

**Village Board Meeting  
March 6, 2017, 7:00pm  
Village Municipal Center**

Attendance: Village Board: Mayor Brian LaRose, Deputy Mayor Gordon Smith Jr., Trustees Dean Hyatt, Paul Labas and Frank Caruso

Village Key Staff: Superintendent of Public Works Dan Williams, Ass't Superintendent George Johnson, Police Chief Ernie Bassett, W/WW Operator Scott Mackey, MEO Russ Bronson, Fire Chief Michael Zinn, Patrolman T. J. Zovistoski, Village Attorney Michael Martin, Deputy Clerk-Treasurer Denise Davies, and Clerk-Treasurer Rick Roberts

Press: Krystle Morey, *The Granville Sentinel*

Others: Dan McClenning--Chief, Granville H&L, Mrs. Marcia Klam, Mrs. Phyllis Cavanaugh, Ms. Stephanie Munger, Mrs. Molly Celani--President, Slate Valley Museum, and Mr. D.J. Boone.

Mayor LaRose called the Meeting to Order at 7:00pm.

Ratify Meeting Minutes: Trustee Labas moved the ratification of the Meeting Minutes of February 6<sup>th</sup> and Budget Workshops of February 16<sup>th</sup> and 23<sup>rd</sup> as circulated. Trustee Hyatt seconded the motion and it carried unanimously.

Monthly Reports: The Mayor reviewed the following monthly reports with the Board of Trustees: Local Ordinance Officer, Fire Dept., Police Dept., Village Court, and Water Dept. (3 samples, all satisfactory). Deputy Mayor Smith moved acceptance of the monthly reports as submitted. Trustee Caruso seconded the motion and it carried unanimously.

Appropriations: The following claims were presented to the Board for review and in consideration for payment:

General Fund: \$37,292.47  
Water Fund: \$6,914.01  
Sewer Fund: \$18,820.09  
Senior Shuttle: \$852.07  
Unaudited Vouchers: \$98.78

Total Claims: \$63,977.42

The Board audited the appropriations and Trustee Caruso moved their approval for payment as submitted. Trustee Labas seconded the motion and it carried unanimously.

Budget Transfers: The Village Clerk circulated a memo recommending several budget transfers in order to avoid overdrawing any individual line items in the funding of this evening's appropriations:

<u>Acct #</u>	<u>Account Title</u>	<u>Change</u>	<u>Reason</u>
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General Fund

A35104 Cont. Exp.— Dog Control	+\$700.00	Feral Cat Issue--Telescope
A51102 DPW Equipment	+\$1,000.00	Safety Lighting, New Pick up
A80201 Personal Service, PB Clerk	+\$50.00	Planning Board has met 4X this FY
A19104 Insurance Premiums	-\$1,750.00	Cure above shortfalls

**Water Fund**

F83402 Equipment	+\$1,250.00	Calibrating Equip., Calgon
F83404 Cont. Expense, Water Fund	-\$1,250.00	Cure above shortfall

Trustee Hyatt moved approval of the transfers as recommended. Trustee Caruso seconded the motion and it carried unanimously.

Review RFQs—Engineering Firms (CDBG Grant Application): The Mayor advised that the Village had received four (4) RFQs pertaining to the administration of the CDBG program. This grant will allow the Village to upgrade the Trickling Filter and Install a new Emergency Generator at the WWTP. Superintendent Williams advised that he had reviewed the RFQs with the Mayor and recommended the appointment of Lamont Engineers for this project. Following a brief period of discussion, Deputy Mayor Smith moved the appointment of Lamont Engineers as recommended. Trustee Caruso seconded the motion and it carried unanimously.

Presentation of Tentative Budget: The Mayor presented his 2017-18 Tentative Budget to the Board and public. The highlights of the Tentative Budget are as follows:

**General Fund**

- \*3.75% Levy Increase; 3.69% Tax Increase
- \*All services maintained
- \*Increases seen for Health Insurance Premiums, Retirement Costs, Street Paving
- \*Revenue Decreases seen in Fines & Forfeited Bail, Stop DWI Funding
- \*Tax Cap Over-ride to be considered—1.15% Cap viewed to be too low

**Water Fund**

- \*\$20 Increase per HH Unit (from \$230/HH to \$250/HH) annually
- \*Increases seen in Salaries (Due to promotion of Scott Mackey), FICA, Retirement Costs

**Sewer Fund**

- \*\$25 Increase per HH Unit (From \$335/HH to \$360/HH) annually
- \*Increases cited in Contractual Expense, Salaries
- \*Decrease in Septage Receiving noted

Following a brief period of discussion, Trustee Labas moved that the Village Clerk be authorized to advertise for a Public Hearing concerning the 2017-18 Tentative Budget on Monday, April 3<sup>rd</sup> at 7pm at the Village Municipal Center. Trustee Caruso seconded the motion and it carried unanimously.

Schedule Public Hearing—Proposed Local Law #1 of 2017: The Mayor requested that the Village Attorney draft local legislation to allow the Village Board to consider over-riding of the Tax Cap (1.15%) for 2017-18. Trustee Labas moved that the Village Clerk be authorized to advertise for a Public Hearing concerning Proposed Local Law #1 of 2017 on April 3<sup>rd</sup> 2017 immediately after the Public Hearing concerning the Village Budget. Trustee Caruso seconded the motion and it carried unanimously.

Mayor's Reports: Mayor LaRose briefed the Board in the following matters of interest:

- A. Election Reminder: The Mayor reminded all in attendance of the upcoming Village Election on Tuesday, March 21<sup>st</sup> from Noon to 9pm here at the Village Municipal Center. The sole offices to be contested are two positions for Village Trustee, each of which carries a four year term. The Mayor wished each of the candidates the best of luck and encouraged everyone to exercise their right to vote.
- B. Update of Vendor's Park Policy: The Mayor asked the Board members if they had any comments relating to the existing Vendor's Policy in Village Parks/Properties. He suggested that the existing policy distinguish between "for profit" and "non-profit" vendors, and that perhaps for-profit vendors should be approved by the event coordinator and Village Board prior to the issuance of a license for the same. He also suggested that the term "Event Coordinator" be defined within the Policy.

Trustee Labas agreed with the Mayor's sentiments and suggested that the number of for-profit vendors be limited for The Summer Concert Series. Deputy Mayor Smith added that he felt that the Veterans Park was a respectful place and that he was not in favor of a Carnival-type atmosphere there—he would support limiting or eliminating for-profit vendors for the Village Concert Series. Trustee Hyatt advised that he was against for-profit vendors for concert series events, unless they wish to give away products. He does not like the noise associated with generators, etc., and would be for substantially limiting these influences whenever possible. Trustee Caruso stated that he feels that the professional/paid performers deserve respect when providing programs, and that he was against any distractions during their performances. He also feels that the Village Board should approve all vendors in advance of their participation during the Village Concert Series.

The Mayor advised that he would work with the Village Attorney in an effort to incorporate these suggestions into the existing Vendor's Policy. He hopes to have the same ready for review by the Village Board at the April Organizational Meeting.

- C. Consider Request—Use of Veterans Park – Cub Scout Pack 44: The Mayor reviewed correspondence received from Rev. Jim Peterson requesting that Cub Scout Pack 44 be allowed to use Veterans Park on Saturday, June 3<sup>rd</sup> from 6-8pm for their annual Crossover Ceremony. Following a brief period of discussion, Trustee Labas moved approval of the request as submitted. Trustee Hyatt seconded the motion and it carried unanimously.
- D. Granville Engine & Hose Co. Request—Fair Days: The Mayor reviewed correspondence received from Granville H&L Chief Dan McClenning concerning a proposal for the Company's "Fair Days" to be held August 9-12 at the Carnival Grounds. The Fair would feature a new ride company, and run Wed-Sat., with fireworks on Saturday Night. There are no plans for a parade at this

time. Following a brief period of discussion, Trustee Hyatt moved approval of the request as submitted. Trustee Caruso seconded the motion and it carried unanimously.

- E. Approve Fire Company Members: Mayor LaRose reviewed correspondence received from the Granville Hook & Ladder Co. concerning the ratification/reinstatement of two members. The letter requests ratification of new member Sierra Muise and reinstatement of former member Greg McClenning. Following a brief period of discussion, Deputy Mayor Smith moved the reinstatement of Greg McClenning, subject to completion of the standard background check. Trustee Hyatt seconded the motion and it carried unanimously. Trustee Labas then moved ratification of Sierra Muise as submitted. Trustee Hyatt seconded the motion and it carried unanimously.

Mayor LaRose then opened the meeting to public comment at 7:40pm.

Mrs. Molly Celani thanked the Board for allowing her to attend the Saratoga Planning Conference last week. She attended four sessions and found the conference to be very informative.

There was no further public comment.

Deputy Mayor Smith then moved that the Board convene an Executive Session for the purposes of considering the medical, credit, financial or credit history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation (pertaining to the DPW). Trustee Caruso seconded the motion and it carried unanimously. *The Village Attorney accompanied the Board into the Executive Session, and Superintendent Williams was asked to join the Executive Session at 8:15pm.*

Trustee Caruso moved that the Board return to regular session at 8:30pm. Deputy Mayor Smith seconded the motion and it carried unanimously. The Board took the following actions following the Executive Session:

Deputy Mayor Smith moved that Justice Forando be authorized to attend a conference as requested, with the Village share of the expenses totaling \$150.00. Trustee Caruso seconded the motion and it carried unanimously.

Trustee Labas moved the appointment of Darren "Scott" Mackey to the position of Chief Water & Wastewater Plant Operator, effective 6/1/17, with a raise of \$5.87/Hr. payable upon appointment. Trustee Hyatt seconded the motion and it carried unanimously.

Trustee Labas moved acceptance of the resignation of Patrolman Ethan Macura, effective March 10<sup>th</sup>, with regret. Deputy Mayor Smith seconded the motion and it carried unanimously.

There being no other business, Trustee Labas moved that the meeting be adjourned at 8:35pm. Deputy Mayor Smith seconded the motion and it carried without objection.

Respectfully Submitted,

Richard. H. Roberts  
Village Clerk-Treasurer