr. Lindsay Shieffelin, Mr. Lindsay Shieffelin Jr., Mr. Jason Preisner, P.E., Lamont Engineers; Mr. Dan Roberts, President, Granville Hook & Ladder Co., Mr. Scott McCullen, and Mrs. Molly Celani, President, Slate Valley Museum

Mayor LaRose called the Public Hearing to Order concerning Proposed Local Law #1 of 2017 (Tax Cap Over-ride) at 7:00pm.

The Mayor reviewed the rules for Public Comment at all Public Hearings conducted by the Village, as well as a summary of the proposed legislation drafted by the Village Attorney. The Mayor also recognized and thanked former Trustee Frank Caruso (seated in the audience) for his role and assistance in the budgeting process for 2017-18, and his extended period of service through the Village Board. Mr. Caruso received a warm reception/ovation from those in attendance.

Following the Mayor's review, he asked that the speakers be recognized in the order that they had signed in to speak:

Mr. Lindsay Shieffelin cited the overall decline in population in upstate New York, and reiterated his previous comments from 2016 concerning the development of a strategy to revitalize Main Street and attract/retain people to the Village. He is concerned that incomes are relatively static and feels that the Village is in a downward spiral.

Mr. Dan Roberts and Hon. Roger Forando signed in to speak, but they declined comment pertaining to the matter at hand. Mr. Roberts was seeking the Board's input concerning a sidewalk adjoining his residence, and Judge Forando stated that he thought that the sign in sheet was meant to track attendance, rather than to be recognized to speak.

Mr. Robert Tatko thanked the Board on behalf of the Pember Library for their support over the past three years. He stated that the Pember has been able to make numerous advances to the facility, in staffing, and in terms of programs offered during this time. On behalf of the Pember, Mr. Tatko offered his appreciation to the Board for their partnership in helping the Pember Board to attain their goals.

There was no further public comment.

Mayor LaRose then asked the Board if they wished to express any thoughts before closing the Public Hearing. Board members cited NYS Mandates and cuts in revenue/State aid as key components in formulating the current year budget. The combination of these factors and high rates associated with

the NYS Retirement System and Health Insurance premiums make tax cap compliance exceedingly difficult if the Village wishes to maintain services. Given the Board's desire for prior tax cap compliance, the erosion seen in the Village's reserves, as well as the needs pertaining to maintenance, equipment, and general upkeep of the Village's facilities, several Trustees expressed that the over-ride was seen as a painful but necessary step to continue the services that our constituents have come to expect.

Following the acceptance of public comment and input from the Board of Trustees, Deputy Mayor Smith moved that the Public Hearing be closed at 7:30pm. Trustee Hyatt seconded the motion and it carried unanimously.

Consider Action, Local Law #1 of 2017: Following the conclusion of the Public Hearing, Deputy Mayor Smith moved the ratification of Local Law #1 (Tax Cap Over-ride) as presented by the Village Attorney. Trustee Hyatt seconded the motion and it carried unanimously. Mayor LaRose thanked the Board for their participation in this process, and declared the Local Law duly adopted.

Mayor LaRose then called to Order the Public Hearing concerning the 2017-18 Tentative Budget at 7:35pm.

The Mayor asked if anyone had signed in to be heard for this Public Hearing. The Deputy Clerk-Treasurer advised that no one had signed in to be recognized.

There being no input from the Public, Trustee Labas moved that the Public Hearing be closed at 7:35pm. Trustee Hyatt seconded the motion and it carried unanimously.

Mayor LaRose then called the regular session to order at 7:35pm.

Consider Ratification of 2017-18 Tentative Budget: The Mayor inquired as to the Board's pleasure concerning the 2017-18 Tentative Budget. Trustee Labas moved the ratification of the 2017-18 Budget as presented, with a 3.69% tax increase. Deputy Mayor Smith seconded the motion and it carried unanimously. Trustee Labas then sponsored a separate Resolution to ratify the 2017-18 Water and Sewer Fund Budgets as presented, with a \$20 per household unit increase (\$230/Year to \$250/Year) for Water Rents and a \$25 per household increase (\$335/Year to \$360/Year) for Sewer Rents. Deputy Mayor Smith seconded the motion and it carried unanimously via roll call vote.

Ratify Meeting Minutes: Trustee Labas moved the ratification of the Minutes of the Meeting of March 6th as circulated. Trustee Hyatt seconded the motion and it carried unanimously.

Monthly Reports: The Mayor reviewed the following Monthly reports with the Board: Police Dept., Fire Dept., Village Court, Local Ordinance Officer, and Water Dept. (3 samples, all satisfactory). Deputy Mayor Smith moved acceptance of the monthly reports as submitted. Trustee Labas seconded the motion and it carried unanimously.

Appropriations: The following claims were submitted to the Board for review and in consideration of payment:

General Fund: \$34,902.76
Water Fund: \$8,963.09
Sewer Fund: \$30,720.74
Senior Shuttle: \$870.39
Unaudited Vouchers: \$4,129.79

Total Claims: \$79,586.77

The Board audited the claims and Trustee Hyatt moved their approval for payment. Trustee Munger seconded the motion and it carried unanimously.

Budget Transfers: The Clerk-Treasurer circulated a memo recommending several budget transfers within the General Fund in order to avoid overdrawing any individual line items in the funding of this evening's appropriations:

<u>Acct #</u>	<u>Account Title</u>	<u>Change</u>	<u>Reason</u>
<u>General Fund</u>			
A11104	Cont. Exp. — Village Court	+\$500.00	Annual PP Envelope Order
A14504	Cont. Exp.—Village Elections	+\$75.00	Advertising Costs
A36204	Cont. Exp., LOO	+\$75.00	Maintenance, Abandoned Props.
A51102	DPW Equipment	+\$1,500.00	New Air Compressor
A51824	Street Lighting	+\$1,250.00	Costs slightly > Budgeted
A80201	Pers. Service, Planning Board	+\$100.00	PB has met 5X in 2016-17
A19104	Property/Liability Ins. Prem.	-\$2,250.00	Cure above shortfalls
A95509	Capital Projects	-\$1,250.00	Cure above shortfalls

Trustee Hyatt moved approval of the budget transfers as recommended. Deputy Mayor Smith seconded the motion and it carried unanimously.

Ratify Rules of Procedure: Mayor LaRose advised that the proposed Rules of Procedure for conducting business at Village Board Meetings had been circulated to the Board in their packet for review. No substantial changes are proposed. The Rules of Procedure specify the dates, time and place of regular monthly meetings, how items are placed on the agenda, the order in which agenda items are processed, etc. Following a brief period of discussion, Deputy Mayor Smith moved ratification of the Rules of Procedure as circulated. Trustee Labas seconded the motion and it carried unanimously.

Mayoral Appointments: Mayor LaRose advanced the following candidates for appointment to the respective offices noted:

Local Ordinance Officer (1 Year): Fred Roberts
Dog Control Officer (1 year): Nancy Quell
Superintendent of Public Works (Perm.): George Johnson
Deputy Sup't of Public Works (Perm.): Scott Mackey
Court Clerk (1 year): Janel Prehoda
Acting Village Justice (1 Year): Paul Manchester
Planning Board Member (5 Years): Robert Sheridan
ZBA Member (5 Years): George Macura

Deputy Mayor Smith moved approval of the candidates advanced by the Mayor to the positions as specified. Trustee Labas seconded the motion and it carried unanimously.

Ratify Official Newspaper: For many years, *The Granville Sentinel* has served as the official newspaper for the Village. The Official Newspaper publishes the required legal ads pertaining to Public Hearings

and other Village business, as well as display advertisements pertaining to Village Elections, Employment/Help Wanted, or to publicize the availability of certain Village services. Trustee Hyatt moved that *The Granville Sentinel* continue as the official Village newspaper for fiscal year 2017-18. Trustee Munger seconded the motion and it carried unanimously.

Ratify Official Depository: Deputy Mayor Smith moved the approval of Glens Falls National as the Official Village Depository. Trustee Labas seconded the motion and it carried unanimously.

Ratify Official Meeting Schedule: While the Board has settled on the first Monday of each month for its regularly-scheduled meetings, in cases where the first Monday conflicts with a Holiday, the Board often chooses to reschedule. In fiscal year 2017-18, the Mayor noted conflicts with July 3rd (Independence Day observed), September 4th (Labor Day) and January 1st (New Year’s Day). Trustee Labas moved that the Board’s regularly-scheduled meetings be convened on the first Monday of the month with the exception of the above dates; on those dates the regularly-scheduled meeting is to be convened on the second Monday of the month. Trustee Hyatt seconded the motion and it carried unanimously.

Ratify Procurement Policy: Mayor LaRose advised that the Village Procurement Policy had been circulated in the organizational packet for review. There are no substantial changes recommended to the Policy. Following a brief period of discussion, Deputy Mayor Smith moved ratification of the policy as presented. Trustee Labas seconded the motion and it carried unanimously.

Ratify Investment Policy: The Mayor briefly reviewed the Village Investment Policy with the Board of Trustees. He advised that no substantial changes were proposed for the upcoming fiscal year. Trustee Labas moved that the Investment Policy be ratified as presented. Trustee Munger seconded the motion and it carried unanimously.

Approve Payment of Certain Claims Prior to Board Audit: In years past, the Board has approved payment of certain claims—for items like postage, petty cash, insurance premiums, concert series acts, etc.—prior to Board audit, providing that the payment of said claims does not exceed the appropriation as approved through the Village Budget. Said claims are presented to the Board as unaudited vouchers at the succeeding month’s meeting. Trustee Labas moved that this practice be continued for the 2017-18 fiscal year. Deputy Mayor Smith seconded the motion and it carried unanimously.

Mileage Reimbursement Rate: Each year, the Board specifies the reimbursement rate for mileage when employees use their personal vehicles while conducting Village business. The present mileage rate per the IRS is 53.5 cents per mile. The present reimbursement rate employed by Washington County is 45 cents per mile. The present rate utilized by the Town is 35 cents per mile. Last year, the Village used 45 cents per mile. Deputy Mayor Smith moved that the Village continue the practice of using a reimbursement rate of 45 cents per mile. Trustee Labas seconded the motion and it carried unanimously.

Standing Committees: Mayor LaRose reviewed his appointments to the Village Standing Committees:

<u>Deputy Mayor Smith</u>	<u>Trustee Hyatt</u>	<u>Trustee Labas</u>	<u>Trustee Munger</u>
Deputy Mayor	Water Trmt. Plant	Police Commissioner	Planning Board
Village Equipment	DPW	Slate Valley Museum	Sidewalks
Animal Control	Water/Sewer Comm	Municipal Center	Revitalization Proj.
Time Warner Cable	Firehouses &	Ordinance Enfrcmnt.	Village Property
Vets Park/Conc. Series	Fire Depts.	Street Lights	Recreation Comm.

Pember Library &
Museum
Senior Shuttle

ZBA

Street Cleaning

New Business/GACC
Holiday Celebration

Mayor's Reports: The Mayor reviewed the following matters with the Village Board:

- A. Clean-up Day: Mayor LaRose advised that Clean-up Day had been scheduled for Saturday, April 22nd in conjunction with the celebration of Earth Day. Representatives from the Granville Chapter of the FFA, Town, and County Youth Bureau are expected to be on hand. The meeting place for assignment of tasks will be Veterans Park at 9:00pm per the Mayor.

Ratify Engineering Contract, CDBG Grant: Mayor LaRose introduced P.E. Jason Preisner from Lamont Engineers and asked that he brief the Board concerning the status of the pending CDBG Project. Mr. Preisner briefly reviewed the project for the Board—a new Rotary Arm for the Trickling Filter, new pumps, and an Emergency Generator to power the plant in the event of a power outage. He advised that the Village will be seeking a second CDBG Grant in the coming year pertaining to the installation of a UV-system to allow for the treatment of wastewater prior to discharge into the Mettowee River. Mr. Preisner is also working with the DPW on a cost-savings project concerning sludge disposal. He then briefly reviewed the proposed engineering agreement associated with the CDBG project. Following a brief period of discussion, Trustee Munger moved approval of the Engineering Agreement as presented. Trustee Labas seconded the motion and it carried unanimously.

Set Spring Leaf & Brush Collection Schedule: The Board reviewed the proposed schedule for Spring Leaf and Brush collection—Mondays from April 10th thru May 22nd. Following a brief period of discussion, Trustee Hyatt moved that the Village Clerk be authorized to advertise for the same in the official Village Newspaper. Deputy Mayor Smith seconded the motion and it carried unanimously.

Present 2017 Summer Concert Series: Mayor LaRose asked the Village Clerk to review the 2017 Summer Concert Series Schedule. The Clerk advised that the schedule for this summer includes favorites like the NY Players, Harold Ford & the Cash Band, and the Big Smoothies, as well as new acts including 60s/70s Tribute Band Mellow Yellow, and Local Old Country favorite Whiskey River. As in years past, the Ecumenical Council will host a Strawberry Social in conjunction with a Fireworks display jointly sponsored by the Town & Village on June 29th. There will be two free Ice Cream Nights—one sponsored by Zappone Chrysler-Dodge-Jeep (7/13), the other by Glens Falls National Bank (7/20). The “Taste of the Slate Valley” will return for a second season on July 27th. The Granville Masons will sponsor Chicken Barbeques on June 29th, July 13th, August 3rd and 17th. The Mayor thanked the staff in the Village Clerk's Office for scheduling the acts and coordinating the various activities to support the Series. He also thanked the sponsors of the Series, including Title Sponsor Great Meadow Federal Credit Union, for their support in allowing the Village provide high-quality entertainment to our patrons. It is hoped that the Series will be blessed with good weather this summer and that it brings much enjoyment to our constituents as it has in years past.

Approve Fireworks Display: In conjunction with the Summer Concert Series, the Mayor reviewed documentation pertaining to the Joint Village/Town Fireworks display on June 29th including a letter from the Granville Little League authorizing use of their property, and proof of liability and worker's compensation insurance from the vendor (Young's Fireworks). Following a brief period of discussion, Trustee Labas moved approval of the Fireworks display in the same location used in years past. Trustee Munger seconded the motion and it carried unanimously.

Requests for Use of Veterans Park (2): The Mayor reviewed two written requests pertaining to the use of Veterans Park with the Board of Trustees:

*The Granville Ecumenical Council has requested use of the Park on May 4th from 6-7pm in conjunction with a "National Day of Prayer". The Board has approved this request for several years. Trustee Hyatt moved that the request be granted as submitted. Trustee Munger seconded the motion and it carried unanimously.

*The Lighthouse Kids Youth Group has requested use of the Park on June 24th in conjunction with a Community Day for local youth. Activities planned include numerous games and recreative activities, snacks, refreshments, a D.J., etc., targeted towards students of ages 5-12. After verifying that there were no scheduling conflicts, Trustee Munger moved that the request be approved as submitted. Deputy Mayor Smith seconded the motion and it carried unanimously.

Mayor LaRose then opened the meeting to public comment at 8:10pm.

Mr. Dan Roberts, President of the Granville Hook & Ladder Fire Company, presented the Board with a letter requesting approval of a new Fundraiser. The Company hopes to host a Country Jamboree on the weekend of August 25-27. Numerous Local and Regional Country/Old Time Country Bands would be solicited, and the hope would be to have several bands play daily, with the Company charging admission and hosting the concession, etc. A member of the Company's detail of Officers would be on hand throughout the event, and there would be no open containers permitted on the property. On Sunday, a gospel program would be performed. President Roberts was seeking provisional approval for this event pending further details. Following a period of discussion, the Board asked that the Company firm up the details associated with this event and make a presentation to the Board at their meeting of May 1st, where they will consider approval of the same.

Mayor LaRose, Deputy Mayor Smith and Trustee Labas extended appreciation to Dan Williams for his 32 years of service to the Village. Dan will be retiring effective April 13th. Many substantial projects have been undertaken during Dan's time with the Village, and our infrastructure is well positioned for future service and growth as a result of Dan's dedication and good work. The Board also wished Scott Mackey well in his new role as Chief Water & Wastewater Operator.

There was no further input received from the public.

There being no other business, Deputy Mayor Smith moved that the Meeting be adjourned at 8:15pm. Trustee Labas seconded the motion and it carried without objection.

Respectfully Submitted,

Richard Roberts
Clerk-Treasurer